PORTLAND PARKS & RECREATION
Healthy Parks, Healthy Portland

Community Music Center
Need-Based Scholarship Application

Community Music Center, Inc.

Portland Parks & Recreation recognizes that some of the residents of the City of Portland require lower tuition to attend certain recreational activities. The Community Music Center has its own scholarship process because the tuition subsidy is provided by a non-profit fundraising organization through generous donations.

How to apply

1. Submit a scholarship form with your registration. A spot will be reserved for you during the scholarship application process. For the Private Lesson Program (strings, voice, woodwind/brass), submit the scholarship form with your pre-registration. One form per student, please. Incomplete forms will be returned un-processed.

2. Submit documentation once per year with the scholarship form to substantiate your income level. The information requested is confidential and is necessary to help determine the degree of need for each applicant. Scholarships will be denied without documentation once per year.

3. When scholarship is approved, pay tuition balance, or request scheduled payments.

CMC may limit scholarships for multiple classes. Scholarship amounts may be adjusted through work-study, in which case recipients complete a volunteer application form. Scholarships may be denied for clients not meeting their payment commitment, program requirements, and/or maintaining at least 80% attendance.

Participant's Name: _____ Age: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Daytime Phone: _____ Evening Phone: _____

This scholarship will be used for: **Activity**: _____ **Start Date**: _____

Knowing that the normal fee for this program is $_____, how much are you able to pay? $_____

Our program usually does not allow us to cover the program fee completely, so please enter an amount that is possible for you to pay.

State the financial need which makes it impossible for you to pay entire fee: _____

_____

_____

Parent's Name: _____

Employer: _____

Parent's Name: _____

Employer: _____

Number of children living at home: _____ Number of adults in household: _____

TOTAL YEARLY GROSS FAMILY INCOME (include child support if applicable) – CHECK ONE:

☐ **0 to $20,146**	☐ **$34,281 to $41,347**	☐ **$55,482 to $62,548**
☐ **$20,147 to $27,213**	☐ **$41,348 to $48,414**	☐ **$62,549 to $69,615**
☐ **$27,214 to $34,280**	☐ **$48,415 to $55,481**	☐ **above $69,469**

Note: Community Music Center requires a copy of your latest 1040 Income Tax Form or equivalent information* to verify your income **once per year**. **Please submit this information with your application.** Report changes in yearly income to CMC.

* WIC, Oregon Health Plan, Free/Reduced Lunch, Foster ID, Food Stamp Claim. W-2 forms from employers are **not** proof of income.

Does applicant / participant qualify for Federal free or reduced lunch program? ☐ Yes ☐ No

Does applicant / participant qualify for Oregon Health Plan? ☐ Yes ☐ No

_____ _____

Participant / Parent / Guardian Signature Date

For Office Use Only

DATE RECEIVED: _____ DATE APPROVED: _____ Regular Program Fee: $_____ _____ _____

TERM: _____ Less Scholarship: $_____ _____ _____

PROGRAM MANAGER SIGNATURE: _____ Total Fee: $_____ _____ _____

PROOF OF ELIGIBILITY: Type_____ ☐ Returned to patron ☐ Shredded Date: _____ Initial _____

RESIDENCY: ☐ Resident ☐ Non-Resident SCHOLARSHIP APPLIED: ☐ Summer ☐ Fall ☐ Winter ☐ Spring