



# Director Park Rentals & Event Use



## WELCOME TO DIRECTOR PARK!

Located in the heart of downtown Portland, Director Park is more than just a park or event space, it's a Portland experience. Designed in the style of a European Piazza with movable café tables and chairs, it's highly versatile and can accommodate a variety of rentals and uses.

- Festivals and Public Events
- Private Cocktail Parties, Convention Events, Client Appreciation Events
- Fashion Shows
- Weddings, Receptions, Rehearsal Dinners
- Film and Video Shoots
- Commercial Photography
- Arts & Cultural Events

For a site tour or more information, please contact the Director Park Cultural & Event Coordinator.

## HOW TO RENT DIRECTOR PARK

To hold an event at Director Park, please complete the following steps:

**1. Contact Director Park** for more information, date availability, and a site tour. 503.823.8087 or [DirectorPark@PortlandOregon.gov](mailto:DirectorPark@PortlandOregon.gov).

**2. Submit the Director Park Rental & Event Use Application and the non-refundable \$75 application fee.** The application is available online from [www.DirectorPark.org](http://www.DirectorPark.org) under the "Rental" tab. Please read the "Director Park Rental & Event Use Manual" for detailed information about the park, rates, and policies.

**3. Application Review & Acceptance**  
Upon receipt of your application, there is a 14-day review period for applications. Upon review, an invoice and a list of additional permits required will be provided.

[WWW.DIRECTORPARK.ORG](http://WWW.DIRECTORPARK.ORG)

## ADDITIONAL PERMITS & FEES

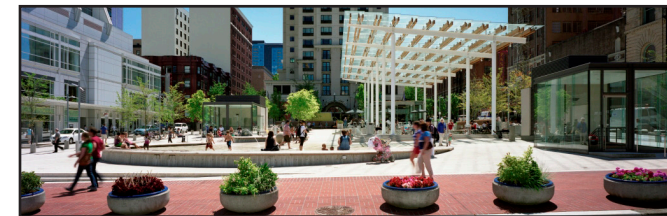
In addition to renting Director Park, additional permits and fees may apply depending on the scope and nature of the event. These are determined from the application and further discussions. Possible additional fees or permits may include:

- Additional Insured Endorsement and Certificate of Liability (required for all events)
- Noise Permit
- Fire, OLCC, and Health Permits
- Security, Porta Potties, Dumpsters, Cleaning and other fees deemed necessary.

## DIRECTOR PARK GUIDELINES

Please see the Rental & Event Packet for a full listing of guidelines.

- On-site Catering available from [www.ElephantsDeli.com](http://www.ElephantsDeli.com) or the caterer of your choosing.
- Director Park is a non-smoking park.
- Security may be required for events.
- Vehicles are not allowed on the park, but are allowed on the festival streets.
- Paver protection may be required.
- The Café Terrace & Café (tenant space) is not available to rent through Director Park. Contact Elephants In The Park at 503.937.1073.



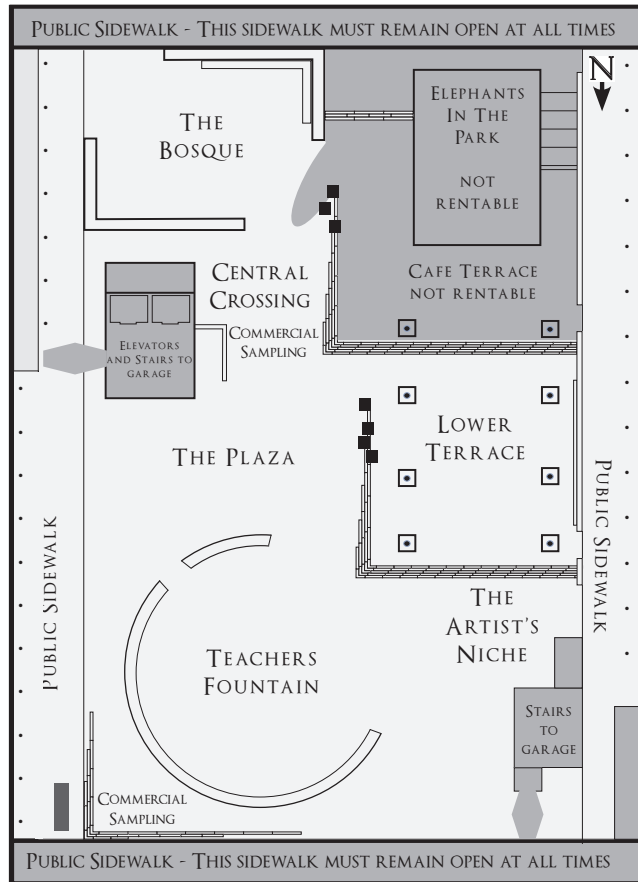
SCAN THIS CODE FOR  
**DIRECTOR PARK  
RENTAL PAGE**

[WWW.DIRECTORPARK.ORG](http://WWW.DIRECTORPARK.ORG)  
503-823-8087

**Commissioner Nick Fish  
Director Mike Abbatté**



# DIRECTOR PARK MAP



\*Not included in the map above are the SW Park Avenue and SW 9<sup>th</sup> Avenue Festival Streets which are directly to the east and west, respectively. They are available to rent through Director Park.

## RENTAL SPACES IN DIRECTOR PARK

- Lower Terrace: 2,100 Square Feet
- The Plaza: 2,100 Square Feet
- Teachers Fountain: 1,600 Square Feet
- The Bosque: 1,300 Square Feet
- Artist's Niche: 250 Square Feet
- Commercial Sampling: 120 Square Feet
- Festival Streets: 8,200 Square Feet total
- Director Park: 7,550 Square Feet
- Director Park + 1 or 2 Festival Streets: Up to 15,750 Square Feet

# DIRECTOR PARK RENTAL & EVENT USE FEES

The Rate for your event will be determined by your Application and your Site Plan. Rates will not be quoted until your application has been received and accepted. A more detailed definition of our Rate Classifications is available in the "Rental and Event Use" manual at: [www.DirectorPark.org](http://www.DirectorPark.org).

Rental Area	Sq. Feet	Capacity	Half or Full Day?	Rate A Open to the public no sales, no sponsorship	Rate B Open to the public sales & sponsorship allowed	Rate C Closed to the public Private Event, Fencing 3 or more areas of park
Lower Terrace	2,100	285	Full Day Fee	\$156	\$468	\$1,404
			1/2 Day Fee	\$94	\$282	\$846
The Plaza	2,100	285	Full Day Fee	\$125	\$375	\$1,125
			1/2 Day Fee	\$75	\$225	\$675
Teachers Fountain	1,600	228	Full Day Fee	\$121	\$363	\$1,089
			1/2 Day Fee	\$73	\$219	\$657
The Bosque	1,300	125	Full Day Fee	\$104	\$312	\$936
			1/2 Day Fee	\$63	\$189	\$567
Artist's Niche	250	35	Full Day Fee	\$42	\$126	\$378
			1/2 Day Fee	\$25	\$75	\$225
Festival Streets (either Park Ave or 9 <sup>th</sup> Ave)	4,100	585	Full Day Fee	\$400	\$500	\$600
			1/2 Day Fee	N/A	N/A	N/A
Exclusive Use of all Park Areas	7,550	1,075	Full Day Fee	\$536	\$1,608	\$4,824
			1/2 Day Fee	\$321	\$963	\$2,889
Exclusive Use of all Park Areas + 1 Festival Street	11,650	1,660	Full Day Fee	\$952	\$2,108	\$5,424
			1/2 Day Fee	\$721	\$1,463	\$3,489
Exclusive Use of all Park Areas + both Festival Streets	15,750	2,245	Full Day Fee	\$1,352	\$2,608	\$6,024
			1/2 Day Fee	\$1,121	\$1,963	\$4,089
Commercial Sampling (See Website for details)						
Commercial Sampling	120	N/A	< 4 Hours	\$100		
			4-8 Hours	\$200		

⚡ **Capacity:** The capacity listed throughout this section is based on the Fire Marshall's determination of maximum standing capacity without any external physical elements. Any item brought in, such as tables, chairs, tents, stages, etc. will reduce capacity.

\*Rental Rates are subject to change annually. Half Day Rate is 5 hours or less from load in to load out.

