PORTLAND PARKS & RECREATION
Healthy Parks, Healthy Portland

# Park Proposal Application - Part 1

## Applicant Contact Information

Name: Becky Luening, Chair & Kiosk Project Manager

Organization: Woodstock Neighborhood Association, Sustainability Committee

Address: c/o Becky Luening, 5209 SE 60th Ave. (Park site = WCC, 5905 SE 43rd Ave.)

City/State/Zip: Portland, OR 97206

Phone: 503-774-9197

Email: becky.pdx@gmail.com

## Project Proposal

Date: 07/01/2013

Park Name: Woodstock Community Center

Project Description:

Two-sided bulletin board w/ literature pocket and small bench at one end. Called "Woodstock Community Information Kiosk" (kiosk a little bit of a misnomer), the plan is for a 6-foot wide structure (not including bench), with proposed placement in front of the WCC at southeast corner of lot, parallel to and about 10 feet from south property line. Of solid wood construction (i.e. cedar), the kiosk will feature lockable cabinet-style doors, and be protected from the rain by a metal roof with a two-foot overhang (approx. 9' from ground to peak of roof). Eco features include

Where will the project be located within the park? *(Please attach a map indicating proposed project location, or clearly describe the location)*

Is this proposal for a:

☒ New Project (adds a feature or amenity that does not currently exist in the park)
☐ Improvement Project (improves a feature or amenity currently present in the park)

Portland Parks & Recreation uses the following basic criteria to evaluate proposals. In general, most projects will need to:

- Serve the general public
- Be able to be developed to Portland Parks & Recreation standards
- Reflect the character of the park
- Enhance the park without hindering the quality of the open space
- Have an identified, independent source of funding

**With those criteria in mind, please answer the following questions:**

1. How did you determine the need for this project?

   WCC has a community literature table in foyer, but open hours are sparse, esp. in summer months. The desire for an outdoor posting board has been voiced by staff as well as by community members who teach classes at the center. WNA's Sustainability Committee

2. Who will the project serve?

   Portland Parks & Recreation, Woodstock Neighborhood Association, Friends of the Woodstock Community Center, Woodstock Community Business Association (local biz), Woodstock Farmers Market, and the entire Woodstock community

3. Will the proposed project be durable and easy to maintain?

   Yes on both counts. The plan includes strong structure (i.e., 6x6 posts at each end). In re: ongoing maintenance of bulletin board postings, we expect to recruit volunteers through WNA to oversee this on an ongoing basis, in collaboration with PP&R staff

4. Does the project reflect the character of the park? Specifically:

   a. Please describe how the project fits within the existing design of the park.

   Through a community design process, WNA's project committee has settled on a simple design; fitting in with the community center being one of our top criteria. The wooden framing will fit in nicely with the woodsy landscape. The roof color will be a coordinating color, most likely green or brown, and the angle of the roof will echo the angle of the WCC's roof. The proposed location is within existing pavers, providing solid footing for

   b. Please describe how well the project fits within the context of its surroundings, i.e. neighborhood or district.

   The WCC is just a block from Woodstock's main commercial strip. The proposed location is close enough to the sidewalk to be readily accessible to pedestrians and bicyclists; the kiosk will be noticeable from Woodstock Boulevard, as well as Bi-Mart parking lot across SE 43rd. It will be an attractive structure that adds visual interest to that block.

5. Would the project have a positive impact on current and future park users? Please describe.

   It is expected that the kiosk will help raise awareness of all the activities taking place at the community center, specifically. In addition to providing a public posting place, PPR will have its own dedicated posting area, plus a special pocket for stocking current recreation catalogs.

<u>Funding Summary</u>

Proposers are requested to provide this information to the best of their ability.

Initial cost estimate:

$750

How did you determine this cost estimate?

In preparing the initial application for a SE Uplift-administered Neighborhood Small Grant, the above amount is our estimate of actual cash outlay and the amount requested from SEUL. However, we estimated an additional $1884 of in-kind donations. We have volunteers lined up to help with construction, and we have high hopes that much of the materials needed will either be donated or sold at a significant discount. All donors will be acknowledged on an engraved plaque affixed to the kiosk. Although some details have changed, the original proposal is attached FYI.

How will the project be funded?

SE Uplift grant: $750
Plus in-kind donations.
If we find additional cash funds are required to finish the project, we will turn to our local business community for donations.

Other Comments
Please attach any additional information about this project.

Staff Review – Additional Considerations
Portland Parks & Recreation also considers the Bureau's long-term strategies, plans, and improvements, as well as legal requirements, in evaluating proposals.
The following considerations will be researched by Portland Parks & Recreation staff. Please add any comments you may have.

| **Considerations** | **Comments** |
|---|---|
| Project is compatible with Park Master Plan, systems plans, Strategic Plans etc. | |
| Project is compatible with surrounding and adjoining uses. | |
| Project will meet PP&R standards for materials and construction practices | |
| Project complies with zoning code and land use | |
| Project does not require a permit | |
| Materially increases costs to maintain or operate | Note: If this is the case and the project is approved, it will need to be incorporated into PP&R's Capital Improvement Plan and be approved by City Council prior to implementation. |

*If you need assistance with this application,*
*please contact Maija Spencer at 503-823-7720.*

Returning Completed Applications
*By Email to:*
Maija.Spencer@portlandoregon.gov

*By mail to:*
Portland Parks & Recreation
Attn: Maija Spencer
1120 SW 5th Ave.
Portland, OR 97204

*By fax to:*
503-827-5912
Attn: Maija Spencer