



Agenda
City of Portland Natural Hazard Mitigation Plan Update
7th Steering Committee Meeting
Wednesday, February 17, 2016, 4:00 to 6:30 PM
Wy'East Conference Room, Level L1, 501 N Dixon St., Portland, OR 97227
Call in Number: 800-523-8437 Code: 707-186-3750



4:00pm – 4:25pm	WELCOME AND INTRODUCTIONS
Solomon Ibe, <i>Chairperson</i> , Danielle Butsick and Kristen Gelino, <i>Planning Team</i>	<ul style="list-style-type: none">• Round-table introductions• Establish quorum• Review the agenda• Public comment• Review the action items and approve December and January meeting summary's• Administrative updates• Review of meeting tools
Handout – SC#5 Summary and SC#6 Summary	
4:25pm – 4:55pm	GENERAL BUILDING STOCK RISK ASSESSMENT RESULTS
Solomon Ibe, <i>Chairperson</i> , Danielle Butsick and Kristen Gelino, <i>Planning Team</i>	<ul style="list-style-type: none">• Present the general building stock loss estimate matrix• Describe mitigation best practices catalog development
Handout #1 – General Building Stock Loss Estimate Matrix	<p>Why this matters: The risk assessment and mitigation best practices catalog will aid in the development of mitigation actions. Actions should be targeted to reduce risks that have been identified in the planning process. Risk is the potential for damage, loss, or other impacts created by the interaction of natural hazards with community assets. The general building stock risk assessment is one part of our overall risk assessment for this process (we also will look at impacts to critical facilities and describe social vulnerabilities). Risk assessment results help us identify issues for mitigation. As part of this process, we will also rank risk from each hazard of concern for each risk reporting area to help frame issues and action development.</p> <p>Feedback requested: Information from the loss estimate matrix that is surprising or confusing. Information that is not included that you wish was available.</p> <p>Example: I am surprised that the impacts from the Portland Hills event are smaller than the impacts from the Cascadia event or I don't understand the difference between exposure and vulnerability.</p>
4:55pm – 5:05pm	BREAK
5:05pm – 6:25pm	Public Engagement Strategy Presentation and Discussion
Solomon Ibe, <i>Chairperson</i> , Dr. Himanshu Grover, <i>Planning Team</i>	<ul style="list-style-type: none">• Present and discuss the recommended public engagement strategy
Handout #2 – Draft Public Engagement Strategy	<p>Why this matters: The public engagement strategy guides the opportunities members of the general public will have to influence plan development. The goal is to develop an inclusive strategy that sets the stage for mutual information exchange and has an emphasis on the populations most vulnerable to natural hazard risks.</p> <p>Feedback requested: Comments and questions on the draft strategy and additional recommendations.</p> <p>Example: How will this strategy influence action item development... or I think the planning for real meetings should also include...</p>
6:25pm – 6:30pm	PUBLIC COMMENT AND NEXT STEPS
Solomon Ibe, <i>Chairperson</i> , Danielle Butsick and Kristen Gelino, <i>Planning Team</i>	<ul style="list-style-type: none">• Public comment• Planning process update• Review action items identified in the meeting
6:30pm	ADJOURN



MEETING SUMMARY

Date of Meeting: February 17, 2016

Subject: Steering Committee Meeting No. 7

Project Name: City of Portland 2016 Natural Hazard Mitigation Plan Update

In Attendance: **Steering Committee:** Casey Milne, Danielle Brooks, Darlene Urban Garrett, Darise Weller, Glen Collins, Jeff Geisler, Jeff Soulages, Jeremy O’Leary, Jennifer Levy, Jessica London, Jonna Papaefthimiou, John Steup, Kathryn Hartinger, Laurent Picard, Maggie Skenderian, Micah Meskel (for Bob Sallinger), Mary Ellen Collentine, Molly Emmons, Rich Grant, and Solamon Ibe

***Phone**

Planning Team: Danielle Butsick, Himanshu Grover and Kristen Gelino

Non-voting Attendees and Members of the Public: Ronnie Mompellier

Steering Committee Members (or alternate) Not Present: Dean Alby, Dean Stearman, Jim Mattison, Karen Tam, Kathy Roth, Nickole Cheron, Ranfis Giannettino Villatoro, Rob Lee, Ronault LS Catalani, Sherrie Forsloff, Simeon Mamaril, and Vicente Harrison

Summary Prepared by: Kristen Gelino– 03/07/2016

Project No.: 103S3954

Quorum – Yes or No Yes (20 voting members present)

Item	Action
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Welcome and Introductions

- Solamon Ibe, acting chairperson for the February meeting, opened the meeting and facilitated round-table group introductions for all persons present.
 - At the time the meeting opened, the committee had not reached a quorum; however, a quorum was reached partially through the welcome and introductions portion of the agenda.
 - The meeting agenda was reviewed and no modifications were made.
 - Handouts provided included: Agenda, January and December Meeting Summaries (SC#5 and SC#6), General Building Loss Estimate Matrix (HO#1), and Draft Public Engagement Strategy (HO#2)
 - Mr. Ibe asked if any member of the public wished to address the committee. No members of the public were present who wished to provide comment.
 - The December and January meeting summaries were reviewed by the committee. A comment was made that it is important to capture the robust discussions held at the meetings. Both summaries were approved by the committee.
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- Mr. Ibe reminded the committee about the voting cards in the meeting packets and asked that the committee please remember to use the cards during the meeting to streamline discussion.
- Danielle Butsick provided a few administrative updates to the committee:
 - The NHMP survey is live and the committee has received over 930 responses to date and the responses have come from all over the City.
 - The progress report of the action item status from the 2010 plan is close to being completed. There are only a few outstanding items to be reported on.
 - The City was awarded a FEMA pre-disaster mitigation grant for about \$500,000 for the seismic retrofit of private residences within the City. Retrofits will include strategies such as bracing the cripple wall, bolting foundations, and bracing water heaters depending on the specifics of the properties. The City expects that 150 houses will be retrofitted and about half of these houses will be properties that are below the median square foot value of single family residences within the City.
 - Maggie Skenderian announced that FEMA had recently announced the availability of \$200 million in Hazard Mitigation Grant Program monies nationwide and that the Bureau of Environmental Services was planning to submit a letter of intent to apply for grant funding. Ms. Skenderian reminded the committee that an approved hazard mitigation plan is necessary in order to qualify for these funds and she hoped that the committee would keep that in mind throughout the planning process.
 - Ms. Butsick reminded the committee that index cards had been provided with the meeting packets and that steering committee members should feel free to write down any questions or comments and submit them to the planning team.

General Building Stock Risk Assessment Results

Kristen Gelino provided a brief presentation on the general building stock risk assessment results that addressed the following:

- What is a risk assessment?
- Where does the information come from?
- How is this information used?
- What if a steering committee member has additional questions?



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Ms. Gelino indicated that the planning team would be hosting a webinar to discuss the results of the general building stock and answer questions pertaining to the risk assessment on Wednesday, February 24th. She indicated that if committee members are not able to attend the webinar they should feel free to follow up with the planning team about any questions.

After the overview presentation, questions and comments were opened up to the group. Ms. Gelino indicated that the planning team was especially interested in hearing things that committee members would like to hear more about at the webinar or data/information that they wished was available. Some of the comments and questions to come out of the discussion included the following:

- It would be nice to know which community centers would be expected to be operational in hazard events.
- A list of structures that were known or suspected to have been retrofitted would be valuable.
- The displaced persons estimates for the earthquake analysis would be useful if they were broken down by risk reporting area.
- An additional description of “probabilistic” earthquake events would be useful.
- Population exposure and vulnerability estimates would differ by time of day. It would be useful to know how exposure and vulnerability changes throughout the day.

The planning team will send out an invitation to the risk assessment discussion webinar.

Ms. Butsick indicated that she would send out an invitation to the webinar within the next few days.

Public Engagement Strategy Presentation and Discussion

Dr. Himanshu Grover gave a brief presentation on the draft public engagement strategy for the planning process. He emphasized that that the document included in the meeting materials packet was a draft and that the planning team had met earlier in the day to make some tweaks and edits. He reminded the committee that this public engagement process is focused on engagement during the planning process, not on-going public engagement after the plan is complete. Dr. Grover indicated that the proposed strategy included a diverse set of opportunities to get involved and emphasized two-way communication.

Dr. Grover then briefly described the components of the proposed strategy including:

- Stakeholder participation review
- Community Natural Hazard Mitigation Survey



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- Planning for Real – Risk Assessment & Policy Development Focus Groups
- Town Halls – Draft NHMP Review and Feedback
- Continued Public Engagement.

He indicated that the current strategy proposed 10 planning for real meetings to be scheduled over the next several months and 5 town hall meetings to be scheduled when a draft plan was ready for review and public comment. In addition, Ms. Butsick indicated that she is willing to come to meetings of local organizations and provide some brief background information about the project.

After the introductory presentation, the steering committee commented on and discussed the proposed strategy. Some comments included the following:

- Include information on the distinction between mitigation and preparedness.
- Do not focus on the distinction between mitigation and preparedness. Focus on what actions residents can take.
- It can be difficult to communicate technical information to the public.
- Use Neighborhood Emergency Teams (NETs) as resources.
- Maps should be available at the meetings and they should be in a format so that they can be handed out to the community.
- The planning team should keep in mind how the community will be engaged after the plan is complete. How will follow through be shown?
- Information should be available on the website and there should be an annual chance for the community to re-engage with the hazard mitigation plan.
- Identify ways to keep people involved and interested. Consider how individuals can help implement mitigation actions.
- Engage both residents and businesses.
- Show accountability for engagement. Show how input influenced decisions.
- Maintain communication within departments and bureaus regarding action item implementation.
- PBEM is considering having a mitigation advisory body that is also the budget advisory body.
- The message needs to be clear between the City helping you and the need for you to help yourself.



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- Be realistic about what contributions are being asked for from the community. Messages should be as clear as possible and information should be completely transparent.
- Progress reports should be available online.
- There should be some sort of wish list incorporated into identified actions.
- Community engagement should be set up so that groups can easily be re-engaged for the next plan. Continue engagement over the performance period of the plan.
- Potential partners should be identified for each action.
- An emphasis should be placed on non-geographic communities.
- Build off the assessment and analysis from previous efforts.

The planning team will develop criteria for what would entail a good focus group.

Steering committee members will send along recommendations for possible meetings/focus groups.

The planning team requested that steering committee members send along any recommendations for meetings or events where a presentation on the plan would be useful. It was requested that criteria be developed for what would entail a good focus group.

Public Comment and Next Steps

- No members of the public present wished to make public comment.
- The meeting was adjourned at 6:25 PM. The next steering committee meeting is:

March 16 , 2016 at 4:00 PM
Portland Public Schools Blanchard Education Service Center
Wy'East Conference Room, Level L1
501 N Dixon St.
Portland, OR 97227
Call in number: 1-800-523-8437 code: 707-186-3750

Note: The March and April meetings will run from 4:00 PM to 8:00 PM.