



## Agenda

### City of Portland Natural Hazard Mitigation Plan Update 8th Steering Committee Meeting

Wednesday, March 16, 2016, 4:00 to 8:00 PM  
Wy'East Conference Room, Level L1, 501 N Dixon St., Portland, OR 97227  
Call in Number: 800-523-8437 Code: 707-186-3750



<p><b>4:00pm – 4:20pm</b></p> <p>Jeremy O’Leary, <i>Chairperson</i>, Danielle Butsick and Kristen Gelino, <i>Planning Team</i></p> <p><b>Handout – SC#7</b> Summary</p>	<p><b>WELCOME AND INTRODUCTIONS</b></p> <ul style="list-style-type: none"> <li>• Round-table introductions</li> <li>• Establish quorum</li> <li>• Review the agenda</li> <li>• Public comment</li> <li>• Review the action items and approve January meeting summary</li> <li>• Administrative updates</li> <li>• Review of meeting tools</li> </ul>
<p><b>4:20pm – 4:50pm</b></p> <p>Desiree Williams-Rajee, <i>Guest Speaker from Bureau of Planning and Sustainability</i> and Danielle Butsick, <i>Planning Team</i></p>	<p><b>CLIMATE ACTION PLAN EQUITY IMPLEMENTATION GUIDE</b></p> <ul style="list-style-type: none"> <li>• Present considerations and lessons learned for mitigation planning</li> <li>• Set the stage for discussion about issues and action items</li> </ul> <p><b>Why this matters:</b> The Climate Action Plan working group has some valuable lessons learned and recommendations to share with the hazard mitigation plan steering committee. <b>Feedback requested:</b> Questions for Desiree on the information she is presenting. Thoughts and comments on how this information relates to the hazard mitigation plan. <b>Example:</b> “Can you explain a bit more about how this recommendation came about?” or, “I see a parallel between this recommendation and action item development in the hazard mitigation plan.”</p>
<p><b>4:50pm – 5:25pm</b></p> <p>Jessica London, <i>Chairperson</i>, Danielle Butsick and Kristen Gelino, <i>Planning Team</i></p> <p><b>Handout #1 – Working Issues Statements;</b> <b>Handout #2 – Social Vulnerability and Critical Facility Summary Tables;</b> <b>Handout #3 – Working Mitigation Best Practices Catalog;</b> <b>Handout #4 – Action-storming Instructions</b></p>	<p><b>ISSUES AND CAPABILITIES DISCUSSION AND BREAK OUT GROUP INSTRUCTIONS</b></p> <ul style="list-style-type: none"> <li>• Reflect on issues and discuss capabilities that we have and those that we wish we had</li> <li>• Review mitigation best practices catalog</li> <li>• Provide instructions for the break-out groups</li> </ul> <p><b>Why this matters:</b> The issues help us focus on mitigation-related problems for which we want to develop solutions. Capabilities we have should be used to help us in our mitigation efforts. We should identify ways to acquire or increase capabilities that we wish we had. <b>Feedback requested:</b> A capability that you are aware of that could be utilized to assist in mitigation projects or one that you wish was available. Anything that is confusing about issues, an issue you identified but is not listed, anything you are concerned or curious about. <b>Example:</b> “The City has robust data on its general building stock, but we wish we had a method to track those structures that have been retrofitted” or, “Why aren’t individual critical facility results presented?”</p>
<p><b>5:25pm – 5:40pm</b></p>	<p><b>BREAK</b></p>
<p><b>5:40pm – 6:45pm</b></p> <p>Break out groups</p> <p><b>Action-storming Packets</b></p>	<p><b>SMALL GROUP ACTION-STORMING</b></p> <ul style="list-style-type: none"> <li>• Start with 10 minutes of individual brainstorming</li> <li>• Develop suggested action items</li> </ul> <p><b>Why this matters:</b> This process will result in recommendations for mitigation action items that will be included and highlighted in the mitigation best practices catalog.</p>

**Feedback requested:** Suggested action items and possible performance metrics and/or partners.

**Example:** “Retro-fit unreinforced masonry schools”, or “develop a sustained source of funding for private mitigation grants”.

<b>6:45pm – 7:00pm</b>	<b>BREAK</b>
<b>7:00pm – 7:50pm</b>  Break out groups  <b>Action-storming Packets</b>	<b>SMALL GROUP ACTION-STORMING</b> <ul style="list-style-type: none"><li>• Continue development of suggested action items</li></ul>
<b>7:50pm – 8:00pm</b>  Jessica London, <i>Chairperson</i> , Danielle Butsick and Kristen Gelino, <i>Planning Team</i>	<b>PUBLIC COMMENT AND NEXT STEPS</b> <ul style="list-style-type: none"><li>• Public comment</li><li>• Planning process update</li><li>• Review action items identified in the meeting</li></ul>
<b>8:00pm</b>	<b>ADJOURN</b>



# MEETING SUMMARY

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**Date of Meeting:** March 16, 2016

**Subject:** Steering Committee Meeting No. 8

**Project Name:** City of Portland 2016 Natural Hazard Mitigation Plan Update

**In Attendance:** **Steering Committee:** Brian Hoop (for Nickole Cheron), Danielle Brooks, Darlene Urban Garrett, Darise Weller, Glen Collins, Jeff Soulages, Jeremy O’Leary, Jessica London, Jim Mattison, Pete O’Farrell (for Jonna Papaefthimiou), John Steup, Kathryn Hartinger, Kathy Roth, Laura Golino de Lovato (for Dean Stearman), Maggie Skenderian, Micah Meskel (for Bob Sallinger), Mary Ellen Collentine, Molly Emmons, Rich Grant, Rob Lee, and Solamon Ibe

**\*Phone**

**Planning Team:** Danielle Butsick, Stephen Veith and Kristen Gelino

**Non-voting Attendees and Members of the Public:** Kate Carone, Carl von Rohr, Kiel Moses and Jennifer Bellenap Williamson

**Steering Committee Members (or alternate)** Dean Alby, Casey Milne, Jennifer Levy, Karen Tam, Laurent Picard, Margaret Puckette, Ranfis Giannettino Villatoro, Ronault LS

**Not Present:** Catalani, Sherrie Forsloff, Simeon Mamaril, and Vicente Harrison

**Summary Prepared by:** Kristen Gelino– 03/22/2016

**Project No.:** 103S3954

**Quorum – Yes or No** Yes (21 voting members present)

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**Welcome and Introductions**

- Jeremy O’Leary, acting chairperson for the March meeting, opened the meeting and facilitated round-table group introductions for all persons present.
  - It was noted that a quorum of steering committee members was present.
  - The meeting agenda was reviewed and no modifications were made.
  - Handouts provided included: Agenda, February Meeting Summary (SC#7), Climate Action Plan Equity Implementation Guide, Working Issues Statements (HO#1), Social Vulnerability and Critical Facility Summary Tables (HO#2), Working Mitigation Best Practices Catalog (HO#3), Action-Storming Instructions (HO#4)
  - Mr. O’Leary asked if any member of the public wished to address the committee. No members of the public were present who wished to provide comment.
  - The February meeting summary was reviewed by the committee and approved by consensus.
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- Mr. O’Leary reminded the committee about the voting cards in the meeting packets and asked that the committee please remember to use the cards during the meeting to streamline discussion.
- Danielle Butsick provided a few administrative updates to the committee:
  - The NHMP survey has received over 1,335 responses to date. There will be an email going out to all city employees asking them to complete the survey.
  - Three planning for real meetings have been scheduled and the planning team is working to schedule the remainder.
  - The second CEI stakeholder meeting was held last week and the planning team is now working on developing the draft report.

**Climate Action Plan Equity Implementation Guide**

Ms. Butsick introduced Desiree Williams-Rajee from the Bureau of Planning and Sustainability. Ms. Williams-Rajee provided background information on the development of the Climate Action Plan (CAP) and presented a draft of the Best Practices Toolkit and Equity Implementation Guide that had been developed through the CAP development process.

**Issues And Capabilities Discussion and Break Out Group Instructions**

Ms. Gelino briefly reviewed the contents of the meeting packet and briefly provided instructions on the breakout sessions that would begin after the break.

Ms. Butsick reminded the committee that she had asked for each committee member to think of two capabilities relevant for hazard mitigation that the City currently has or that they wish that City had. Ms. Gelino indicated that capabilities are important because the goal is to use the capabilities that the City has to guide the development of the action strategy and to identify actions that help to develop or enhance the capabilities that are desired. These actions should help to address the issues that have been identified through the planning process (note: the issues document presented is a working draft and steering committee members should submit any additional issues that have not yet been captured). The steering committee then took turns listing capabilities that the City has or are desired and/or issues that had not yet been identified. This exercise was intended as framing for the breakout sessions.



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Key capabilities listed included:

- The NHMP steering committee – we have a strong committee now, but currently no resources to maintain the momentum.
- City staff doesn't have sufficient knowledge of hazards and relies too heavily on PBEM
- The city should partner with local businesses who have additional capacity
- PPS is doing lots of non-structural mitigation in schools
- The city should work with volunteer organizations and businesses that make money from preparedness enthusiasm and ask them to "give back"
- Concerns about fuel availability – the city should partner with fuel infrastructure owners/operators
- Critical transportation routes, how will we prioritize and do repairs?
- The city has lots of data but doesn't share it well between bureaus
- The city has great diversity of thought and backgrounds
- We lack up-to date maps that are accessible to the public and bureau staff
- We lack coordination on flood planning and need an updated multi-scalar citywide plan
- There is substantial monitoring of environmental baseline conditions that highlights current issues
- Remedies proposed for environmental cleanup might not take into consideration potential impacts from an earthquake; we as a committee can lobby as a group
- The city should adopt the goals of the OR Resilience Plan and do vulnerability assessments with a 50-year plan to upgrade infrastructure – if the city isn't prepared, the economic engine can't be restarted
- The city has the capability to mandate seismic retrofits, but doesn't have funding to implement – could use URM committee as a model
- The city needs to collaborate internally on engaging people with disabilities; fund a community organization for disability through ONI
- Our bridges keep Portland together, but divide it if they fail



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	<ul style="list-style-type: none"><li>- We have strong personal and family preparedness for city employees</li><li>- The city should enhance communication with Multnomah County</li><li>- The city should improve zoning and regulation for Linnton and hazardous materials</li><li>- The infrastructure in the Bull Run watershed is at risk</li><li>- We have a large membership of backyard habitat certified homes with strong natural science understanding; many of them are in landslide areas</li><li>- There should be a multi-bureau committee for implementation and oversight for the NHMP; strong implementation is important</li><li>- The city has a strong communications system – ARES</li><li>- Currently we have a strong emergency preparedness education program for people with disabilities, but have lost funding through CDC</li><li>- Robust education program for home retrofitting; we need a community resource center with retrofit plans and classes</li><li>- We need a funding mechanism for renters who rent old or seismically unsafe homes</li><li>- We have a strong network of community groups and marginalized groups, but no continuity of operations plans for them</li><li>- After an earthquake we would likely see massive displacement in the SE as downtown businesses move out</li><li>- Other jurisdictions have authority to do things but they aren't talking; the city should promote interjurisdictional partnerships and action</li></ul>

**Small Group Action-Storming**

The remainder of the meeting was spent in small group discussions. Steering committee members brainstormed possible actions items, which were recorded and will be aggregated by the planning team. Notes from the sessions will be distributed along with this meeting summary.

**Public Comment and Next Steps**

- This portion of the agenda was not completed due to the length of the meeting.
- The meeting was adjourned at 7:45 PM. The next steering committee meeting is:



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**April 20 , 2016 at 4:00 PM**  
**Portland Public Schools Blanchard Education Service Center**  
**Wy'East Conference Room, Level L1**  
**501 N Dixon St.**  
**Portland, OR 97227**  
**Call in number: 1-800-523-8437 code: 707-186-3750**

**Note:** The April meeting will run from 4:00 PM to 8:00 PM. There will not be a May steering committee meeting.