April	2013
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Δ	pril 2013			April 2013  Su Mo Tu We Th Fr Sa  1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	May 2013  Su Mo Tu We Th Fr Sa  1 2 3 4  5 6 7 8 9 10 11  12 13 14 15 16 17 18  19 20 21 22 23 24 25  26 27 28 29 30 31
	Monday	Tuesday	Wednesday	Thursday	Friday
	Apr 1	2	3	4	5
Apr 1 - 5	8:00am 8:30am Martha Pellegrino, Government Relations 9:30am 10:00am Tim Crail, Comm. Fritz Office 11:00am 12:00pm Exec Team Meeting 12:00pm 2:00pm Aligned Budget 3:00pm 3:30pm Letimya Clayton 1:1 4:15pm 5:15pm Enterprise and PHB Check-in	8:30am 10:00am All Staff Meeting  11:30am 12:30pm City Budget Office Analysis and Follow-Up Work Sessions  1:00pm 1:30pm Brendan Finn, Comm. Saltzman  2:00pm 2:30pm Loan Guidelines - Key Decisions  3:00pm 5:00pm Portland Housing Advisory Comm.	9:30am 10:00am PCRI Feedback 11:30am 12:00pm YWCA Check-In 12:30pm 2:00pm Maxine Fitzpatrick, PCRI	8:30am 10:00am Amy Fauver, Cover Oregon 10:00am 3:00pm Housing Lobby Day 12:45pm 1:15pm Sen. Steiner Hayward 3:00pm 4:00pm PCRI - US Bank Loan	Out of Office
	8	9	10	11	12
Apr 8 - 12	Out of Office	Out of Office  11:00am 12:00pm PHB Check-in with Comm. Fish  2:40pm 3:40pm City's Cooperative Leadership Institute (CLI) Graduation  4:15pm 4:45pm King Crusher Site Prep Meeting	8:30am 9:30am PHB Check-in with Baruti Artharee and Matthew Robinson 9:30am 10:30am A Home For Everyone & Lifeworks 11:30am 1:30pm Portland Metropolitan Assoc. 2:30pm 3:00pm Letimya Clayton 1:1 3:00pm 4:00pm Leslie Goodlow 1:1 4:00pm 5:00pm Data Work Plan	9:30am 10:30am Reset Breifing at Multnomah Co. 10:30am 12:00pm P&D Directors Meeting 10:30am 10:55am Mayor Hales - Housing Bureau 2:00pm 3:00pm PHB Manager's Team Meeting 3:00pm 3:30pm Media Prep 3:30pm 4:30pm Robin Boyce, HDC 6:30pm 8:30pm Public Hearing on City Budget	9:00am 10:00am Ed Blackburn, CCC  1:00pm 2:00pm Jacob Fox 1:1 2:30pm 3:00pm Peter Korn, Tribune 3:30pm 4:00pm Comm. Fish RE: YWCA  4:00pm 5:00pm Susan Emmons & Bobby Weinstock,
	15	16	17	18	19
Apr 15 - 19	9:00am 9:45am Peter Korn, Tribune 10:00am 10:30am Equity Council Pre Meeting 10:30am 11:30am Equity Framework Follow-up 11:00am 12:00pm Exec Team Meeting 12:00pm 1:00pm PHB Reset Action Plan Brown Bag 1:30pm 2:00pm Letimya Clayton 1:1 3:30pm 5:00pm OMF Advisory Committee Meeting	9:00am 10:00am PCRI - City Guarantee  10:00am 11:00am Daniel Ledezma 1:1 11:00am 12:00pm Portfolio Optimization 2.0 12:00pm 12:30pm Jacob Fox, 1:1 RE: King Crusher 4:00pm 4:30pm YWCA North Maryland Next Step 6:15pm 7:15pm Home Forward Board, Reset	8:00am 10:00am Fair Housing Breakfast and Proclamation 11:00am 11:45am Data Work Plan 12:00pm 1:30pm Ben Gates, Redsidecre 2:30pm 3:00pm PHB Check-in with Comm. Fish - 4:00pm 5:30pm Your Neighborhood: Your Voice	7:30am 9:00am Lifeworks Breakfast 9:00am 10:30am 2014 Medicaid Expansion Discussion 2:00pm 3:00pm PHB Manager's Team Meeting 3:30pm 4:30pm Richard Harris and Ron Paul Re: Public Market and Housing	Out of Office 7:00am 7:30am PHB Check-in with Comm. Fish RE: Budget
	22	23	24	25	26
Apr 22 - 26	Out of Office	8:30am 9:30am Follow-up Equity Goal Framework Planning Meeting 9:30am 10:30am Council Work Session on Spring Bi 10:30am 12:00pm BCC Homeless Briefing 11:00am 12:00pm PHB Check-in with Comm. Fish 4:00pm 4:30pm PDC Check-in w/ Mayor Hales 4:30pm 6:00pm Kate Allen 1:1	9:00am 10:00am PHB Check-in with Baruti Artharee and Matthew Robinson, Mayor's Office uN 11:30am 1:00pm Mary Li, Multnomah County 2:00pm 2:15pm Ryan Deibert 1:1	9:00am 9:30am Laurie Kuhn, Morgan Family Foundation 9:30am 10:00am Jacob Fox 1:1 12:00pm 1:00pm Finalist Interview for Business Solutions Division Manager 2:00pm 3:00pm PHB Manager's Team Meeting 3:30pm 5:00pm Jurisdictional Partner Meeting	9:00am 9:30am Samantha Shepherd, Cover Oregon 10:00am 11:00am PHB Transaction Documents and Review Processes 12:00pm 1:00pm City Club - Mayor's Speech 1:30pm 2:30pm Leslie Goodlow 1:1 3:00pm 4:00pm Jacob Fox 1:1
	29	30	May 1	2	3
Apr 29 - May 3	9:00am 1:00pm Spring Equity Forum 1:30pm 2:00pm Letimya Clayton 1:1	11:00am 12:00pm Mayor's Proposed Budget Released 1:30pm 2:00pm Retirement Incentive 2:00pm 2:30pm Sally Erickson 1:1 2:30pm 3:30pm Daniel Ledezma 1:1			

April 2013

Traci Manning, PHB Director

May 2013

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5 6 12 13 19 20 26 27	7 14 21 28	1 8 15 22 29	2 9 16 23 30	3 10 17 24 31	4 11 18 25	2 9 16 23 30	3 10 17 24	4 11 18 25	5 12 19 26	6 13 20 27	7 14 21 28	1 8 15 22 29

	Monday	Tuesday	Wednesday	Thursday	Friday			
	Apr 29	30	May 1	2	3			
- May 3			12:00pm 1:30pm Mike Abbate, PP&R	9:00am 10:00am Doug Carlson, HUD  11:30am 1:00pm Bureau Directors Lunch (Mayor Hales and Chief of Staff Shibley)	3:00pm 3:30pm Government Relations Check In 3:45pm 4:45pm City Facilities			
Apr 29				2:00pm 3:00pm PHB Manager's Team Meeting 3:30pm 4:30pm 2013-2014 Contracting with New				
	6		8	9	10			
	7:00am 8:30am Joan Carty, HDF, CT 8:30am 9:30am Jacob Fox 1:1	8:30am 10:00am All Staff Meeting	9:00am 10:00am Kate Allen 1:1 10:00am 11:00am PHB Check-in with Baruti	12:00am 12:30am Reaching Those In Need 9:00am 10:00am 2013-14 Contracting w/ Equity Ou				
May 6 - 10	10:00am 10:30am Letimya Clayton 1:1 11:00am 12:00pm Exec Team Meeting	10:00am 11:00am 2013-14 Contracting w/ Equity O 11:00am 12:00pm PHB Check-in with Comm. Fish 3:00pm 5:00pm Portland Housing Advisory Com	ut Artharee and Matthew Robinson, Mayor's Office 1:00pm 2:00pm Leslie Goodlow 1:1 -	10:00am 10:30am PDC Check-in w/ Steve Novick 10:30am 12:00pm P&D Directors Meeting 12:30pm 1:30pm Sharon Fitzgerald, CCC	2:00pm 2:30pm OHP Check-in			
2	2:30pm 3:00pm Debbie Aiona and Barbara Ross, 3:30pm 4:30pm Hacienda Futsal Court Opening	4:30pm 6:00pm AE Focus Group 6:00pm 7:30pm AE Reception	2:00pm 3:30pm Equity Agenda Meeting 3:30pm 4:00pm Shoshanah Oppenheim, OMF	2:00pm 3:00pm PHB Manager's Team Meeting 3:30pm 4:00pm Ed Blackburn, CCC				
	13	14	15	16	17			
	11:00am 12:00pm Exec Team Meeting	10:00am 11:00am Daniel Ledezma 1:1	9:30am 10:00am Mayor's Message to Budget Committee	11:00am 11:15am Kari Guy, Auditor's Office	12:00pm 2:00pm Grand Opening Celebration of The Fields Park			
, 13 - 17	11:30am 12:30pm Point-in-time Count Preliminary Review 2:00pm 2:30pm Letimya Clayton 1:1	4:00pm 5:00pm OCC Next Steps	1:00pm 2:00pm Amanda Saul, Enterprise 2:30pm 3:30pm Lifeworks Residential Facilty	2:00pm 2:30pm Jacob Fox 1:1 3:00pm 4:30pm SAFES Open House	3:00pm 3:30pm Beckie Lee, Multnomah County			
May	3:00pm 5:00pm Jurisdictional Leadership Mtg		4:00pm 4:30pm Ryan Deibert 1:1	6:30pm 8:30pm Hearing for the Mayor's Proposed Budget				
•	20	21	22	23	24			
	9:30am 10:00am Letimya Clayton 1:1	11:00am 12:00pm PHB Check-in with Comm. Fish	8:15am 8:45am Portland Housing Bureau HDS Implementation		tation			
20 - 24	11:00am 12:00pm Exec Team Meeting -	1:00pm 2:00pm Executive Equity Committee - Quarterly Meeting	9:15am 10:15am John Miller, OON 1:15pm 2:00pm Beech Apts					
May 2	11:30am 1:00pm Oregon ON Health Care Forum		1:30pm 2:00pm Resident Services Expense 2:00pm 3:00pm Jacob Fox 1:1 3:00pm 4:00pm Colin Rowan, PHAC Member					
	27	28	29	30	31			
May 27 - 31	Holiday	10:00am 10:30am Letimya Clayton 1:1	9:30am 10:00am Budget Committee Action to Approve City and PDC budgets 3:30pm 5:00pm San Diego Visitors	11:00am 11:30am Portland Housing Bureau HDS Implementation Check In Meeting 11:30am 1:30pm Bureau Director meetings - Mayor Attending 2:00pm 3:00pm PHB Manager's Team Meeting 3:00pm 4:00pm Equity Council Committee Update 4:00pm 5:00pm Daniel Ledezma 1:1	8:00am 8:45am Daniel Valliere, REACH - 9:00am 10:00am PHB Check-in with Comm. Fish 12:00pm 1:30pm Steve Rudman, HomeForward			

Traci Manning, PHB Director

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June 2013			June 2013  Su Mo Tu We Th Fr Sa  2 3 4 5 6 7 8  9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	July 2013       Su     Mo     Tu     We     Th     Fr     Sa       1     2     3     4     5     6       7     8     9     10     11     12     13       14     15     16     17     18     19     20       21     22     23     24     25     26     27       28     29     30     31
Monday	Tuesday	Wednesday	Thursday	Friday
Jun 3	4	5	6	7
9:00am 10:00am Jacob Fox 1:1 10:00am 10:30am Letimya Clayton 1:1  11:00am 12:00pm Exec Team Meeting 3:00pm 4:00pm NAYA Generations Project	8:30am 10:00am All Staff Meeting  10:00am 10:30am ESS Overview / Training  1:00pm 2:00pm Leslie Goodlow 1:1  3:00pm 5:00pm Portland Housing Advisory Commission Meeting -	1:00pm 2:00pm Cornelius Hotel Next Steps	9:30am 10:00am Portland Housing Bureau HDS Implementation Check In Meeting 10:00am 11:00am Brendan Finn, Comm. Saltzman Office 1:00pm 1:30pm Letimya Clayton 1:1 2:00pm 3:00pm PHB Manager's Team Meeting 3:30pm 4:00pm Ryan Deibert 1:1	9:00am 10:00am Housing Council (Duke Shephard and Michael Jordan) 1:30pm 2:00pm Comm Saltzman Briefing on Gentrification
10	11	12	13	14
9:30am 10:00am Letimya Clayton 1:1  11:00am 12:00pm Exec Team Meeting  3:00pm 4:00pm PHB 2020 Plan	10:00am 10:30am Point in Time Count Messaging - Deibert, Ryan 11:00am 12:00pm Online Dashboard and Publishing Contractor Level Detail - Pietka, Antoinette 3:00pm 5:00pm Fair Housing Advocacy Committee - McCarty, Kim	8:30am 9:00am STRA proposals FY13-14 9:00am 10:00am ESS Manager Training 1:00pm 1:30pm Brendan Finn, Comm. Saltzman Office 1:30pm 2:30pm Daniel Ledezma 1:1 3:00pm 5:00pm Portland Policy Council	8:30am 9:00am CDBG Reset 10:30am 12:00pm P&D Directors Meeting	8:00am 9:00am Rachel Post, CCC  10:10am Barbara Shaw 1:1 10:30am 11:30am LifeWorks/Beech St. Groundbreaking 1:00pm 2:00pm PHB Manager's Team Meeting  2:30pm 3:30pm PHB Check-in with Comm. Saltzman 4:00pm 4:30pm Daniel Ledezma 1:1
17	18	19	20	21
8:30am 9:00am Letimya Clayton 1:1  9:00am 10:00am Jacob Fox 1:1  11:00am 12:00pm Exec Team Meeting  1:30pm 2:00pm HR Updates	9:30am 11:00am Bridge Meadows Tour - Drenda Schubert 2:00pm 3:30pm Equity Council	7:30am 9:00am Martha McLennan, NW Housing 10:00am 11:00am PHGOA Briefing 1:00pm 2:00pm Leslie Goodlow 1:1 3:00pm 4:00pm Health Share Board Meeting	11:30am 1:00pm Bureau Director Meetings  1:00pm 1:30pm Comm. Saltzman and Brendan Finn  2:15pm 3:15pm PHB Manager's Team Meeting	10:30am 11:30am Sally Erickson 1:1 2:30pm 4:00pm Disaster Policy Council Meeting
24	25	26	27	28
9:00am 10:30am Exec Team Meeting 11:00am 12:00pm Exec Team Meeting 3:30pm 4:30pm Jacob Fox 1:1	11:00am 12:30pm PHB Check-in with Comm. Saltzman 2:00pm 3:00pm Daniel Ledezma 1:1 3:00pm 3:30pm Check-in RE: Street Roots Interview 3:30pm 4:00pm Letimya Clayton 1:1	8:30am 9:30am Amy Trieu, Comm. Saltzman's Office 10:30am 11:00am Amanda Waldroupe, Street Roots 1:00pm 3:00pm OMF 2012-17 Strategic Plan Steering Committee Meeting	9:00am 9:30am Marc Jolin, JOIN 9:30am 10:00am Homeless Team Meeting 2:15pm 3:15pm PHB Manager's Team Meeting 3:30pm 5:00pm Jurisdictional Partner Meeting	8:30am 9:30am Shannon Callahan, Comm. Saltzman's Office 10:00am 11:00am Leslie Goodlow 1:1  11:00am 12:00pm Jacob Fox 1:1 1:00pm 5:00pm Out of Office
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June 2013

Traci Manning, PHB Director

July 2013