

# **CITY OF PORTLAND, OREGON**



### **Bureau of Police**

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Integrity • Compassion • Accountability • Respect • Excellence • Service

## PUBLIC RECORD EXEMPTION REQUEST

Name:	Date of Birth:
Names of other people involved	and their dates of birth:
Address:	
City:	State: Zip Code:
Telephone:	Case Number:
A written request for a Public R	ecord Exemption MUST include all of the following:
<ul> <li>(Include name and date of the mailing address for the Evidence that sufficiently personal telephone numpersonal safety of the recommendation to the evidence may incomplete.</li> <li>★ This evidence may incomplete.</li> </ul>	ly establishes that any disclosure of the requestor's home address, ther, or electronic mail address would constitute a danger to the questor or a family member residing with the requestor. Elude any or all of the following documents: affidavits; court restraining orders; or stalking protective orders.
Attach the documents to this i	request form.
Requestor's Signature	Date:
Mail this form and supporting d	Portland Police Bureau 1111 SW 2 <sup>nd</sup> Avenue, Room 1126 Portland, Oregon 97204
	RECORDS USE ONLY
Date Received: R	equest Granted:
Cover sheet attached:	Processed by:
	Name/DPSST

### PUBLIC RECORD EXEMPTION REQUESTS

ORS 192.445 Nondisclosure on request of home address, home telephone number and electronic mail address; rules of procedure; duration of effect of request; liability; when not applicable.

An individual may submit a written request to a public body not to disclose a specified public record indicating the home address, personal telephone number or electronic mail address of the individual. A public body may not disclose the specified public record if the individual demonstrates to the satisfaction of the public body that the personal safety of the individual or the personal safety of a family member residing with the individual is in danger if the home address, personal telephone number or electronic mail address remains available for public inspection.

#### CRITERIA FOR PUBLIC RECORD EXEMPTION

An individual shall provide to the public body evidence to establish that disclosure of the home address, personal telephone number, or electronic mail address of the individual would constitute a danger to personal safety. Such evidence may include, but is not limited to, evidence that the individual or a family member residing with the individual has:

- **&** Been a victim of domestic violence.
- ❖ Obtained an order issued under ORS 133.055; (a) An order restraining your attacker from abusing you; (b) an order directing your attacker to leave your household; (c) an order preventing your attacker from entering your residence, school, business or place of employment; (d) an order awarding you or the other parent custody of or parenting time with a minor child or children; (e) an order restraining your attacker from molesting or interfering with minor children in your custody; (f) an order awarding you other relief the court considers necessary to provide for your or your children's safety, including emergency monetary assistance.
- \* Contacted a law enforcement officer involving domestic violence or other physical abuse.
- Obtained a temporary restraining order or other no contact order to protect the individual from future physical abuse.
- ❖ Filed other criminal or civil legal proceedings regarding physical protection.

A request (described above) remains effective until the public body receives a written request for termination but no later than five years after the date that a public body receives the request.

A public body may disclose a home address, personal telephone number or electronic mail address of an individual exempt from disclosure under subsection (1) of this section upon court order, on request from any law enforcement agency or with the consent of the individual.

A public body may not be held liable for granting or denying an exemption from disclosure under this section or any other unauthorized release of a home address, personal telephone number or electronic mail address granted an exemption from disclosure under this section.