



# RDPO

Regional Disaster Preparedness Organization

Unified. Prepared. Resilient.

## Program Committee: November 17, 2014 Meeting Highlights

0900 – 1100 hours

*TVFR Command and Business Operations Center in Tigard*

### **Meeting Attendees: Voting Members**

1. Mark Daniel, Chair
2. Sue Mohnkern, Vice Chair
3. Adrienne Donner, Public Health Work Group Chair
4. Kori Nobel, Marine and Civil Aviation Work Group Chair
5. Todd Felix, Emergency Management Work Group/REMTEC Chair
6. Randy Covey, Animal MAC-G Chair
7. Merrill Gonterman, Fire/EMS Work Group Chair
8. Don Strick, PIO Work Group Co-Chair
9. Zumana Rahman, NW Hospitals Emergency Management Committee Chair
10. Lonny Welter, Public Works Work Group Chair

### **Meeting Attendees: Non-Voting Members**

1. Denise Barrett, RDPO Manager
2. Felicia Heaton, Regional Disaster Preparedness Messaging Task Force Chair

### **Highlights**

1. The Program Committee focused much of its November 17 meeting on reviewing the 18 project concepts that five work groups and one task force submitted by the November 7, 2014 deadline. All project concepts, as well as a summary sheet, are available at the following link: <https://www.dropbox.com/sh/czrudgro2hehu8z/AAA6cDgyZ9WxJZFziFw7eA6Fa?dl=0>
2. The aim of the review was for all PrC members to learn more about the elements of the project concepts, to determine if all are in alignment with the Steering Committee's guidance that was provided, to advise on further development, and to take stock of what the package of concepts represents in terms of a solid body of work that the committee feels comfortable presenting to the Steering Committee as the "start of building our projects pipeline."
3. On the question of adding project concepts to the pipeline, the PrC agreed to continue to accept project concepts over the next month. Any work groups or task forces interested in submitting projects can access forms at the link above in the sub-folder marked "Project Development Resources". Both the completed project concept form and the checklist must be submitted to the email address listed on the documents.

4. The next PrC meeting on December 15, 2014 will include a review of newly submitted projects. Denise will be reaching out to select work group/task force chairs to see if they have an intention for their work group to submit projects (and in some cases project amendments – see point 7 below).
5. The PrC kindly reminds work groups and task forces that the call for project concepts is both to help us prepare for UASI FY'14 reprogramming (circa February 2015), as well as to get a head start on the UASI FY'15 application. The PrC and the SC have voiced a desire to have more time for project development as well as for the review and decision-making process. [Note: we will know more about the status of our region in relationship to UASI FY'15 funding by late February-early March 2015.]
6. While this meeting was not meant to make final decisions, the PrC did support the idea of prioritizing select projects for UASI FY2014 reprogramming that are either high on the RDPO's 2014-2016 priority list or need financial support sooner rather than later to maintain momentum. These are:
  - a. **Community Resilience Online Platform Development** - \$25,000 for a contractor to support the Regional Disaster Preparedness Messaging Task Force in developing a regional online marketing approach/cutting edge information portal to drive community preparedness/resilience-building.
  - b. **Development of Regional Public and Medical Preparedness Program** - \$25,000 to augment funding needed to hire a public health organizational development contractor, who will help facilitate a change process for public health partners in the region to transition to a new program model and structure for health preparedness. Cities Readiness Initiative Program Coordinator/Public Health Work Group Chair Adrienne Donner has identified the other part of the funding that is needed for this project. An initial workshop has been held to guide the activities and deliverables of the project.
  - c. **Access and Functional Needs Planning Compliance Assessment** – REMTEC is requesting \$50,000 to hire a contractor to assess the planning status of each county's emergency management program for ADA and other compliance requirements and recommend county and regional actions to close the gaps.
  - d. **Regional Water Interconnections Study Update** – the Public Works Work Group needs \$25,000 to help support the Regional Water Providers Consortium in hiring a contractor to conduct a study on the water system facilities, piping and interconnections in the region so that changes can be reflected in the ArcGeodatabase. The project will also rate the interconnections in terms of their resiliency.
7. UASI FY'14 funding potentially available for reprogramming and to cover project amendments is estimated to be around \$100,000. In addition to those funds, we expect to collect a small pot of project funds when the RDPO IGA goes into effect. To date, six of eight core partners that must sign the IGA for it to become effective have done so. Several other jurisdictions have also signed the RDPO IGA. We anticipate the RDPO IGA will be in full effect as we enter 2015.
8. In addition to the PrC proposing a set of projects for UASI FY'14 reprogramming, PBEM and Denise are also anticipating a handful of UASI FY'14 project amendments, including the Public Works Work Group's emergency mobile water treatment system and potentially the regional MACS, regional radio cache and regional disaster debris management projects (the budgets for the last two were slightly reduced during the application decision-making process). PBEM finance will issue FY'2014 amendment forms soon.

9. Next step in the program cycle: Mark Daniel will present the project concepts to the Steering Committee at its December 1, 2014 meeting and provide the Program Committee. Denise will prepare a briefing sheet for the SC and share it and the project concept documents with the b
10. Other items during "Round Table/Good of the Order":
  - a. Adrienne Donner said that Epidemiology and the Medical Examiner are now more fully engaged with the Public Health Work Group. The PHWG has a meeting coming up next week.
  - b. Merrill Gonterman, Fire/EMS Work Group, mentioned the liaison role he has played to engage the State of Oregon Fire Marshall's Office and OEM with some of the Regional MAC leadership to help resolve some outstanding issues related to resource ordering, as currently described in the MACS ConOps.
  - c. Kori Noble said the Port of Portland is hiring a part-time, temporary emergency manager to help cover for her when she goes on military active duty in the spring of 2015.
  - d. Randy Covey said there was not much to report as the Animal MAC-G meets quarterly and its next meeting is coming up in early December.
  - e. PIO Work Group: Don Strick mentioned that regional PIOs are plugged into Oregon Health Authority weekly Ebola conference calls. The PIO Work Group had to cancel its last meeting. The next meeting will be held in January 2015.
  - f. Zumana Rahman, NW Hospitals Emergency Management Committee, shared that the Oregon Health Authority has determined all information pertaining to a suspected or actual case of Ebola is not allowed to be entered into the CAD system due to HIPAA (privacy) regulations.
  - g. Lonny Welter said the Public Works Work Group has been meeting regularly and at its last meeting reviewed and approved project concepts. The next meeting of the group is scheduled for next week.
11. As Mark closed the meeting at 10:45 am, he reminded all that the December meeting will be his last as Chair.

Prepared by Denise Barrett  
RDPO Manager