

Steering Committee (SC) Meeting Minutes

June 1, 2015, 1:00 - 3:00 pm

Intel: Ronler Acres Campus, Building RA3, EOC
2501 NW 229th Ave., Hillsboro, OR 97214



RDPO

Regional Disaster Preparedness Organization

Unified. Prepared. Resilient.

Attendance: [Quorum was present - 20 of 23 members]

Steering Committee Members

1. Carmen Merlo, SC Chair and City of Portland Representative
2. Nancy Bush, SC Vice chair and Clackamas County Representative
3. Jerry Allen, City of Beaverton Representative*
4. Bob Cozzie, Immediate Past Chair and Public Safety Communications Representative
5. Ray DiPasquale, In-Coming Public Works Representative*
6. Chief Mike Duyck, Fire/EMS Representative
7. Ned Walls, proxy for Jason Gates, Law Enforcement Representative
8. Rebecca Geisen, Public Works Representative #1: Water
9. Chief Mike Greisen, Columbia County Representative
10. Mark Gunther, City of Wood Village Representative*
11. Scott Johnson, Clark County and City of Vancouver Representative
12. Sue Mohnkern, Program Committee Chair
13. Mike Mumaw, Emergency Management Representative*
14. Scott Porter, Washington County Representative
15. Kathryn Richer, Health System Representative
16. Tripp Robinson, Private Sector (Industry) Representative
17. Cara Sloman, NGO Representative
18. Paul Slyman, Metro Representative
19. Chris Voss, Multnomah County Representative*
20. Craig Ward, City of Troutdale Representative*

*Indicates new member

Regional Staff and Guests

1. Alice Busch, Multnomah County Emergency Management
2. Denise Barrett, RDPO Manager
3. Emma Stocker, RDPO Planning Coordinator
4. Daniel Nibouar, Metro Disaster Debris Planner
5. Tammy Bain, Emergency Manager, Hillsboro Fire

1) Welcome, Introductions and Agenda Review – Carmen Merlo, Chair

- a) Carmen opened the meeting at 1:10 pm. She asked for all present to self-introduce. Special welcome to new members (see * above). Carmen then briefly reviewed the agenda, calling for any additions. Hearing none, she proceeded to the next agenda item.

2) Meeting Minutes - Carmen Merlo, Chair

Approved by the SC on July 6, 2015

- a) Carmen asked for a motion to approve the minutes from the May 4, 2015 meeting. Mike Greisen motioned for the minutes to be approved as written; Scott Porter seconded the motion. There was a unanimous vote in favor of approving the minutes.

3) Intel's Emergency Operations – Tripp Robinson, Intel Emergency Manager and Private Industry Representative to the RDPO Steering Committee

- a) Tripp welcomed attendees to Intel, where he has served as emergency manager since 1997. (Intel employee since 1992.)
- b) He gave an overview of Intel's Oregon operation: Intel has four campuses, including Ronler Acres, on 480 acres of land. With 18,600 employees*, Intel is the largest employer in Oregon; 107,000 employees worldwide. [*Actual planning figure is closer to 30,000, when contractors, contingent workers and visitors are included.]
- c) Ronler Acres is Intel's largest campus; both research and development and manufacturing conducted here. He said all campuses have an EOC, which by day serves as a meeting or training room. An EOC gets activated at Intel about once a quarter; water spills are the most common emergency incident. Previous event: 100,000 gallons of water spilled.
- d) Intel's Emergency Management program has evolved as crisis/risk management is the 1970s (Intel had one of the first risk management teams in the nation); development of emergency response teams in the 1990s; and more recently EOCs going more virtual.
- e) He said that Intel has one crisis management structure: EOP identifies three levels of emergency, each has different response activations.
- f) Strong support from founders and senior managers. Directive from leadership to develop an "energetic and efficient team that is capable of responding to the unexpected." Intel presently has a cadre of 1,000 emergency responders (hazmat specialists, technicians, paramedics) on campus; 100 medical responders; site EOCs and a corporate EOC.
- g) Tripp explained that Intel plans the way a fire department plans. Goal is a quick transition to business recovery. Three levels of EOC activation. Motivation to be self-sufficient. There have been no hazmat external calls in 15 years. Even so, Intel works closely with Hillsboro Fire and Rescue and TVFR (conduct joint drills).
- h) Tripp said there are many redundancies built into the facilities, including electricity and communications. "No illusion that we will be business as usual right after a major event: will take few days to get back."
- i) Intel has strong community relationships and presence. New parking structure could potentially support a mass shelter: 10,000 spaces; power available. Evacuation routes marked; drills are conducted.
- j) Question: how do you stay connected with contractors during an emergency?
 - i) Tripp explained they have a special "construction coordination center". Leads from each contractor are responsible for reporting into the EOC.

- 4) **Clark County's Planned Response to a Cascadia Subduction Zone (CSZ) Earthquake** – Scott Johnson, CRESA Emergency Management Division Manager and Clark County and City of Vancouver representative to the SC
- a) Before beginning his presentation, Scott explained that he will deliver it as he had done for elected leaders and other senior officials in Washington Region IV.
 - b) Scott began with a CSZ earthquake impact overview, using a probability modeling approach. He said we should assume that 33% of responders and policy makers will be unavailable.
 - c) We should prepare for different response strategies for different types of areas (e.g., urban center, coastal and rural / suburban).
 - d) He shared estimated impacts across Washington (WA):
 - i) "No damage" means base infrastructure is still ok, but impacted (e.g. power out)
 - ii) 44% of Public Safety Answering Points (PSAPS) un-able to function.
 - iii) No hospitals west of the I-5 corridor.
 - iv) Nearly 100% of adult care facilities west of I-5 corridor suffer complete damage.
 - v) 100% of school west of I-5 are unusable.
 - vi) Transportation infrastructure west of I-5 unusable
 - e) Scott then shared some of the projected impacts in Clark county:
 - i) Expect to lose most hospital / medical facilities;
 - ii) 79% of schools damaged; and
 - iii) State school for the blind and deaf highly vulnerable.
 - iv) Scott said the main planning assumption post CSZ EQ is we will be left with micro-islands. Due to loss of connectivity via infrastructure, it is critical to build resilience in those communities. Knowing who your neighbors are, and their strengths and areas in need of improvement.
 - f) Mike Mumaw commented re impacts to transportation systems/bridges: that is only one piece of the infrastructure impacts; large culverts are not rated yet could be damaged.
 - g) Scott continued: "military response is always in support of civil authorities."
 - i) He mentioned Title 10: WA Governor has preauthorized active duty military to respond immediately.
 - ii) Military will establish an air bridge between Idaho and WA.
 - iii) FEMA has pre-identified resources that will be deployed immediately following a CSZ earthquake.
 - iv) Department of Defense's lift capability beyond the combined capabilities of DHL, UPS, FedEx and postal services.
 - v) Scott shared that he spent 22 years in army and served in four presidential declared disasters, two of which were UN humanitarian crises. Critical question: How do we understand these military capabilities and get ready to receive them?
 - h) Scott ended his presentation by encouraging regional partners to face the CSZ in line with the Stockdale paradox: *You must retain faith that you will prevail in the end, regardless of the difficulties. AND at the same time... You must confront the most brutal facts of your current reality, whatever they might be.*

5) Program Committee Report and Preliminary Discussions on the Next Strategic Planning and Program Development Cycle - Sue Mohnkern, Program Committee Chair and Denise Barrett, RDPO Manager

- a) Sue opened by expressing the following regarding regional strategic priorities: "We have addressed the low-hanging fruit and now need to tackle the stuff that's harder."
- b) She said that at its May 19 meeting the Program Committee (PrC) discussed what still needs to be lifted on the RDPO 2014-2016 Strategic Priorities list. Regional volunteer management planning (especially centered on spontaneous volunteers) was one area of great interest. The PrC determined that it needs the Steering Committee to support this initiative and help define the scope of the project.
- c) Chief Duyck: we have grappled with it regionally. Reviewing event after-action reports is a place to start looking for best practices and areas that typically need to be improved. Faith-based and non-profit groups may be more instructive.
- d) Carmen Merlo: Was this to include donations management, too?
 - i) Sue's answer: not at the start, but certainly volunteer and donations management need to be in step.
 - ii) Cara Sloman: from Red Cross perspective, volunteers is a different thing than donations.
 - iii) Mike Mumaw: Looks like a work group to manage a contractor.
- e) Unattributed interventions:
 - i) United Way 211 Volunteer Match would be a place to start. Faith-based and non-profit organizations are good at this kind of organizing.
 - ii) How feasible are regional solutions to both of these questions?
 - iii) Hard thing with COAD and VOAD is that they are not themselves entities that have resources to take on disaster response functions. They would need outside support.
 - iv) SOLVE as regional entity that could support this
 - v) In other efforts, have not found an entity that follows the same geographic boundaries as the RDPO.
 - vi) Could be helpful now to develop best practices at the regional level to help frame the county plans.
 - vii) People want to volunteer in their local community - so the plan should be framed around that.
 - viii) Do we already have an understanding of the planning that has occurred in different sectors? Is an assessment needed?
 - ix) Best practices would be useful; we are operating in one media market; need to have and express a unified picture.
 - x) We need state cooperation to deal with folks eventually coming from out-of-state.
- f) Sue continued her report, by saying that the Program Committee would like to see more work done to create clear parameters for investment in regional communications. Still a need for equipment, but need clarity from SC about what is the responsibility of each jurisdiction and what could/should be funded by the UASI grant?
 - i) Bob Cozzie: three areas of focus for the Public Dispatch Communications Consortium (PDCC): radio systems; radios themselves; things outside of communications (PDCC enterprise service bus, which ties the CAD systems together. Through that the PSAPS are able to communicate. This body approved a project to help pursue the next technology to replace the BUS.
 - ii) There may also be communications requests coming from other sectors / working groups.
 - iii) Bob concluded that the PDCC will conduct a strategic planning session on June 18.

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- g) Scott Porter said that developing plans for CPODs is another area of work on a regional level.
- h) Sue closed by stating that REMTEC will also review spontaneous volunteers as a potential regional project.
- i) Denise Barrett closed the session by reiterating that the RDPO's formal strategic planning process is being designed and will commence towards the end of the summer.

6) RDPO Organizational and Project Updates

- a) Regional Fuel Contingency Planning – Emma Stocker
 - i) As a first step in working on the fuel inventory, Emma said she pulled together a group with representatives from multiple jurisdictions, the private sector, and multiple disciplines, to develop an online assessment and tracking tool for fuel inventory. She is meeting with groups around the region to encourage participation in the assessment.
- b) RMACS update – Scott Porter
 - i) Organizational Quality Associates, a local consulting firm experienced in MAC development, has been selected to implement a robust scope of work in support of building the capacity of the RMAC Group, as well as enhancing the capacity of the Health-Medical MAC. Task Force working on strategy for selecting members for the RMAC Group.
- c) Access and Functional Needs Assessment – Scott Porter
 - i) \$100,000 in UASI FY14 and FY'15 grant funds, combined with \$6,000 from Metro to conduct the assessment of the five counties and City of Portland's emergency management programs for ADA and other compliance. Key areas of assessment: notification, evacuation, transportation, and sheltering.
 - ii) Currently pulling together a task force that represents the five counties, the City of Portland, Metro and the Oregon Office on Disability and Health to guide the development of the scope of work and deliverables that will go into an RFP to hire a consulting firm.
- d) RDPO Organizational News – Denise Barrett, RDPO Manager
 - i) Denise extended a welcome again to the new members of the Steering Committee (see * at the top of page one). She said that the SC has grown from 16 members during the start up to the current number, and may still grow as more jurisdictions sign the IGA.

7) Good of the Order – Carmen/All

- a) Cara Sloman: Red Cross recently trained 250 volunteers. Next business resiliency event scheduled for Friday June 12, 2015. These events are open to businesses of all sizes and sectors and provide a great overview of basic business resilience issues and tools available to engage employees, assess readiness, and plan ahead for disasters- large and small.
- b) Scott Porter: Access and Functional Needs task force will begin meeting in early June.

8) Adjourn: The meeting adjourned at 2:58 pm.