December 29, 2013 - January 4, 2014

December 2013

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January 2014

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29

30

- 8:00am 11:00am Project Time
- 10:00am 11:00am Thomas Lannom (Fred's Office) - Miller, Fred
- 11:00am 11:30am TIMESHEETS
- 1:00pm 2:00pm Meeting with CAO (Supercedes Other Invitation from Meghann: Location: Rivers Conf. Rm.) - Lannom, Thomas
- 1:00pm 2:00pm Thomas Lannom and Revenue Staff (Revenue Bureau) - Miller, Fred
- 2:00pm 3:00pm HR issues (Brenda's office) - Carpenter, Brenda

31

- 8:00am 8:30am Private Appointment
- 10:00am 10:20am One-on-one with Thomas (I. McJunkin) (Thomas' Office) - Lannom, Thomas
- 11:00am 11:30am TIMESHEETS
- 1:00pm 1:30pm Prepare for Comm. Fish Meeting
- 2:00pm 2:20pm One-on-one with Thomas (D. Marshall) (Thomas' Office) - Lannom, Thomas
- 3:00pm 3:30pm Deadline to get Hot Sheet Items to Thomas (Reminder-No Location) - Lannom, Thomas

1

- 8:00am 5:00pm holiday
- 8:00am 8:30am check kit contents expiration date
- 9:30am 12:30pm City Council
- 12:30pm 1:00pm "Hot Sheet" Deadline (to Jane B.)
- 1:00pm 2:00pm Thomas/Terri Standing Meeting (TL's Office) - Lannom, Thomas
- 3:00pm 3:20pm One-on-one with Thomas (J. McFarland) (Thomas' Office) - Lannom, Thomas

2

- 10:00am 10:30am CBO-Revenue Bureau Check-in (Thomas's Office) - Lowe, Sara
- 5:00pm 8:00pm Private Appointment
- 5:30pm 6:30pm Realtor - Lannom, Thomas

3

- 11:00am 11:30am Check-in on Materials for Meeting this Afternoon - Lannom, Thomas
- 1:30pm 2:00pm Fred/Thomas Lannom Weekly Meeting (Fred's Office) - Miller, Fred
- 3:00pm 4:00pm MEET: Thomas Lannom RE: Arts Tax & AOC - Jenny (Fish Conference Room) - Fish, Nick
- 5:00pm 5:30pm Private Appointment

4

January 5, 2014 - January 11, 2014

January 2014

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February 2014

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6

- 8:00am 11:00am Project Time
- 9:00am 11:00am OMF Leadership Team (12th floor Horizon Room) - Braaten, Jane
- 11:30am 12:30pm (Gail) MEET: OMF Weekly Check-In (Mayor's Office) - Hales, Charlie
- 1:00pm 2:30pm Hold for Phone Call
- 2:00pm 3:00pm Office 365 Overview (Rev Bur Rivers Conf Rm (20)) - Lathers, Carrie
- 3:00pm 4:00pm Ali Appointment

7

- 8:30am 9:30am Canceled: Revenue Bureau Equity Committee Meeting (Rev Bur Rivers Conf Rm (20)) - Marshall, Diana
- 9:30am 11:00am Updated: Managers / Supervisors Meeting (Rivers Conference Room, Revenue Bureau) - Fertal, Meghann
- 2:00pm 2:30pm Sustainability Presentation? (Rev Bur Rivers Conf Rm (20)) - Ellertson, Scott
- 3:00pm 4:00pm Thomas and Julie Standing Meeting (Thomas's Office) - Lannom, Thomas
- 3:00pm 3:30pm Deadline to get Hot Sheet Items to Thomas (Reminder-No Location) - Lannom, Thomas

8

- 7:30am 9:00am SBAC - Lannom, Thomas
- 7:30am 9:30am SBAC Plenary Mtg. (Lovejoy Room - City Hall) - Ansary, Raihana
- 9:30am 12:30pm City Council
- 12:30pm 1:00pm "Hot Sheet" Deadline (to Jane B.)
- 3:00pm 4:00pm Bi-Weekly Check-In - Henry, Mary Beth

9

- 7:30am 8:00am Private Appointment
- 8:00am 8:30am Private Appointment
- 1:00pm 2:00pm Exec Team Meeting (Sunset Conference Room, Revene Bureau) - Fertal, Meghann
- 4:00pm 5:00pm MEET: PBOT & Revenue Bureau RE: Collection Structure (Leah's Office, 9th Floor, Portland Building) - Treat, Leah

10

- 10:00am 10:30am Fred/Thomas Lannom Weekly Meeting (Fred's Office) - Miller, Fred
- 1:00pm 2:00pm Interview (Brenda's office) - Carpenter, Brenda
- 2:30pm 3:30pm GFOA Conference

11

- 7:30am 8:00am Private Appointment

January 12, 2014 - January 18, 2014

January 2014

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12

13

- 8:00am 11:00am Project Time
- 11:00am 11:30am TIMESHEETS
- 11:30am 12:30pm (Gail) MEET: OMF Weekly Check-In (Mayor's Office) - Hales, Charlie
- 1:00pm 1:20pm One-on-one with Thomas (B. Rice) (Thomas' Office) - Lannom, Thomas
- 3:30pm 5:00pm OMF Advisory Committee Meeting (City Hall Pettygrove Room) - Ball, Kelly

14

- 8:30am 9:30am Revenue Bureau Equity Committee Meeting (Rev Bur Rivers Conf Rm (20)) - Marshall, Diana
- 11:00am 11:30am TIMESHEETS
- 3:00pm 3:30pm Deadline to get Hot Sheet Items to Thomas (Reminder-No Location) - Lannom, Thomas
- 4:30pm 5:00pm Out of Office

15

- 9:30am 12:30pm City Council
- 12:30pm 1:00pm "Hot Sheet" Deadline (to Jane B.)
- 1:00pm 2:00pm Thomas/Terri Standing Meeting (TL's Office) - Lannom, Thomas
- 2:00pm 2:30pm Ben/Thomas Lannom Monthly Meeting w/Mohammad (Revenue Bureau) - Berry, Ben
- 3:00pm 5:00pm Private Appointment -

16

- 9:00am 9:30am Updated Meeting Series: OMF LMC Meeting (Horizon) - Silva, Frank
- 10:00am 10:30am Updated: Fred/Thomas Lannom Weekly Meeting (Fred's Office) - Miller, Fred
- 11:00am 12:00pm Arts Tax Messaging (Mayor's Office) - Alpert, Josh
- 2:00pm 3:00pm Outside QA on April 15 Peak Load (Rev Bur Rivers Conf Rm (20)) - Lannom, Thomas
- 6:00pm 8:00pm Private Appointment
- 7:00pm 8:30pm MTNA (Western Baptist Seminary, 55th & Hawthorne Blvd, Bueermann Hall, Rm 205)

17

- 2:30pm 2:50pm One-on-one with Thomas (L. Wolfe) (Thomas' Office) - Lannom, Thomas

18

January 19, 2014 - January 25, 2014

January 2014

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February 2014

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- 8:00am 5:00pm holiday
- 11:30am 12:30pm (Gail) MEET: OMF Weekly Check-In (Mayor's Office) - Hales, Charlie

21

- 8:00am 9:00am OMF Leadership Team - special meeting (12th floor Horizon Room) - Braaten, Jane
- 8:00am 8:30am Private Appointment
- 9:30am 11:00am Updated: Managers / Supervisors Meeting (Rivers Conference Room, Revenue Bureau) - Fertal, Meghann
- 2:00pm 2:30pm Getting to Know You Brainstorming (Sunset Conf Room) - Frahler, Karla
- 3:00pm 4:00pm Thomas and Julie Standing Meeting (Thomas's Office) - Lannom, Thomas
- 3:00pm 3:30pm Deadline to get Hot Sheet Items to Thomas (Reminder-No Location) - Lannom, Thomas

22

- 9:30am 12:30pm City Council
- 10:00am 11:00am Meeting with Consultant
- 10:00am 11:00am OMF Review – Meeting with Laura Peth from Moss Adams (Sunset Conference Room) - Karter, Scott
- 12:30pm 1:00pm "Hot Sheet" Deadline (to Jane B.)
- 3:00pm 4:00pm Bi-Weekly Check-In - Henry, Mary Beth

23

- 8:00am 8:30am Private Appointment
- 1:00pm 2:00pm Exec Team Meeting (Sunset Conference Room, Revenue Bureau) - Fertal, Meghann

24

- Hearing - Motion To Quash
- 10:00am 10:30am Fred/Thomas Lannom Weekly Meeting (Fred's Office) - Miller, Fred
- 11:00am 12:00pm Thomas Lannom meeting with Tracy Reeve (Tracy Reeve's office) - Sneath, Kim
- 2:00pm 5:00pm Possible Innovation Task Force Interview - Lannom, Thomas
- 3:15pm 3:30pm Innovation Fund Proposal Interview - Office of Management and Finance (Rose Room (3rd floor), City Hall) - Kinsella, Ryan

25

January 26, 2014 - February 1, 2014

January 2014

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February 2014

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27

- 8:00am 11:00am Project Time
- 9:00am 11:00am Updated: OMF Leadership Team (12th floor Horizon Room) - Braaten, Jane
- 9:00am 10:00am OMF LT Meeting - Lannom, Thomas
- 11:00am 11:30am TIMESHEETS
- 11:20am 11:50am Document Request (TWL"s Office) - Lannom, Thomas
- 11:30am 1:30pm Private Appointment -
- 11:30am 12:30pm (Gail) MEET: OMF Weekly Check-In (Mayor's Office) - Hales, Charlie
- 1:00pm 3:00pm Deposition Preparation - Phone Call with Steven Wolens

28

- 11:00am 11:30am TIMESHEETS
- 1:30pm 5:00pm Private Appointment -
- 3:00pm 3:30pm Deadline to get Hot Sheet Items to Thomas (Reminder-No Location) - Lannom, Thomas
- 3:30pm 4:00pm Wireless Messaging (TL Office) - Henry, Mary Beth
- 6:00pm 9:00pm AT&T PN50 Cully & Prescott Meeting --- 6025 NE Prescott St., Grace Presbyterian Church - Riddick, Melvin

29

- 9:30am 12:30pm City Council
- 12:30pm 1:00pm "Hot Sheet" Deadline (to Jane B.)
- 2:00pm 4:00pm Airbnb meeting re proposed drafts for TLT collection (Rev Bur Rivers Conf Rm (20)) - Williams, Terri
- 4:00pm 4:45pm PSCD Implementation for OCT (Rev Bur Sunset Conf Rm (6)) - Fertal, Meghann

30

- 8:00am 8:30am Private Appointment
- 11:00am 3:00pm Updated: ECC Grand Opening - open house (9911 SE Bush Street) - Elliott, Daire
- 1:00pm 2:00pm BIT Intergovernmental Agreement 2014 (Sunset Conference Room, 111 SW Columbia St Ste 600 Portland OR 97201) - Fertal, Meghann
- 1:15pm 2:45pm Design and Landmark Commissions Joint Meeting (1900 Building, 1900 SW 4th Ave, Rm 2500A) - Li, Jennifer

31

- 10:00am 10:30am Fred/Thomas Lannom Weekly Meeting (Fred's Office) - Miller, Fred
- 1:15pm 2:15pm Ali hair
- 5:30pm 7:00pm Server Patch Fridays - Lannom, Thomas

1

February 2, 2014 - February 8, 2014

February 2014

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March 2014

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- 8:00am 11:00am Project Time
- 9:00am 11:00am OMF Leadership Team (12th floor Horizon Room) - Braaten, Jane
- 11:30am 12:30pm (Gail) MEET: OMF Weekly Check-In (Mayor's Office) - Hales, Charlie
- 3:00pm 4:00pm Thomas and Julie Standing Meeting (Thomas's Office) - Lannom, Thomas

4

- 8:00am 5:30pm Deposition Preparation (Thomas' Office)
- 8:30am 9:30am Revenue Bureau Equity Committee Meeting (Rev Bur Rivers Conf Rm (20)) - Marshall, Diana
- 9:30am 11:00am Updated: Managers / Supervisors Meeting (Rivers Conference Room, Revenue Bureau) - Fertal, Meghann
- 3:00pm 3:30pm Deadline to get Hot Sheet Items to Thomas (Reminder-No Location) - Lannom, Thomas

5

- 8:30am 5:00pm Deposition (200 SW Market St., Ste 1777 Portland OR 97201-5771)
- 9:30am 12:30pm City Council
- 12:00pm 1:00pm OMF Speaker Series: Tom Kelly – President of Neil Kelly Co. (Portland Building Auditorium (2nd Floor))
- 12:30pm 1:00pm "Hot Sheet" Deadline (to Jane B.)

6

- 8:00am 8:30am Private Appointment
- 11:30am 1:00pm Bureau Director Meeting (Lovejoy Room, City Hall) - Braaten, Jane
- 5:00pm 8:00pm Private Appointment

7

- 10:00am 10:30am Fred/Thomas Lannom Weekly Meeting (Fred's Office) - Miller, Fred
- 10:00am 10:30am KB to brief on PFHT reforms

8

February 9, 2014 - February 15, 2014

February 2014

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9

GFOA - Seminar (Marriot - Renaissance Cruise Port Hotel, 1617 SE 17th St., Fort Lauderdale, FL 33316) - Fertal, Meghann — To Feb 12

GFOA Training Seminar (Ft. Lauderdale, Florida) — To Feb 12

10

Private Appointment — To Feb 14

8:00am 11:00am Project Time

11:00am 11:30am TIMESHEETS

11:30am 12:30pm (Gail) MEET: OMF Weekly Check-In (Mayor's Office) - Hales, Charlie

11

From Feb 9 — GFOA - Seminar (Marriot - Renaissance Cruise Port Hotel, 1617 SE 17th St., Fort Lauderdale, FL 33316) - Fertal, Meghann

From Feb 9 — GFOA Training Seminar (Ft. Lauderdale, Florida)

From Feb 10 — Private Appointment — To Feb 14

8:00am 8:30am Private Appointment

11:00am 11:30am TIMESHEETS

3:00pm 3:30pm Deadline to get Hot Sheet Items to Thomas (Reminder-No Location) - Lannom, Thomas

12

7:30am 9:00am SBAC - Lannom, Thomas

7:30am 9:30am SBAC Plenary Mtg. (Lovejoy Room - City Hall) - Ansary, Raihana

9:30am 12:30pm City Council

12:00pm 1:00pm OMF Speaker Series: Jim Piro – President and CEO of Portland General Electric (Portland Building Auditorium (2nd Floor))

12:30pm 1:00pm "Hot Sheet" Deadline (to Jane B.)

13

From Feb 10 — Private Appointment

10:00am 10:30am Updated: Revenue Exec Team - HR Customer Svc Survey (Thomas' Ofc) - Kanwit, Anna

11:45am 1:15pm Payment Gateway Capacity on 04/15/14 (Rev Bur Rivers Conf Rm (20)) - Fertal, Meghann

1:30pm 2:30pm Exec Team Meeting (Sunset Conference Room, Revene Bureau) - Fertal, Meghann

4:00pm 5:00pm Regular Check in: Fred Miller and Com. Novick (Novick's office) - Novick, Steve

14

8:00am 8:30am Valentine's Day - Lannom, Thomas

8:30am 10:00am OMF Core LT - Moss Adams Briefing on OMF Review Findings (OMF, Conf 12 Horizon Rm (12-15)) - Miller, Fred

10:00am 10:30am Fred/Thomas Lannom Weekly Meeting (Fred's Office) - Miller, Fred

10:00am 11:00am Sporting event in Downtown (City Hall, Lovejoy Room (2nd Floor)) - Finn, Brendan

11:45am 12:00pm Updated: Phone Call - Eldred, Maria

1:30pm 2:00pm Private Appointment -

15

February 16, 2014 - February 22, 2014

February 2014

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March 2014

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17

- 8:00am 5:00pm holiday
- 8:00am 11:00am Project Time
- 11:30am 12:30pm (Gail) MEET: OMF Weekly Check-In (Mayor's Office) - Hales, Charlie
- 4:00pm 5:30pm Private Appointment

18

- 9:30am 11:00am Updated: Managers / Supervisors Meeting (Rivers Conference Room, Revenue Bureau) - Fertal, Meghann
- 1:00pm 2:00pm Executive Equity Committee - Quarterly Meeting (Lovejoy Room - City Hall) - Stephens, Tonya
- 2:30pm 3:00pm Thomas and Julie Standing Meeting (Thomas's Office) - Lannom, Thomas
- 3:00pm 3:30pm Deadline to get Hot Sheet Items to Thomas (Reminder-No Location) - Lannom, Thomas
- 3:30pm 5:00pm OMF Advisory Committee Meeting (City Hall Lovejoy Room) - Ball, Kelly

19

- 1:00pm DOR Report Released? To Feb 27
- 9:30am 12:30pm City Council
- 12:00pm 1:00pm OMF Speaker Series
- 12:30pm 1:00pm "Hot Sheet" Deadline (to Jane B.)
- 3:00pm 4:30pm BTS Tech Assessment to Council

20

- From Feb 19 DOR Report Released? To Feb 27
- 8:00am 8:30am Private Appointment
- 9:00am 10:00am OMFLMC Meeting (Horizon Room 12th Floor The Portland Building) - Storm, Janet
- 9:00am 9:30am Updated Meeting Series: OMF LMC Meeting (Horizon) - Silva, Frank
- 10:30am 11:00am Press Conference (City Hall, First Floor)
- 12:00pm 1:00pm Special Event Cost Recovery (Mayor's Office) -
- 12:00pm 1:00pm Special Events (Mayor's Office) - Alpert, Josh
- 1:00pm 1:30pm Briefing: IBM SPSS Modeler Workshop (Rev Bur Sunset
- 1:30pm 2:30pm RB Quarterly Safety Meeting (Rev Bur Rivers Conf Rm
- 6:30pm 8:30pm Come to a February town hall to tell us about your
- 7:00pm 8:30pm MTNA (Western Baptist Seminary, 55th & Hawthorn

21

- 10:00am 10:30am Fred/Thomas Lannom Weekly Meeting (Fred's Office) - Miller, Fred
- 2:00pm 2:20pm One-on-one with Thomas (C. Steeves) (Thomas' Office) - Lannom, Thomas

22

- From Feb 19 DOR Report Released? To Feb 27

February 23, 2014 - March 1, 2014

February 2014

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March 2014

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23

← From Feb 19 DOR Report Released? To Feb 27 →

24

8:00am 11:00am Project Time

9:30am 10:30am Updated: OMF Leadership Team (12th floor Horizon Room) - Braaten, Jane

11:00am 11:30am TIMESHEETS

11:30am 12:30pm (Gail) MEET: OMF Weekly Check-In (Mayor's Office) - Hales, Charlie

3:15pm 4:00pm Ali / Appt

4:30pm 5:30pm Leave Early

25

← From Feb 19 DOR Report Released? To Feb 27 →

10:30am 11:30am Signing (Broadway Building, 1000 SW Broadway, Suite 1600)

11:00am 11:30am TIMESHEETS

2:00pm 4:00pm LMC Meeting (8th Floor Conference Room, 111 SW Columbia St., Portland OR 97201) - Fertal, Meghann

3:00pm 3:30pm Deadline to get Hot Sheet Items to Thomas (Reminder-No Location) - Lannom, Thomas

4:00pm 5:00pm Out of Office

6:30pm 8:30pm Come to a February town hall to tell us about your transportation priorities (Immigrant & Refuge Community Organization (IRCO), 10301 NE Glisan St.)

26

Out of Office

9:30am 12:30pm City Council

12:00pm 1:00pm OMF Speaker Series: Craig Wessel – Publisher of the Portland Business Journal (Portland Building Auditorium (2nd Floor))

12:30pm 1:00pm "Hot Sheet" Deadline (to Jane B.)

6:00pm 7:30pm Meeting - OCT - Pole Attachment (St. Johns Christian Church 8044 N Richmond Ave, Portland, OR 97203) - Lannom, Thomas

6:00pm 8:00pm Meeting for 7538 Lombard Street Power Pole Attachment ---- St. Johns Christian Church 8044 N Richmond Ave, Portland, OR - Riddick, Melvin

27

← From Feb 19 DOR Report Released? 1:30pm

6:30pm 8:30pm Come to a February town hall to tell us about your transportation priorities (Multnomah Arts Center, 7688 SW Capitol Highway)

28

9:30am 10:00am Updated: Arts Check-In (Mayor's Office) - Kalez, Jennifer

10:00am 10:30am Fred/Thomas Lannom Weekly Meeting (Fred's Office) - Miller, Fred

11:00am 12:00pm Updated: LAS Project Discussion (Sunset Conference Room, Revenue Bureau) - Landis, Sarah

1:00pm 2:00pm Citywide Debt Collection and Accounting Practices (Rev Bur Sunset Conf Rm (6)) - Fertal, Meghann

2:00pm 2:20pm One-on-one with Thomas (P. Sanders) (Thomas' Office) - Lannom, Thomas

3:00pm 4:00pm Updated - Terri / Thomas Standing Meeting (Thomas' Office) - Lannom, Thomas

5:30pm 7:00pm Server Patch Fridays - Lannom, Thomas

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March 2, 2014 - March 8, 2014

March 2014

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April 2014

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3

- 8:00am 11:00am Project Time
- 9:00am 11:00am OMF Leadership Team (12th floor Horizon Room) - Braaten, Jane
- 11:30am 12:30pm (Gail) MEET: OMF Weekly Check-In (Mayor's Office) - Hales, Charlie
- 4:00pm 5:30pm Private Appointment

4

- 8:00am 8:30am Private Appointment
- 8:30am 9:30am Revenue Bureau Equity Committee Meeting (Rev Bur Rivers Conf Rm (20)) - Marshall, Diana
- 9:30am 11:00am Managers / Supervisors Meeting (Rivers Conference Room)
- 1:30pm 2:00pm Sarah Landis Request (Thomas's Office) - Karter, Scott
- 3:00pm 3:30pm Deadline to get Hot Sheet Items to Thomas (Reminder-No Location) - Lannom, Thomas

5

- 9:30am 12:30pm City Council
- 11:00am 12:00pm Reschedule of Check-In (Thomas' Office) - Lannom, Thomas
- 12:00pm 1:00pm OMF Speaker Series: Mike Golub – Chief Operating Officer of the Portland Timbers (Portland Building Auditorium (2nd floor))
- 12:30pm 1:00pm "Hot Sheet" Deadline (to Jane B.)
- 1:00pm 1:30pm Travelodge (SK's Office) - Karter, Scott
- 2:00pm 3:00pm FW: COUNCIL: CITYWIDE TECHNOLOGY ASSESSMENT TIME CERTAIN (Council Chambers - 1221 SW 4th Avenue) - Berry, Ben
- 2:30pm 5:00pm Out of Office - Lannom, Thomas

6

- 1:00pm Out of Office 5:00pm
- 8:00am 8:30am Private Appointment
- 9:00am 11:00am Signing--Out of Office
- 11:00am 11:30am Check In (Mayor's office) - Alpert, Josh
- 11:30am 1:00pm Bureau Director Meeting (Lovejoy Room, City Hall) - Braaten, Jane
- 5:00pm 8:00pm Private Appointment

7

8

- 4:00pm 6:00pm Private Appointment -

March 9, 2014 - March 15, 2014

March 2014

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April 2014

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10

Out-of-Office — To Mar 14

8:00am 11:00am Project Time

11:00am 11:30am TIMESHEETS

11:30am 12:30pm (Gail) MEET: OMF Weekly Check-In (Mayor's Office) - Hales, Charlie

11

From Mar 10 — Out-of-Office

9:00am 10:00am Secondary Employment Costs (AC Crebs office) - Crebs, Michael

11:00am 11:30am Commissioner Fish - Monthly Check-in (Commissioner Fish's Office - 1221 S.W. 4th, Rm. 240 Portland OR 97204)

11:00am 11:30am TIMESHEETS

3:00pm 3:30pm Deadline to get Hot Sheet Items to Thomas (Reminder-No Location) - Lannom, Thomas

12

To Mar 14

7:30am 9:00am SBAC - Lannom, Thomas

7:30am 9:30am SBAC Plenary Mtg. (Lovejoy Room - City Hall) - Ansary, Raihana

9:30am 12:30pm City Council

12:00pm 1:00pm OMF Speaker Series: Barbara Roberts – 34th Governor of Oregon (Portland Building Auditorium (2nd floor))

12:30pm 1:00pm "Hot Sheet" Deadline (to Jane B.)

13

From Mar 10 — Out-of-Office

14

15

March 16, 2014 - March 22, 2014

March 2014

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April 2014

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17

GFOA Training - Reno, NV (Grand Sierra Resort and Casino) To Mar 21

8:00am 11:00am Project Time

9:00am 11:00am OMF Leadership Team (12th floor Horizon Room) - Braaten, Jane

11:30am 12:30pm (Gail) MEET: OMF Weekly Check-In (Mayor's Office) - Hales, Charlie

4:00pm 5:30pm Private Appointment

18

From Mar 17 GFOA Training - Reno, NV (Grand Sierra Resort and Casino) - Lannom, Thomas To Mar 21

3:00pm 3:30pm Deadline to get Hot Sheet Items to Thomas (Reminder-No Location) - Lannom, Thomas

19

9:30am 12:30pm City Council

12:30pm 1:00pm "Hot Sheet" Deadline (to Jane B.)

20

From Mar 17 GFOA Training - Reno, NV (Grand Sierra Resort and Casino) - Lannom, Thomas

8:00am 9:30am OMF Review Briefing w/Moss Adams (OMF Horizon Room) - Miller, Fred

8:00am 8:30am Private Appointment

9:00am 9:30am Updated Meeting Series: OMF LMC Meeting (Horizon) - Silva, Frank

12:00pm 1:00pm OMF Speaker Series: Charles Wilhoite, Managing Director of Willamette Management Associates (111 SW Columbia St., 8th Floor Conference Room Portland OR 97201)

7:00pm 8:30pm MTNA (Western Baptist Seminary, 55th & Hawthorne Blvd, Bueermann Hall, Rm 205)

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22

March 23, 2014 - March 29, 2014

March 2014

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April 2014

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23

24

- 7:30am 8:00am Private Appointment
- 8:00am 11:00am Project Time
- 8:00am 9:00am OMF Study (OMF, Conf 12 Horizon Rm (12-15)) - Miller, Fred
- 9:30am 10:30am Meet with Thomas (Thomas' Office) - Williams, Terri
- 11:00am 11:30am TIMESHEETS
- 11:30am 12:30pm (Gail) MEET: OMF Weekly Check-In (Mayor's Office) - Hales, Charlie
- 1:00pm 2:00pm HR (TWL's Office) - Lannom, Thomas
- 1:00pm 2:00pm Thomas / Maria Weekly Check-in (Lannom's Office) - Lannom, Thomas
- 4:00pm 4:30pm Check-In (TWL's Office) - Lannom, Thomas

25

- 7:30am 8:00am Private Appointment
- 8:00am 8:30am Private Appointment
- 9:00am 10:30am Citywide Receivables, Accounting and Cash Management Practices (Rev Bur Sunset Conf Rm (6)) - Lannom, Thomas
- 11:00am 11:30am TIMESHEETS
- 12:00pm 12:20pm One-on-one with Thomas (W. Farrier) (Thomas' Office) - Lannom, Thomas
- 1:00pm 2:00pm Review Revenue Bureau Projections (Revenue Bureau) - Rosenberg, Elyse
- 2:00pm 2:30pm IRS Update (TL's office) - McFarland, Jennifer
- 3:00pm 3:30pm Deadline to get Hot Sheet Items to Thomas (Reminder-No Location) - Lannom, Thomas

26

- 8:00am 8:30am Fill out Bike and Walk Bucks Certificate
- 8:00am 8:30am Fill out Bike and Walk Bucks Form
- 9:30am 12:30pm City Council
- 11:00am 11:30am Arts Tax Statistics (TL's Office) - Lannom, Thomas
- 12:00pm 1:00pm OMF Speaker Series: Susannah Morgan, CEO of the Oregon Food Bank (Portland Building Auditorium (2nd Floor))
- 12:30pm 1:00pm "Hot Sheet" Deadline (to Jane B.)
- 1:00pm 2:00pm Thomas/Terri Standing Meeting (TL's Office) - Lannom, Thomas

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- 9:00am 9:30am Fred/Thomas Lannom Weekly Meeting (Fred's Office) - Miller, Fred
- 10:30am 11:00am Thomas and Jen Weekly Check-in (Thomas' Office) - Lannom, Thomas
- 11:00am 11:30am Ben/Thomas Lannom Monthly Meeting (Revenue Bureau) - Berry, Ben
- 1:00pm 1:30pm Commissioner Fritz - Monthly Check-in (Commissioner Fritz' Office - 1221 S.W. 4th, Rm. 220 Portland OR 97204)
- 2:00pm 4:00pm Project Work
- 4:00pm 5:00pm Apple Discussion (Mayor's Office) - Alpert, Josh

28

- Out of Office / Vacation
- 8:00am 10:00am Private Appointment -
- 5:30pm 7:00pm Server Patch Fridays - Lannom, Thomas

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March 30, 2014 - April 5, 2014

March 2014

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April 2014

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31

- LMBAC - need to schedule for Spring BuMP - Hammond, Janice
- 8:00am 11:00am Project Time
- 9:00am 11:00am OMF Leadership Team (12th floor Horizon Room) - Braaten, Jane
- 11:30am 12:30pm (Gail) MEET: OMF Weekly Check-In (Mayor's Office) - Hales, Charlie
- 4:00pm 5:30pm Private Appointment

1

- 8:00am 8:30am Bring our Sons and Daughters to Work Reminder
- 8:30am 9:30am Revenue Bureau Equity Committee Meeting (Rev Bur Rivers Conf Rm (20)) - Marshall, Diana
- 9:30am 11:00am Updated: Managers / Supervisors Meeting (Rivers Conference Room, Revenue Bureau) - Fertal, Meghann
- 1:00pm 2:00pm Standing CEC Representative Check-In (Thomas' Office) - Lannom, Thomas
- 2:00pm 3:00pm Project Time
- 3:00pm 4:00pm Thomas and Julie Standing Meeting (Thomas's Offic
- 3:00pm 3:30pm Deadline to get Hot Sheet Items to Thomas
- 4:00pm 4:30pm Phone Call (Telephone Call) - Lannom, Thomas
- 6:00pm 7:30pm AOC Meeting (TBA) - Fertal, Meghann
- 6:00pm 7:30pm AOC Meeting (Centennial District Office, 18135 SE

2

- 9:30am 12:30pm City Council
- 9:45am 10:15am OPB
- 10:30am 11:30am FW: Jack Toland Cycling Meeting (Mayor's Office) - Alpert, Josh
- 12:00pm 1:00pm OMF Speaker Series: Patrick Reiten, President and CEO of Pacific Power (Portland Building Auditorium (2nd floor))
- 12:30pm 1:00pm Think Out Loud
- 12:30pm 1:00pm "Hot Sheet" Deadline (to Jane B.)
- 1:30pm 2:30pm Replacement (Thomas' office?) - Gaylord, Marian
- 2:30pm 2:50pm One-on-one with Thomas (A. Buller) (Thomas' Office) - Lannom, Thomas
- 3:00pm 3:30pm Arts Payment Posting (TL's Office) - Rice, Barbra (Revenue Bureau)

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- 8:00am 8:30am Private Appointment
- 10:00am 11:00am MEET: "Our Streets" Transportation Funding Follow Up Meeting (NW Broadway Conference Room - 9th Floor) - Mahar, Alissa
- 10:00am 11:00am MEET: "Our Streets" Transportation Funding Follow Up Meeting (NW Broadway Conference Room - 9th Floor) - Lannom, Thomas
- 11:00am 11:15am Jennifer, Thomas, Jane K (Fred's Office) - Miller, Fred
- 11:30am 1:00pm Bureau Director Meeting (Lovejoy Room, City Hall) - Braaten, Jane
- 1:00pm 2:00pm Arts Tax Media Strategy (Revenue Bureau) - Lannom, Thomas

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- 9:00am 10:00am Mailers (TWL Office) - Lannom, Thomas
- 10:00am 10:30am Fred/Thomas Lannom Weekly Meeting (Fred's Office) - Miller, Fred
- 10:45am 11:15am Status Report (Thomas' Office) - McFarland, Jennifer
- 11:30am 12:00pm KEX Interview
- 1:15pm 1:45pm Supervisor's Meeting (Rev Bur Rivers Conf Rm (20)) - Lannom, Thomas

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- 9:00am 10:30am Private Appointment -