January 2012						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Week of 1/16/12

February 2012						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29			

Mon 1-16	Tue 1-17	Wed 1-18	Thu 1-19	Fri 1-20	Sat 1-21	Sun 1-22
12:00 AM - 12:00 AM - Martin Luther King Day loc: (City Holiday)	**6:00 AM - 6:30 AM** - TRAVEL TIME **6:30 AM - 7:30 AM** - MEET: Maintenance Staff loc: (BOMB) **7:30 AM - 8:00 AM** - TRAVEL TIME **8:00 AM - 9:00 AM** - MEET: Engineering Services and Development & Capital Program Staff loc: (Auditorium) **9:00 AM - 10:00 AM** - MEET: Transportation System Management Staff loc: (Auditorium) **10:00 AM - 11:00 AM** - MEET: Labor Reps loc: (PDOT - Conf, SE Morrison, 9th flr.) **11:00 AM - 12:00 PM** - MEET: Planning and Business Operations Staff loc: (Room C) **12:00 PM - 12:30 PM** - LUNCH **12:30 PM - 1:00 PM** - MEDIA: Ryan Holeywell of Governing Magazine loc: (Tom's Office) **1:00 PM - 1:30 PM** - MEET: Christine Leon loc: (Tom's Office) **1:30 PM - 2:00 PM** -	**8:30 AM - 9:00 AM** - OFFICE TIME **9:00 AM - 10:00 AM** - ATTEND: Pre-Planning Meeting for Portland Plan Budget Forum on Transportation loc: (Rose Room) **10:00 AM - 11:00 AM** - OFFICE TIME **11:00 AM - 12:00 PM** - MEDIA: Beth Slovic loc: (Tom's Office) **12:00 PM - 1:00 PM** - OFFICE TIME/ LUNCH **1:00 PM - 3:00 PM** - ATTEND: PBOT LMC loc: (Rose Room) **3:00 PM - 3:30 PM** - MEET: Margie Sollinger-New City Ombudsman loc: (Tom's Office) **3:30 PM - 4:30 PM** - MEET: Marni Glick et al RE: Parking loc: (Broadway Room) **4:30 PM - 5:00 PM** - OFFICE TIME **5:00 PM - 5:00 PM** - End of day review	**8:30 AM - 9:30 AM** - OFFICE TIME **9:30 AM - 10:30 AM** - MEET: John and Jamie RE: Asset Management loc: (Tom's Office) **10:30 AM - 11:30 AM** - OFFICE TIME **11:45 AM - 12:00 PM** - TRAVEL TIME **12:00 PM - 1:30 PM** - ATTEND: PMMI Board Meeting loc: (US Bancorp Tower 111 SW 5th 4th Floor Conference Room) **1:30 PM - 1:45 PM** - TRAVEL TIME **1:45 PM - 3:30 PM** - ATTEND: Directors Work Session loc: (Broadway Room) **3:30 PM - 5:00 PM** - OFFICE TIME **5:00 PM - 5:00 PM** - End of day review	**8:30 AM - 9:00 AM** - OFFICE TIME **9:00 AM - 10:00 AM** - MEET: Catherine/ Greg/ Vicky/ Art RE: Streetcar Agreement loc: (Tom's office) **10:00 AM - 11:00 AM** - MEET: Catherine RE: Check-In loc: (Catherine's Office) **11:00 AM - 12:00 PM** - LUNCH: Tom and Lisa loc: (TBD) **12:00 PM - 2:00 PM** - OFFICE TIME **2:00 PM - 3:00 PM** - MEET: Rob Bennett loc: (Starbucks) **3:00 PM - 4:00 PM** - MEET: Peter Koonce RE: Monthly Check-In loc: (Tom's Office) **4:00 PM - 5:00 PM** - MEET: Dawn Jansen (Joe Wahl) RE: HR Check-In loc: (Tom's Office) **5:00 PM - 5:00 PM** - End of day review		

	MEET: Andrew Scott loc: (Tom's Office) **2:00 PM - 2:15 PM** - DROP BY: Nick Fish loc: (Nick's Office) **2:30 PM - 3:00 PM** - OFFICE TIME **3:00 PM - 5:00 PM** - ATTEND: PBOT Budget Advisory Committee Meeting #6 loc: (Broadway Room) **5:00 PM - 5:00 PM** - End of day review					