March 2012

S	M	T	W	T	F	S
26	27	28	29	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Calendar

Week of Sunday, April 08, 2012

April 2012

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	1	2	3	4	5

Sunday 4/8	Monday 4/9	Tuesday 4/10	Wednesday 4/11	Thursday 4/12	Friday 4/13	Saturday 4/14
	8:30 AM - 9:00 AM OFFICE TIME **9:00 AM - 10:00 AM** MEET: John Rist and Alissa RE: Recurring Check-In (Tom's Office) **10:00 AM - 1:00 PM** OFFICE TIME/ LUNCH **1:00 PM - 2:00 PM** MEET: Sam and Catherine RE: Transportation Check-In (Mayor's Office) **2:00 PM - 3:00 PM** MEET: Suzanne Kahn RE: Weekly Check-In (Tom's Office) **3:00 PM - 4:00 PM** MEET: Rob Burchfield RE: Weekly Check-In (Tom's Office) **4:00 PM - 5:00 PM** OFFICE TIME **5:00 PM - 5:00 PM** End of day review **6:00 PM - 6:30 PM** TRAVEL TIME	**8:30 AM - 9:00 AM** OFFICE TIME **9:00 AM - 9:30 AM** ATTEND/PRESENT: Council Work Session RE: Citywide Infrastructure and Investment Needs (Council Chambers) **9:30 AM - 10:00 AM** OFFICE TIME **10:00 AM - 11:00 AM** MEET: Catherine RE: Weekly Check-In (Tom's Office) **11:00 AM - 11:30 AM** MEET: John Gillam and Bib Hillier RE: WHI project update (Tom's Office) **11:30 AM - 2:30 PM** OFFICE TIME/ LUNCH **2:30 PM - 3:00 PM** MEET: BAC representative RE: Council Budget Worksession (Tom's Office) **3:00 PM - 5:00 PM** OFFICE TIME **5:00 PM - 5:00 PM** End of day review	**8:30 AM - 10:00 AM** OFFICE TIME **10:00 AM - 10:30 AM** MEET: SAS subgroup RE: Report Practice Session (Morrison Room) **10:30 AM - 3:00 PM** OFFICE TIME **3:00 PM - 4:00 PM** ATTEND/ PRESENT: PBOT Budget Council Work Session (Council Chambers) **4:00 PM - 4:30 PM** OFFICE TIME **4:30 PM - 5:00 PM** MEET: John/ Greg/ Kathryn/ Truc RE: Budget Mapping (Tom's Office) **5:00 PM - 5:00 PM** End of day review	**8:30 AM - 9:30 AM** MEET: PBOT and mayor's office staff RE: Green Lane Project (PDOT - Conf, Shelley Wade Gallery, 8th flr.) **9:30 AM - 10:00 AM** OFFICE TIME **10:00 AM - 10:30 AM** MEET: Jennifer and Lisa Re: PBOT Budget Mapping (Tom's Office) **10:30 AM - 12:00 PM** ATTEND: Planning & Development Directors' MAIN MEETING (Portland Building, 5th Floor, Water Bureau, Bull Run Room) **12:00 PM - 1:30 PM** OFFICE TIME/ LUNCH **1:30 PM - 3:00 PM** ATTEND: Directors Work Session (Broadway Room) **3:00 PM - 3:30 PM** MEET: Kenneth Carter and Elizabeth Lopez RE: HR Matter (Tom's Office- Portland Building, 9th Floor) **3:30 PM - 4:00 PM** OFFICE TIME **4:00 PM - 4:30 PM** MEET: PBOT Staff and Becky Chiao RE: Risk Claim (Tom's Office) **4:30 PM - 5:00 PM** OFFICE TIME **5:00 PM - 5:00 PM** End of day review	**8:30 AM - 9:30 AM** OFFICE TIME **9:30 AM - 11:30 AM** MEDIA: DJC (Tom's Office) **11:30 AM - 12:00 PM** MEET: PGE Reps RE: Check-In (Tom's Office) **12:00 PM - 5:00 PM** OFFICE TIME	