April 2013

S	M	T	W	T	F	S
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	1	2	3	4

Calendar

Week of Monday, April 22, 2013

May 2013

S	M	T	W	T	F	S
28	29	30	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1

Monday 4/22	Tuesday 4/23	Wednesday 4/24	Thursday 4/25	Friday 4/26	Saturday 4/27	Sunday 4/28
9:00 AM - 10:00 AM MEET: Chris Warner (Novicks Office) **9:00 AM - 10:00 AM** MEET: Alissa RE: Weekly Check-In (Toby's Office) **10:00 AM - 11:00 AM** MEET: Rob RE: Weekly Check-In (Toby's Office) **11:00 AM - 1:00 PM** OFFICE TIME **1:00 PM - 2:00 PM** MEET: Suzanne RE: Budget (SK's Office) **2:00 PM - 3:00 PM** MEET: Suzanne RE: Weekly Check-In (SK's Office) **3:00 PM - 5:00 PM** OFFICE TIME	**8:00 AM - 9:30 AM** OFFICE TIME **9:30 AM - 10:00 AM** MEET: Mike Abbate RE: Washinton Pk./Zoo Parking (Toby's Office) **10:00 AM - 11:00 AM** OFFICE TIME **11:30 AM - 12:30 PM** ATTEND: Chili Lunch Celebration (Broadway Room) **12:00 PM - 1:00 PM** ATTEND: Cheryl's Send- Off **1:00 PM - 2:00 PM** OFFICE TIME **2:00 PM - 3:00 PM** MEET: Greg RE: Weekly Check-in (Toby's Office) **3:00 PM - 4:00 PM** MEET: Toby and Steve RE: Weekly Check-in (Toby's Office) **4:00 PM - 5:00 PM** OFFICE TIME	**10:00 AM - 11:30 AM** Updated: Street Cleaning (Toby's office) **12:00 PM - 1:30 PM** LUNCH **3:30 PM - 4:30 PM** INTERVIEW: Communications position	**8:00 AM - 9:00 AM** Dr. Appt. **9:00 AM - 11:00 AM** OFFICE TIME **11:00 AM - 11:30 AM** MEET: Elizabeth (Toby's Office) **11:30 AM - 12:00 PM** MEET: Mark and April RE: East Portland Town Hall (Toby) **12:00 PM - 1:30 PM** OFFICE TIME/ LUNCH **1:30 PM - 3:30 PM** MEET: Director's Team RE: Weekly Check-In (Broadway Room) **3:30 PM - 5:00 PM** OFFICE TIME	**8:00 AM - 11:30 AM** Townhall prep **11:30 AM - 11:45 AM** TRAVEL TIME **11:45 AM - 1:15 PM** ATTEND: City Club's State of the City Luncheon (The Governor Hotel, 614 SW 11th Ave) **1:30 PM - 3:00 PM** INTERVIEW: Communications position (My office)	**12:00 PM - 2:00 PM** Transportation Town Hall	