May 2013

S	M	T	W	T	F	S
28	29	30	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1

Calendar

Week of Monday, June 03, 2013

June 2013

S	M	T	W	T	F	S
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	1	2	3	4	5	6

Monday 6/3	Tuesday 6/4	Wednesday 6/5	Thursday 6/6	Friday 6/7	Saturday 6/8	Sunday 6/9
8:00 AM - 9:00 AM OFFICE TIME **9:00 AM - 10:00 AM** MEET: Caitlin and Lori (Toby's Office) **9:00 AM - 10:00 AM** MEET: Alissa RE: Weekly Check-In (Toby's Office) **10:00 AM - 10:30 AM** MEET: Peter Koonce RE: Check-In (Toby's office) **10:00 AM - 11:00 AM** MEET: Rob RE: Weekly Check-In (Toby's Office) **10:30 AM - 1:00 PM** OFFICE TIME/ LUNCH **1:00 PM - 2:00 PM** MEET: Greg RE: Weekly Check-in (Toby's Office) **2:00 PM - 3:00 PM** MEET: Suzanne RE: Weekly Check-In (Toby's Office) **3:00 PM - 5:00 PM** OFFICE TIME	**6:30 AM - 7:00 AM** MEET: Maintenance Team RE: Fog seal (BOM South) **7:00 AM - 8:00 AM** MEET: staff RE: Street Maintenance (BOM - Conf, South Room) **8:00 AM - 8:30 AM** TRAVEL TIME **8:30 AM - 9:30 AM** OFFICE TIME **9:30 AM - 10:00 AM** MEET: Dawn RE: Bi-weekly HR check-in (Toby's Office) **11:30 AM - 12:30 PM** MEET: Josh and DT (PDOT - Conf, SE Morrison, 9th flr.) **12:30 PM - 1:00 PM** OFFICE TIME/ LUNCH **3:00 PM - 4:00 PM** MEET: Steve RE: Weekly Check-in (Toby's Office)	**7:30 AM - 8:30 AM** ATTEND: PSI Board meeting (111 SW Columbia - 8th Floor - Columbia Square) **8:30 AM - 9:00 AM** TRAVEL TIME **9:00 AM - 1:30 PM** OFFICE TIME **1:30 PM - 2:00 PM** TRAVEL TIME **2:00 PM - 3:30 PM** OFFICE TIME	**8:15 AM - 1:45 PM** OFFICE TIME **1:30 PM - 3:30 PM** MEET: Director's Team RE: Weekly Check-In (Broadway Room) **3:30 PM - 5:00 PM** OFFICE TIME	**8:00 AM - 9:00 AM** OFFICE TIME **9:00 AM - 10:00 AM** MEET: Risk Management et al (Risk Management Conference Room - 7th Floor Portland Building) **10:00 AM - 10:30 AM** MEET: Caitlin (Toby's Office) **10:30 AM - 12:00 PM** Computer help		