System Development Charge Payment Timing & Method

Return To: _____
Bureau of Transportation
1900 SW 4th Ave – Suite 5000
Portland, OR 97201

Fax: (503) 823-4554

From: Applicant Name: _____
Company Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Building Permit Number: _____

The default payment option is payment at the time the building permit is issued. If this is the option you select, **DO NOT** return this form. If you select either option below, complete this form and return to the address or fax shown above.

THIS IS NOT A CONTRACT. You will be sent a loan or deferral contract to sign and return.

Payment Timing

Select One:

❒	**Deferral:** No payment for the applicable deferral period after issuance of the building permit (see below.) The SDC is due and payable in full on or before the end of the deferral period. Interest shall accrue at the City's interim rate during the deferral period and will be payable, along with the deferred amount, upon the end of the deferral period. Project Value less than or equal to $750,000 → Deferral Period is 6 months Project Value greater than $750,000 *and* less than or equal to $7,000,000 → Deferral Period is 9 months Project Value greater than $7,000,000 → Deferral Period is 12 months After the deferral period has passed, any remaining balance will accrue interest at the City's default interest rate. There is a non-refundable $50.00 finance fee.
❒	**Loan:** Monthly installments over 5, 10 or 20 years. This payment option is known as the "Bancroft Installment Payment" available under ORS Chapter 223. The City finances this installment by selling improvement bonds at favorable interest rates. Prior to the bond sale, the City charges an interim interest rate, which reflects bond market conditions. After the bond sale, the installment interest is fixed at a permanent rate equal to the true interest cost of the bond plus a financing rate set by City Council. The City calculates separate interest rates for each of the 5, 10 and 20 year loan terms. There is a non-refundable finance fee of $40 plus 0.49% of the principal. Each bill includes a monthly billing fee which may be subject to change without notice.

If you selected one of these options, an Installment Agreement will be sent to you to be signed and returned. The original signed contract must be returned. If signed by other than the property owner, proof of the signer's authority must accompany the contract.

NOTICE

If you elect to defer payment through a loan or deferral, the SDC Ordinance and Oregon Revised Statues require that a lien be placed on the proposed development property. That lien will be given first priority as provided by statue and cannot be subordinated. Furthermore, you will waive your appeal rights as provided by Section 17.14.030 of the Portland City Code.