2008-2009 Sustainability Plan Update Summary Report

Bureau	Transportation
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Action Plan Period	2009-2010

Communications Plan:	All PBOT employees will continue to receive e-mails and links to sustainability-related information as well as links to PBOT's updated plans and progress reports. Employees will continue to receive copies of the InMotion newsletter which will include information and updates about the bureau's sustainability efforts. Maintenance Operations' Pollution Prevention (P2) Field Team continues to meet on a regular basis and serves as a forum for sharing suggestions and communicating ideas. The Downtown PBOT Green Team meets monthly in the Portland Building and plans to increase messaging to all PBOT employees as well as post information on bulletin boards in the break rooms and create other signage. Links to other sustainability-related information are frequently included on PBOT's home page.

	2008-2009 Bureau Plan Action Item	Measure of Success	Responsible Party	Timeline
	Ex: 1. Purchase carbon offsets for work related employee travel.	*Reduction in greenhouse gas emissions in tons of CO_2 per year.*	*Operations Manager*	*Jul-09*
	Ex: 2. Conduct waste sort to determine baseline bureau waste generation and recycling rates.	*Waste sort completed, baseline data established.*	*Facilities Manager*	*Jan-09*
1	Continue to invigorate PBOT's efforts to implement strategies to reduce paper usage. Specific actions include: improved employee education and training, reducing current usages of non-compliant paper and recommending replacement paper, and increasing re-use of "scrap paper".	Reductions in paper consumption and usage of non-compliant paper.	PBOT's Administrative Team, Downtown PBOT Green Team, and Managers	Varies by specific task- see PBOT's *2009 Sustainability Plan/Summary of Sustainable Practices* for specific timelines.
2	Continue to track fuel consumption and to implement measures to reduce fuel usage and engine idling. Specific actions include: continue employee education through articles and signage, improved route planning for service vehicles, continue efforts to right-size vehicle usage, and evaluate existing vehicle purchasing policies to increase incentives for purchasing more fuel efficient vehicles. PBOT continues to improve usage of the CityBike Fleet by city employees.	Reduced fuel consumption, increased utizilation of the CityBike Fleet.	Maintenance Operations Fleet Manager and Group staff, Downtown PBOT Green Team, and Transportation Options staff	Varies by specific task- see PBOT's *2009 Sustainability Plan & Summary of Sustainable Practices* for specific timelines.
3	Continue to identify and implement strategies to reduce PBOT's carbon footprint and emissions of greenhouse gases including reducing energy consumption and improving recycling rates.	Increased purchase of substitute products not emitting greenhouse gases, increased awareness of carbon footprint.	PBOT Management Team with assistance from Downtown PBOT Green Team and Maintenance Operations Facilities staff.	Varies by specific task- see PBOT's *2009 Sustainability Plan & Summary of Sustainable Practices* for specific timelines.