

Holiday Moratorium Exemption Request Form

Exemptions are granted based on certain criteria. All exemption requests are reviewed by the Portland Bureau of Transportation (PBOT)'s Moratorium Committee. If you have an emergency situation or extenuating circumstances and want to apply for an exemption, complete this form and submit it for review as directed on this form.

All requests must be submitted to the Moratorium Committee at PBOTCBD@portlandoregon.gov by November 1, 2017. Exemption requests that miss the deadline will not be considered unless it is a verifiable emergency. Check the [Moratorium Website](#) for details.

Today's Date _____

Company Name: _____ Company Address: _____

Contact Name: _____ Phone #: _____

Cell #: _____ Email Address: _____

Please answer the questions below about your exemption request for a permit:

Does your company have a current PBOT Street Use Permit? If yes, what is the permit number? _____

Street Name: _____ Cross Streets: _____ and: _____

Which side of the street (north, south east, west)? _____

Describe what you are requesting a permit for (such as 20ft of parking, lane closure, etc.):

What are the dates and hours you are requesting the permit to be valid?

Describe the work and why it cannot be scheduled after the moratorium ends:

**After completing this form, please e-mail it to PBOTCBD@portlandoregon.gov
For extreme emergency situations, contact the CBD Office at 503.823.7077.**