CITY OF PORTLAND BUREAU OF TRANSPORTATION

BLOCK PARTY – INSURANCE OPTIONAL – APPLICATION
THIS APPLICATION CONVERTS TO STREET CLOSURE PERMIT ONCE SIGNED BY T.E.

The undersigned applies for a permit for the use of the street area in accordance with the provisions of the Charter, Portland City Code Chapter 16 Vehicles and Traffic, and Chapter 17 Public Improvements.

FILL OUT THE INFORMATION BELOW TO APPLY FOR A BLOCK PARTY STREET CLOSURE PERMIT
There is a $10 permit fee. Include payment as indicated on back.

Applicant / Permittee Name:		
Address:		**City, State and ZIP Code:**
Primary Phone:	**Other Phone:**	**Fax Number:**
Email:		
Was there a block party permit issued last year for this block? ☐ YES ☐ NO		
Street to be closed:		
Between streets :	**and**	
Event date:		
Beginning at 10pm ▾ **and ending at** 10pm ▾ **(Example: 10am-10pm. Permits cannot be issued past 10pm)**		

TERMS

Indemnification

The Permittee agrees to defend, indemnify, and hold harmless the City of Portland, its officials, officers, employees, and agents against: (1) any liability, claims, causes of action, judgments, or expenses, including reasonable attorney fees, resulting directly or indirectly from any act or omission of the Permittee, its subcontractors, anyone directly or indirectly employed by them, and anyone for whose acts or omissions they may be liable, arising out of the Permittee's use or occupancy of the public right-of-way; and (2) all loss by the failure of the Permittee to fully or adequately perform, in any respect, all authorizations or obligations under the Permit.

Acceptance of terms, conditions, and requirements

Permittee shall accept and comply to the terms, conditions, and requirements of the permit and the stamped, approved Traffic Control Plan. Permittee further agrees to comply with all applicable provisions of the Charter, including but not limited to Portland City Code Chapter 16 Vehicles and Traffic, and Chapter 17 Public Improvements, as well as all applicable requirements of state and federal law.

Applicant / Permittee Signature:_____

By signing above, the permittee agrees to all terms, conditions and requirements listed herein. Permit is not valid without signature. Electronic signature is equivalent to signing by hand.

PBOT OFFICE USE ONLY: A STAMPED APPROVAL AUTHORIZES A STREET CLOSURE

This document is not valid without the PBOT representative signature and the signed PBOT Traffic Engineering stamp.

PBOT Representative Signature: _____

Date: _____

Refer to attached document for approved Traffic Control Plan for placement of traffic control devices.

Permit authorizes closure of the street by placing Type I Barricades with "STREET CLOSED" signs at each end of the block per the traffic engineer's requirements as shown on the attached traffic control plan approved by the City Traffic Engineer. All barricades to be equipped with flashing yellow lights at dusk.

How to submit your application:

MAIL – Mail in your application to PBOT Block Party, 1120 SW 5th Ave, Ste 1302, Portland OR 97204

FAX – Fax your application to 503-823-2515.

IN PERSON – Bring your application to the Park's Customer Service Center on the **first floor** at 1120 SW 5th Ave. Their hours are 8:30am-5pm Monday-Friday.

Please allow at least two weeks for processing.

For questions, comments or concerns, please call 503-823-4003 or email pbotblockparty@portlandoregon.gov.

BLOCK PARTY – INSURANCE OPTIONAL – STREET CLOSURE

Insurance is optional for this type of street closure permit.
You may want to insure the event through one of the options listed below.

- **Many home-owners' policies offer coverage for an event**
- **A special rider may be purchased to cover the closure**
- **Many insurance agencies may put together what is called a special event policy**
- **Tenant Users Liability Policy (TULIP). The City has arranged to make available liability insurance through this program. Find information about TULIP at** https://www.portlandoregon.gov/bibs/60224

Conditions of the Permit for Use of Dedicated Street Area

The permit granted is personal to the permittee only, and may not be transferred, assigned, or otherwise conveyed.

The permittee shall, at his/her own expense, provide barricades, signs, illumination, and any other safety or traffic control device required by the Director of the Bureau of Transportation. All barricades shall be removed by 10:00 p.m. or the stated end time of the permit, whichever comes first, and the street shall be reopened to its normal use.

This permit is for use of the street area only; the permitted area shall be subject to the necessary use by emergency vehicles; a 15ft wide emergency lane shall be maintained at all times.

This permit does not authorize any person to drink alcoholic liquor upon any street, sidewalk, or other public right of way. As per City Code section 14A.50.010 it is unlawful for any person to drink alcoholic liquor upon any street, sidewalk, or other public right of way. It is unlawful for any person to have in his possession while upon any street, sidewalk, or other public right-of-way any bottle, can, or other receptacle containing any alcoholic liquor which has been opened or a seal broken or the contents of which have been partially removed.

This permit shall not exempt the permittee from obtaining any licenses or permit as required by the City Code or Ordinances for any act to be preformed under this permit, nor shall this permit waive the provisions of any City Code, Ordinances or the City Charter except herein stated.

The Permittee agrees to defend, indemnify, and hold harmless the City of Portland, its officials, officers, employees, and agents against: (1) any liability, claims, causes of action, judgments, or expenses, including reasonable attorney fees, resulting directly or indirectly from any act or omission of the Permittee, its subcontractors, anyone directly or indirectly employed by them, and anyone for whose acts or omissions they may be liable, arising out of the Permittee's use or occupancy of the public right-of-way; and (2) all loss by the failure of the Permittee to fully or adequately perform, in any respect, all authorizations or obligations under the Permit.

This permit is revocable at any time by the City of Portland Bureau of Transportation or Bureau of Police, and no expenditure of money or lapse of time, or any other act or thing shall operate as an estoppel against the City of Portland or be held to give the permittee any vested or other right. Upon expiration or revocation of this permit the permittee shall immediately reopen said street to the normal use of the public.

Non-discrimination notice: *The Portland Bureau of Transportation fully complies with Title VI of the Civil Rights Act of 1964 and related statutes and regulations in all programs and activities. Any persons who believe they have been aggrieved by an unlawful discriminatory practice have the right to file a formal complaint with PBOT. Please contact PBOT at 503.823.5185.*
Accommodation requests: *To help ensure equal access to City programs, services and activities, we will provide auxiliary aids and services to persons with disabilities. Please call 503-823-5185.*

PAYMENT INFORMATION – Permit Fee: $10

☐ CASH, CHECK or MONEY ORDER. Make checks payable to the City of Portland.

☐ CREDIT CARD Information:

Account # ☐☐☐☐-☐☐☐☐-☐☐☐☐-☐☐☐☐ Expires ☐☐/☐☐ ☐ VISA ☐ Mastercard

Cardholder's Name: _____ Signature _____
Electronic signature is equivalent to signing by hand.