

# ZONE C

## HOMESTEAD RESIDENT APPLICATION

Permit Year October 1 -September 30

### AREA PARKING PERMITS ISSUED BY MAIL ONLY

Please Complete the Following Information:

Name \_\_\_\_\_

Address \_\_\_\_\_ Apt # \_\_\_\_\_

Portland OR 972 \_\_\_\_\_ Work Phone \_\_\_\_\_ Home Phone \_\_\_\_\_

**ALL APPLICANTS** must provide a copy of one of the following proofs of residence: bank statement, credit card bill, rental agreement. *(Please black out your account numbers and any other information that you wish to keep confidential.) This proof must be dated within the **past 30 days** and must include your name and your address. Proof provided will be subject to verification. If you are renting, you are required to provide the name and phone number of your landlord or manager. Check here if you own the property \_\_\_\_\_.*

\_\_\_\_\_  
Landlord/Manager
Phone

**EACH PERMIT COSTS \$60 FOR THE PERMIT YEAR; AFTER 4/1 PAY ONLY \$30**

**RESIDENT PERMITS** -You must attach a *legible* photocopy of the vehicle registration for each vehicle for which you are requesting a permit. *Vehicle must be registered in your name.* ..... = \$ \_\_\_\_\_

**MOTORCYCLES** - require a permit that attaches to the outside (Attach DMV Registration) ..... = \$ \_\_\_\_\_

**GUEST PERMIT** - Maximum one per address ..... = \$ \_\_\_\_\_

**The use of a guest permit is limited to 5 days, per single vehicle, per month.**

**TOTAL** \_\_\_\_\_ = \$ \_\_\_\_\_

**Please Read and Sign on Reverse**

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FOR OFFICE USE ONLY

Permit #	License #	Permit #	License #

By applying for this permit and signing the application, the undersigned agrees to the following:

- All the information on this form (and any supplemental information I have provided) is true and correct.
- I authorize the parking permit program administrator to verify any information contained here in, and I authorize my landlord to release such information as to authenticate my place of residence
- To assign any guest permit I obtain to persons **only** during periods when they are **ACTUALLY** visiting at my home. For legitimate guests who plan on staying more than 5 days, Please Call the Program Administrator at (503) 823-5412.
- To immediately surrender any rights to use any permit(s) if I move outside of the permit area.
- If I move within the permit area, *including within the same apartment building or complex*, I agree to notify the Program Administrator (at the phone number listed below) within **3 days** in order to continue to use my permit(s).
- All permits remain the property of the City of Portland and will be revoked if improper use is demonstrated.

**NEW APPLICANT OCCUPANCY STATEMENT**  
(MUST be completed)

I am notifying you that the only legal residents at \_\_\_\_\_ Apt # \_\_\_\_\_  
(Your address)

are: \_\_\_\_\_  
(Please print clearly)

ANY TENANT NOT LISTED AS LIVING AT THE ADDRESS SPECIFIED ABOVE WILL HAVE THEIR PERMIT CANCELLED.

 \_\_\_\_\_ DATE \_\_\_\_\_

I swear or affirm that the information on this application is true and correct.

Mail completed application, required proof, Vehicle registration, and check or money order (made payable to City of Portland) to: PPR/Customer Service, 1120 SW 5<sup>th</sup> Avenue Room 1302, Portland OR 97204: If you have any questions call (503) 823-6841 or (503) 823-5412.

Make checks or money orders payable to City of Portland.

*To Pay with Visa or MasterCard, please enter your card information in the spaces provided below.*

Credit Card charges will read "Portland Parks and Recreation" Card expiration date \_\_\_\_/\_\_\_\_/\_\_\_\_

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Name on Card \_\_\_\_\_

# NEW REQUIREMENT FOR APPLYING FOR A ZONE C PERMIT PLEASE READ CAREFULLY

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In an effort to prevent Zone C parking permit abuse, the City of Portland along with Homestead Parking Committee are now requiring that every tenant must get the signature of their landlord or building manager to obtain an area parking permit.

If you **own the property** and reside within Zone C boundaries check here \_\_\_\_\_ and return this form with the required documents.

If you **reside within Zone C boundaries and do not own the property** please complete the following information and have your landlord or manager sign the form.

Name of tenant and address \_\_\_\_\_

Print name of landlord or manager \_\_\_\_\_

Landlord or manager's phone number \_\_\_\_\_

Landlord or Manager's Signature  \_\_\_\_\_ Date \_\_\_\_\_

I certify that the above information is true and correct.

Please complete, sign and return this form along with your completed application, payment by check, credit card or money order, and required proofs . **Applications submitted without this information will be returned.** Information provided on this form will be subject to random verification, and any inaccuracies may result in permit cancelation and/or a civil penalty. If you have any questions regarding this notice or completing this form, please contact Jay Rogers at (503) 823-5412 or [jay.rogers@portlandoregon.gov](mailto:jay.rogers@portlandoregon.gov)