

**SUMMARY NOTES**

**Attendees:** Water Bureau: David G. Shaff, Chris Wanner, Dave Hasson, Edward Campbell, Mike Stuhr, Kathy Koch,; Water Bureau Budget Support Staff: , Jimmy Brown, Mary Leung, Jamie Seaquist, Yone Akagi, Jan Warner, Jeff Leighton, Greg Drechsler, Cecelia Huynh, Susan Bailey, Stan VandeBergh, Jeff Winner, and Robin Hagedorn (recorder); Water Bureau Labor Representatives–AFSCME: Mark Gipson; COPPEA: David Argast; Budget Advisory Community (BAC) Members: Glenn Bridger, Kay Durtschi, Mike Ellis, Charles McGee, III, Josiah Hill Clinic, Lise Glancy, Port of Portland; PURB: John T. Gibbon,. Others in attendance: Floy Jones, Friends of the Reservoir, Scott Fernandez, Kathryn Notson, Patti Howard, Office of Commissioner Fritz; Lisa Shaw, OMF and Regna Merritt, Oregon Physicians for Social Responsibility and Bob Tomlinson, OMF.

**Agenda:**

- ◆ Welcome and Introductions
  - ◆ Follow up from November 30, 2011 BAC meeting
  - ◆ LT2 Variance Update
  - ◆ CIP Budget
  - ◆ Questions and Answers
  - ◆ Public Comments and Questions
  - ◆ Next Meeting Agenda
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**Welcome and Introductions**David Shaff:

David welcomed the committee members and guests, followed by introductions of those present.

**Follow up from November 16, 2011 BAC meeting**David Shaff:

David noted that a roster of committee members had been included as part of the budget packet for meeting.

David reviewed the process to link to budget documents on Portland Water Bureau's (PWB) website and noted that meeting documents are posted as quickly as possible to the site.

**LT2 Variance Update**Edward Campbell:

Edward briefly reviewed the handouts as part of the budget discussions for the variance program and also discussed the variance application process and the Notice of Intent to Grant the Variance from the Oregon Health Administration (OHA). It was noted that OHA did not include some conditions suggested by PWB for genotyping *Cryptosporidium* if samples came back positive as well as conducting a second test from an independent lab before considering terminating eligibility for the variance.

Edward noted that the new Monitoring Program needs to be very robust and thorough in sampling, documentation and reporting. These elements are vital should a there be a positive sample of and PWB need to defend the monitoring program to OHA to maintain the variance.

Yone Akagi:

Yone reviewed the proposed budget package for the Monitoring Program which is part of the Operations Group managed by Chris Wanner. The proposal includes new permanent positions. The work currently is currently being performed by both current PWB staff temporarily assigned from other work groups and limited-term or contract staff. It is anticipated that the current work assignments would be merged into the appropriate position in the new group. Part of the proposed staffing would be needed if PWB became EPA certified to perform in-house analysis of the water sampling.

There was discussion on what positions would manage or perform various work assignments and if the EPA or OHA requires certain certified professionals for the program versus what PWB would like to have as the optimum staffing level.

Yone presented information on Capital Improvements needed to fulfill a more robust sampling and testing program. A portion of the budget would be establish a new lab area with new equipment in the Operations Building at Interstate and another amount going to upgrade key sampling stations in the Watershed. It is estimated that the life cycle for the new equipment is 10 years.

Questions:

How long would the certification process be for PWB to have an EPA certified lab?  
Is it possible to have graduate students work in Monitoring Program and what would that look like?  
What would the budget proposal look like without staff for the non-required elements?

**CIP Budget**

Mike Stuhr:

**Mike briefly reviewed the budget handouts.**

Jeff Winner:

Jeff noted that the current CIP has been reduced by \$37 million as a result of OHA granting a variance in January 2012 and the elimination of building a UV treatment plant from the 2012-13 budget and on going 5-year budget estimate. The end of UV planning process is the last week of December.

Jeff reviewed other major CIP areas including the Emergency Coordination Center (ECC), of which PWB is covering 46% of the cost and Interstate Remodel Project, slated to begin construction in 2012. Question: What is the square footage and costs per square foot allocated for PWB's use at the ECC and for the Interstate Project?

Jeff reviewed CIP information for the Distribution System, Regulatory Compliance, Water Supply, which includes Groundwater, Transmission and Terminal Storage and Treatment. A special report on the complexity of the Dam 2 Tower and the associated impacts dealing with the Habitat Conservation Plan (HCP) was provided.

Jeff noted that some CIP projects that had been pushed out to outer years or postponed were now being reconsidered because building the UV Plant is no longer necessary.

Questions on the issue of open reservoirs and what if any work was anticipated to be added into the CIP. David reported that a response on this issue is expected back from the EPA sometime soon. PWB is staying on its compliance schedule and the Kelly Butte Project is on hold until at least July 1, 2012. David reported that there are many CIP variables being discussed among the bureau management and there will be changes to the projected rate request as these issues are worked out.

### **Questions and Answers**

There were no new questions asked.

### **Public Comments and Questions**

**There were no questions or comments**

**Next meeting agenda** – Wednesday, December 14, 2011

- a. Cost of Service Base Charge
  - b. Parking Lot Item from November 16<sup>th</sup> BAC meeting – How long does it take to flush the entire PWB system?
  - c. Future agenda items?
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