

January 2015

January 2015							February 2015						
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MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
Dec 29	30	31	Jan 1, 15 HOLIDAY	2	3	4
5 9:30am Prep BLI #7 (Director's office) 11:00am PDQ review and BAC prep (Director's Office)	6 9:00am Executive Group 1:00pm travel 1:30pm BOEC BAC (PPB) 3:30pm travel 4:00pm VCAD/Firewall 5:30pm travel	7 9:30am PPB Transport questions (Director's Office) - 10:00am BLI #7 (Director's Office) - 2:00pm FY 1516 budget discussion (Director's	8 9:00am travel 10:00am Traffic Incident Management project (PSU) 1:00pm travel	9 2:00pm travel 3:00pm Check in w/ Turley + Novick (Novick's office) - Novick, Steve 3:30pm travel	10	11
12 6:00am Intranet presentation 9:00am Meeting with Turley/Sponsel--ITAP 1:30pm Personnel Issue (Director's Office) -	13 11:00am OR APCO-NENA travel (Salishan)	14 OR APCO-NENA (Salishan)	15 OR APCO-NENA (Salishan)	16 8:00am OR APCO-NENA (Salishan) 12:00pm OR APCO-NENA travel (Salishan)	17	18
19 HOLIDAY	20 9:00am Executive Group meeting (Mt. Jefferson Rm.) - Turley, Lisa	21	22 11:30am 311 Follow up phone call - Closeout (Director's office) - Wolfe, Laura	23	24	25
26 9:00am Regular Check in: Lisa Turley and 11:30am Prep BLI #25 (Director's office) 1:00pm Budget discussion (Director's	27 9:00am travel 10:00am Mediation (Bullivant Houser Bailey, 300 Pioneer Tower, 888 SW Fifth 5:30pm travel	28	29 1:00pm travel 2:00pm Review Response Roles for Mental Health (Station 1, 55 SW Ash, 3:00pm travel	30 10:30am travel 11:30am ATTEND City Club State of the City (Sentinel Hotel 614 SW 11th) - Novick, 1:00pm travel	31	Feb 1

February 2015

February 2015							March 2015						
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MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
Jan 26	27	28	29	30	31	Feb 1
2 8:00am Budget Prep (Director's Office)	3 9:00am Executive Group meeting (Mt.) 11:00am PDQs (Director's office) 2:00pm Discussion 3:00pm PDQs (Director's)	4	5	6	7	8
9 8:00am travel 9:00am Regular Check in: Lisa Turley and Com. Novick (Novick's office) - Novick, Steve 10:00am travel	10 9:00am Operations Issues (Director's) 10:00am Admin issues 1:00pm travel - Turley, 2:00pm MEET: Leah 3:00pm travel - Turley,	11	12 12:00pm Pulse Point (Director's office) - St. Helen, Lisa 3:30pm Personnel Issue (Phone call) - Rhys, David	13	14	15
16 HOLIDAY	17 9:00am Executive Group meeting (Mt.) 1:30pm GIS/MSAG Contracting and IGA 3:30pm BOEC/City Attorney/BHR (BOEC)	18 10:00am BLI #25 and #17 (Director's Office) - Turley, Lisa	19 3:00pm APCO-NENA E-board (Director's office - conference call)	20	21	22
23 8:30am travel 9:30am Regular Check in: Lisa Turley and Com. Novick (Novick's office) - Novick, Steve 10:00am travel	24 8:30am Personnel Issue 9:00am Client Services 9:30am Emergency 10:00am CAD Issues 10:30am Outreach, PIO, 12:30pm travel	25 8:00am 2015 BOEC Leadership Retreat (DoubleTree Hotel - Lloyd Center) - Turley, Lisa	26	27	28	Mar 1

March 2015

March 2015							April 2015						
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30	31												

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
Feb 23	24	25	26	27	28	Mar 1
2 VACATION	3 9:00am Executive Group meeting (Mt. projections (Director's	4 9:30am Paging (Mt. Jeff) 10:00am travel - Turley, 11:00am PBOT Customer 11:30am ATTEND:	5 6:30am travel 7:45am Bureau Directors 2:00pm travel 3:00pm Psych follow up	6	7	8
9 3:30pm Radio Project discussion (Lisa's Office) - Tanner, Mark	10 8:30am travel 9:30am Regular Check 10:30am travel 1:00pm Q1 CORE	11 10:30am PBOT project (Director's office) - 11:30am Q1 CORE 1:00pm Technology	12 1:00pm Emergency Managment (Director's office) - Condon, Kathryn	13 11:00am Personnel Issue (Director's office) - Turley, Lisa	14	15
16	17 Q1 VCAD source update - Turley, Lisa 9:00am Executive Group meeting (Mt.	18 2:00pm Spring BMP (Director's office) - Bevans, Gary W.	19 2:00pm Q1 CORE (Director's Office) - 3:00pm Personnel Issue (Lisa's Office) - Lane,	20 2:00pm Private Appointment 3:00pm CHECK IN: Lisa 4:00pm travel	21	22
23 vacation	24 vacation	25 vacation	26 vacation	27	28	29
30 8:00am BUDGET PREP 1:00pm travel 2:00pm Budget 4:00pm travel	31 11:00am BLI #8 discussion (Director's 11:30am BLI #14 2:00pm Operations	Apr 1	2	3	4	5

April 2015

April 2015							May 2015						
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27	28	29	30				25	26	27	28	29	30	31

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
Mar 30	31	Apr 1 11:00am Personnel issue (Director's office) - St. Helen, Lisa	2	3	4	5
6	7 9:00am Executive Group meeting (Mt. Jefferson Rm.) - Turley, Lisa	8 8:30am HR 2.2 Training 11:00am Complaint 12:00pm AOM Planning 1:00pm travel 2:00pm Council session 3:30pm travel	9 9:00am travel 10:00am Invitation: Greater Portland Area 12:00pm TIM Debriefing (TVF&R) 1:00pm travel	10	11	12 5:30pm BOEC Banquet
13	14 6:00am PPB RegJIN Cutover (BOEC Ops Floor) - Turley, Lisa	15 9:00am NG911 and 311 project info (Director's office) - 10:00am Core SOP on SOPs! (Director's office) - Turley, Lisa	16 10:00am Commissioner's visit (Ops floor and 11:30am HR Issues (Director's office) - 1:30pm User Board Meeting-- April (Mt.	17	18	19
20 9:00am Regular Check in: Lisa Turley and Com. Novick (Novick's 1:30pm BLI #8 (Director's Office) - Turley, Lisa	21 9:00am Executive Group meeting (Mt. 11:00am travel 12:00pm TEXT TO 9-1-1 Demo (Portland 1:30pm travel	22 3:00pm Discipline Process (Director's office) - Turley, Lisa	23 8:00am travel 10:00am travel 2:00pm REGION page in CAD (Director's office) - Turley, Lisa	24	25	26
27 12:00pm New Academy Buffett (classroom) 2:30pm VCAD Debrief (BOEC - Mt. Tabor) - Berry, Ben	28 9:00am Client Services 9:30am Emergency 10:00am CAD Issues 10:30am Outreach, PIO, 1:30pm personnel issue 3:00pm travel	29 12:00pm BLI #10 (Director's Office) - Turley, Lisa 12:30pm personnel issue (Director's office) - Turley, Lisa	30 8:00am Versaterm Charity email 11:30am Sit-A-Long (CEN on Ops Floor)	May 1	2	3

May 2015

May 2015							June 2015						
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MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
Apr 27	28	29	30	May 1 12:00am SOP of the Month to Review with employees - Marine/River (Performance reviews) - Sexton, Toni	2	3
4 8:00am travel 9:00am Regular Check in: Lisa Turley and 10:00am travel 11:00am meeting 11:30am travel to	5 8:00am APCO-NENA (Klamath Falls)	6 8:00am APCO-NENA (Klamath Falls)	7 8:00am APCO-NENA (Klamath Falls)	8 8:00am APCO-NENA (Klamath Falls) 12:30pm travel - Klamath Falls to PDX	9	10
11	12 1:00pm Core SOP: Performance Evaluations - Telecommunicators - - Strategy/Planning Session (Director's	13 9:00am VTM Charity Vote count (Director's office)	14 2:00pm BLI #15 (Director's office) - Turley, Lisa 2:30pm BLI # 14 (Director's office) - Turley, Lisa	15	16	17
18 8:00am travel 9:00am Regular Check in: Lisa Turley and 10:00am travel 11:00am Power DMS 3:00pm BOEC/LR/CA/HR	19 8:30am travel 9:30am Council 11:30am travel 1:00pm CORE Team 2:30pm CORE Team 4:00pm CORE Team	20 10:00am CORE Team Planning - Condon (Director's office) - 12:30pm CORE Team Planning - Jones (Director's office) -	21 10:00am CORE Team Planning - Wolfe 11:30am CORE Team Planning - St. Helen 1:00pm CORE Team Planning - Dupre	22 vacation	23	24
25 HOLIDAY	26 vacation	27 9:00am ECDT Interviews (Director's office)	28 9:00am ECDT Interviews (Director's office)	29	30	31

June 2015

June 2015						
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July 2015						
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MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
Jun 1	2	3 2:00pm personnel issue (Director's office) - Turley, Lisa	4	5 2:00pm personnel issues (Director's office) - St. Helen, Lisa	6	7
8 8:00am BOEC Sched (Director's office)	9 9:00am CORE Team Q2 1:30pm CORE Team Q2 2:00pm CORE Team - Q2 3:30pm travel 4:30pm FW: CHECK IN: 5:00pm travel	10 7:00am ECS meeting (Mt. Jefferson) 11:00am CORE Team - Q2 (Director's office) - 1:00pm Condon - BLI 1:30pm CORE Team - Q2	11 8:00am Massachusetts site visit - Turley, Lisa	12	13	14
15 2:00pm CAD Coordinator Interview (BOEC - Mt Jefferson) 3:00pm CAD Coordinator Interview (BOEC - Mt Jefferson)	16 9:00am Executive Group 11:30am Mgmt issue 2:00pm Talent 3:00pm CAD 4:00pm travel 4:30pm Fourth of July	17 9:30am Technology Assessment (BOEC - 1:00pm CAD Coordinator Interview 2:00pm CAD 3:00pm Discuss CAD	18 11:00am Personnel Issue (Director's office) - Morley, Murrell 1:00pm Discuss feedback from the Annual Reviews	19 4:00pm Intranet Design team (classroom)	20	21
22	23 11:00am Director's Notes and 4th of July (Director's office) - 1:30pm Budget review meeting FY1415 (Director's office) -	24	25 1:00pm Q2 update - Hayward (Director's 2:00pm BTS discussion (Director's office) - 3:30pm Private Appointment -	26	27	28
29 8:00am travel 9:00am Regular Check in: Lisa Turley and Com. Novick (Novick's 10:00am travel 11:00am vacation	30 11:00am Q2 update - St Helen (Director's office) - Turley, Lisa 2:00pm Q2 update - Payne (Director's office) - Turley, Lisa	Jul 1	2	3	4	5

July 2015

July 2015							August 2015						
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MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
Jun 29	30	Jul 1 10:00am Weekly Meeting w/Turley (Director's office) - Condon, Kathryn (Kathie) A.	2	3 HOLIDAY OFF	4 HOLIDAY	5
6	7 9:00am Executive Group meeting (Mt. Jefferson Rm.) - Turley, Lisa	8	9 3:00pm Text to 911 Pilot Project (Conference Phone) - Mark Tennyson	10	11	12
13	14 10:00am CORE Team (Director's office) - 11:00am BOEC/City Attorney/BHR 1:00pm personnel issue 3:00pm Intranet Design	15	16 1:00pm travel 1:30pm User Board Meeting--January, April, July and October (PPB East) - Dupre, Genny	17 1:00pm travel 2:00pm Regular Check in: Lisa Turley and Com. Novick 3:00pm Private Appointment	18	19
20	21 8:00am travel 9:00am FirstNet Workshop (11945 SW 70th Avenue - TVF&R Command and 11:30am travel	22	23	24 1:00pm Disaster Policy Council (Emergency Coordination Center) - Merlo, Carmen	25	26
27	28 10:00am CORE Team (Mt. Jefferson) - Turley, Lisa 3:00pm CHECK IN: Lisa Turley (Comm Novick - City Hall - 210 Conf	29	30 vacation	31 vacation	Aug 1	2

August 2015

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MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
Jul 27	28	29	30	31	Aug 1	2
3 vacation	4 9:00am Executive Group meeting (Mt. 11:00am Director's Corner Publication	5 12:30pm planning activity timeline (Mt. Jefferson) - St. Helen, Lisa	6 2:00pm BOEC Air Quality Report (BOEC - 3:00pm ADA Discussion (Director's office) -	7	8	9
10	11 10:00am CORE Team 11:00am BOEC/City 12:00pm travel 1:00pm BOEC Legislative	12 7:00am ECS Meeting (TBD) - St. Helen, Lisa 10:00am Weekly Meeting w/Turley	13 11:30am FY year end 2:00pm travel 3:00pm Hiring Results 4:30pm travel	14	15	16
17 10:00am OM packets prep	18 9:00am Executive Group meeting (Mt. 11:00am Review OM Assessment Packets	19 8:00am Review OM Assessment Packets (Director's office) - Turley, Lisa	20 11:00am Mtg to discuss CAD/RG link 11:30am Long Term 1:00pm Review OM	21	22	23
24	25 10:00am CORE Team 1:30pm lunch/travel 2:30pm City Attorney 3:00pm Regular Check	26	27 2:00pm travel 3:00pm Lisa Turley/Chief O'Dea (PPB Chief's 4:00pm travel	28	29	30
31	Sep 1	2	3	4	5	6

September 2015

September 2015							October 2015						
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28	29	30					26	27	28	29	30	31	

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
Aug 31	Sep 1 9:00am Executive Group meeting (Mt. 11:30am BOEC/City Attorney Office (BOEC 2:00pm ADA Follow-Up Meeting (Director's	2	3 10:00am Personnel Issues (Director's 11:00am DOJ/PPB issues (Director's office) 11:30am Admin Appreciation Lunch	4	5	6
7 HOLIDAY	8 10:00am CORE Team 11:00am BOEC/City 12:00pm Q3 Core Team 1:00pm Q3 Core Team 1:30pm Q3 Core Team 4:00pm Personnel Issue	9 12:00pm Q3 Core Team expectations (Director's office) - Turley, Lisa	10	11 11:00am Personnel issue (Director's office) - 1:30pm BHR/BOEC Visit 2:00pm travel 3:00pm Regular Check 4:00pm travel	12	13
14 10:00am Personnel Discussion (Director's office) - Lane, Anita 12:00pm CTO/BOEC (Director's office)	15 9:00am Executive Group meeting (Mt. 12:00pm BOEC Management Leave 2:45pm BOEC/City Attorney's Office	16	17 1:00pm Project check in (Director's office) - Turley, Lisa	18	19	20
21 11:00am Q3 - Core Expectations - Payne (Director's office) - 1:00pm Union issues (Director's office) - Turley, Lisa	22 10:00am CORE Team (Mt. Jefferson) - 2:00pm travel 3:00pm Regular Check 4:00pm BOEC/City 4:30pm travel	23 7:00am OM Interview day (BOEC) - Turley, Lisa	24 10:00am OM Hiring Decision (Director's 2:00pm ADA Discussions (Director's office) - 3:00pm Discuss Acting Director Assignment	25	26	27
28 10:00am Fall BMP discussion (Director's office) - Bevans, Gary	29 1:00pm Personnel Issue (Director's office) - Turley, Lisa 2:45pm BOEC/City Attorney's Office (Director's office) -	30 1:00pm Q3 update - St. Helen (Director's office) - Turley, Lisa 2:30pm Procurement Card process (Director's office) -	Oct 1	2	3	4

October 2015

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MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
Sep 28	29	30	Oct 1 1:30pm Q3 Core Team Expectations (Director's office) - Turley, Lisa	2	3	4
5 9:00am personnel issue 2:00pm travel 3:00pm FW: Regular Check in: Lisa Turley and Com. Novick 4:00pm travel	6 10:00am CORE Team (Mt. Jefferson) - Turley, Lisa	7 11:00am personnel issue (Director's office)	8 11:30am discuss CBO p4 and bmp questions 1:00pm Project check in (Director's office) - 2:00pm BTS/State OEM 3:00pm personnel issue	9	10	11
12 12:30pm Academy Lunch (classroom)	13 10:00am CORE Team (Mt. Jefferson) - Turley, Lisa 11:00am BOEC Bargaining Team Meeting (BOEC, Mt.	14	15 10:15am GREAT OREGON SHAKEOUT 11:00am Project check in 12:30pm travel 1:00pm BOEC/CBO 1:30pm User Board	16 vacation	17	18
19 vacation	20 vacation	21 vacation	22 vacation	23 vacation	24	25
26 vacation	27 vacation	28 vacation	29 vacation	30 vacation	31	Nov 1

November 2015

November 2015							December 2015						
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MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
Oct 26	27	28	29	30	31	Nov 1
2 vacation	3 vacation	4 vacation	5 vacation	6 vacation	7	8
9 vacation	10 vacation	11 HOLIDAY	12 vacation	13 vacation	14	15
16	17 10:00am Core Team (Mt. Jefferson) - Turley, 11:30am In-Service 3:00pm FW: Regular	18 VACATION	19	20	21	22
23	24	25	26 HOLIDAY	27 HOLIDAY	28	29
30 9:30am BHR/BOEC 10:00am Q4 Core Team 11:30am Q4 Core Team 2:00pm Q4 Core Team	Dec 1	2	3	4	5	6

December 2015

December 2015							January 2016						
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28	29	30	31				25	26	27	28	29	30	31

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
Nov 30	Dec 1 8:30am New ECDT 2nd interviews 4:30pm Regular Check in: Lisa Turley and Com. Novick (by phone) - Novick,	2 8:30am New ECDT 2nd interviews	3 7:00am travel 7:45am Bureau Directors Session (2 World Trade Center; 121 SW Salmon) - Miller, Fred 1:30pm travel	4	5	6
7	8	9	10 9:00am BOEC DOJ Briefing (Director's office) - Turley, Lisa	11	12	13
14 11:00am Q4 Core Team Expectations 2:00pm SOP work (Director's office) 3:00pm Personnel Issue (Director's office)	15 10:00am Core Team (Director's office) - 2:00pm Personnel issue (Director's office) 4:00pm Lateral Dispatcher phone	16 10:30am Q4 Core Team Expectations (Director's office) - Turley, Lisa 7:00pm Trainee Potluck (classroom)	17 2:30pm FY 1617 budget discussion (Director's office) - Bevans, Gary	18 10:00am travel 11:00am BOEC Check In (Commissioner 12:00pm Regular Check in: Lisa Turley and 1:00pm travel	19	20
21 10:30am FY16-17 budget discussion (Director's office) - Bevans, Gary	22 vacation	23 10:30am Q4 Core Expectations (Director's office) - Turley, Lisa	24 11:00am Q4 Core Expectations (Director's office) - Turley, Lisa	25 HOLIDAY	26	27
28	29 10:30am FY16-17 budget discussion 2:00pm travel 3:00pm FW: Regular Check in: Lisa Turley 4:00pm travel	30	31 10:00am Personnel Issue (Director's office) 1:00pm Personnel Issue (Director's office)	Jan 1, 16	2	3