

January 2016

| January 2016 | | | | | | | February 2016 | | | | | | |
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| MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY | SUNDAY |
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| Dec 28 | 29 | 30 | 31 | Jan 1, 16 HOLIDAY | 2 | 3 8:00pm DPC Inclement Weather Call (Teleconference Bridge) - Merlo, Carmen |
| 4 6:00pm DPC Inclement Weather Call (Conference Bridge) - Merlo, Carmen | 5 9:00am SOP assignment (Director's office) - 10:00am BOEC - Core 11:00am Server Refresh 2:00pm Prep for Council 3:00pm Q4 Core Team | 6 10 years as BOEC Director 8:30am travel 9:45am Time certain January 6 (Council) 10:30am travel | 7 10:00am External Communications SOP (Director's office) - Turley, Lisa | 8 | 9 | 10 |
| 11 | 12 10:00am BOEC - Core 11:00am Equity 101 2:00pm travel 3:00pm FW: Regular 4:00pm Check in re: 4:30pm travel | 13 1:00pm In-Service Presentation (Classroom) | 14 5:30pm travel 6:00pm BOEC Citizens' Budget presentation (PPB East Precinct) 8:00pm travel | 15 7:00pm In-Service Presentation (Classroom) | 16 | 17 |
| 18 HOLIDAY | 19 10:00am BOEC - Core Team (Mt. Jefferson) - 11:00am Performance Evals - 2:00pm FY1415 prior year report from CBO | 20 | 21 1:30pm User Board Meeting (Classroom) - Dupre, Genny 5:00pm BHR Director (phone call) | 22 | 23 10:00am Personnel issue (Director's office) | 24 |
| 25 | 26 8:00am travel 9:00am Defensive Driver Training (Portland Building - Room B) 12:00pm travel | 27 11:30am FY16-17 Budget (Director's office) - Bevans, Gary 12:00pm Labor Relations (Director's office) - Scott, Shianne | 28 10:00am Personnel issue (Director's office) | 29 | 30 | 31 |

February 2016

| February 2016 | | | | | | | March 2016 | | | | | | |
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| MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY | SUNDAY |
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| Feb 1 1:00pm Background Procedure (Director's Office) - Turley, Lisa | 2 10:00am BOEC - Core Team (Mt. Jefferson) - Turley, Lisa 1:00pm In service presentation | 3 7:00am travel 8:00am Active Shooter Working Group (2nd 9:30am travel 7:00pm In-service presentation | 4 9:30am travel 11:00am Check in re: 11:30am Bureau 1:30pm Check in re: 2:00pm Hiring 3:00pm travel | 5 | 6 | 7 |
| 8 | 9 10:00am BOEC - Core Team (my office or 11:00am CORE Team 2:00pm travel 3:00pm FW: Regular 4:00pm travel | 10 3:00pm PSSRP Assessment info (Classroom) - Turley, 4:00pm BOEC budget w/CBO (Mt. Tabor Room, BOEC 1st floor) | 11 2:00pm External Communications SOP (Director's office) - 4:30pm Bargaining Update (Director's office) - Scott, | 12 | 13 | 14 |
| 15 HOLIDAY | 16 10:00am BOEC - Core Team (Mt. Jefferson) - Turley, Lisa | 17 | 18 | 19 9:00am Disaster Policy Council Meeting (Emergency Coordination Center - 9911 SE Bush Street) - Merlo, Carmen | 20 | 21 |
| 22 2:00pm XMU switch data (Director's office) - St. Helen, Lisa | 23 10:00am BOEC - Core Team (Mt. Jefferson) - Turley, Lisa 1:30pm Communications policies (Director's office) - Wolfe, Laura | 24 | 25 8:00am travel 9:00am Regular Check 10:00am Check in about 11:00am MEET: 12:00pm travel 4:30pm Bargaining | 26 12:00pm Budget check-in (By phone) - Shriver, Katie | 27 | 28 |
| 29 10:00am Discuss FY 1617 BOEC budget and CBO review (Phone 1:00pm CAD Notifications (Lisa's office) - Merlo, | Mar 1 | 2 | 3 | 4 | 5 | 6 |

March 2016

| March 2016 | | | | | | | April 2016 | | | | | | |
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| MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY | SUNDAY |
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| Feb 29 | Mar 1 7:00am Health and Safety issues 10:00am Police Dispatchers at BOEC 11:00am BOEC - Core 1:00pm Portland BOEC - | 2 8:00am 2016 planning (Director's office) 1:30pm PCC Project BOEC Specific Items (Director's office) - Raymor, Sharon | 3 | 4 | 5 | 6 |
| 7 1:00pm Q1 Core Team (Director's office) - 2:00pm OCCRA meeting (Director's office) - St. 3:00pm Q1 Core Team (Director's office) - | 8 8:30am travel 9:30am Executive Session re: Bargaining 11:30am travel 3:00pm Regular Check in: Lisa Turley and | 9 | 10 | 11 | 12 | 13 |
| 14 10:00am Q1 - Core Team (Director's office) - Turley, Lisa 12:00pm Academy Lunch (Classroom) | 15 10:00am BOEC - Core Team (Mt. Jefferson) - Turley, Lisa | 16 8:00am travel 9:00am Council meeting (City Hall) 12:30pm travel | 17 1:00pm travel 2:00pm BOEC Budget Presentation (City Hall) - Turley, Lisa 5:00pm travel | 18 7:30am travel 8:30am Candidates Fair for City Bureaus (Portland Building, Room C) - Miller, Fred 11:30am travel | 19 | 20 |
| 21 | 22 10:00am BOEC - Core Team (Mt. Jefferson) - 3:00pm travel 4:00pm Regular Check in: Lisa Turley and 5:00pm travel | 23 1:00pm Personnel issue (Director's office) - Turley, Lisa | 24 | 25 | 26 | 27 |
| 28 10:00am Q1 Core Team (Director's office) - Turley, Lisa | 29 10:00am BOEC - Core Team (Mt. Jefferson) - Turley, Lisa | 30 9:00am CHECK IN: BOEC Discipline Issue (Comm Novick - City 10:00am Q1 - Core Team - Jones (Director's office) - | 31 vacation | Apr 1 | 2 | 3 |

April 2016

| April 2016 | | | | | | | May 2016 | | | | | | |
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| MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY | SUNDAY |
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| Mar 28 | 29 | 30 | 31 | Apr 1 | 2 | 3 |
| 4 vacation | 5 10:00am BOEC - Core Team (Mt. Jefferson) - 2:00pm travel 3:00pm FW: Regular Check in: Lisa Turley 4:00pm travel | 6 10:30am Sex Assault Audit project/QA close out (Director's 1:30pm Gartner Consulting Public Safety IT Assessment | 7 4:00pm Bargaining Update (Director's office) - Scott, Shianne | 8 | 9 | 10 5:00pm travel 6:00pm BOEC Banquet (Kennedy School, 5736 NE 33rd Avenue) 9:00pm travel |
| 11 | 12 10:00am BOEC - Core Team (Mt. Jefferson) - Turley, Lisa 11:00am EMS Planning Conversation (Mt. Jefferson) - Jones, | 13 9:00am travel 10:00am City Council (City Hall) 11:30am travel | 14 | 15 | 16 | 17 |
| 18 | 19 10:00am BOEC - Core Team (Mt. Jefferson) - 11:00am Information sharing (Director's 3:00pm FW: Regular Check in: Lisa Turley | 20 | 21 1:30pm User Board Meeting--January, April, July and 4:00pm Bargaining Update (Director's office) | 22 | 23 | 24 |
| 25 3:00pm Personnel issue (Director's office) | 26 10:00am BOEC - Core Team (Mt. Jefferson) - Turley, Lisa | 27 | 28 | 29 | 30 | May 1 |

May 2016

| May 2016 | | | | | | | June 2016 | | | | | | |
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| MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY | SUNDAY |
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| Apr 25 | 26 | 27 | 28 | 29 | 30 | May 1 |
| 2 | 3 10:00am BOEC - Core 11:00am Q1 Core 2:00pm travel 3:00pm FW: Regular | 4 | 5 8:30am BOEC Meeting (Director's office) - 3:30pm BOEC Bargaining Update with Director | 6 | 7 | 8 |
| 9 | 10 10:00am BOEC - Core Team (Mt. Jefferson) - 11:30am Commissioner 3:30pm Bargaining | 11 9:00am travel 10:00am FirstNet 11:00am travel 2:00pm FY 1516 budget | 12 | 13 | 14 | 15 |
| 16 | 17 8:00am travel 9:00am Regular Check 10:00am travel 11:00am BOEC - Core | 18 2:00pm travel 3:00pm P&F Bureau Approver Session (4:30pm travel | 19 | 20 | 21 | 22 |
| 23 9:00am 2nd Interviews (Director's office) - Rogers, Vickie | 24 10:00am BOEC - Core Team (Mt. Jefferson) - 11:00am DPSST visit 1:00pm 2nd Interviews | 25 11:00am BOEC Bargaining Update 1:00pm Q1 Core Team Expectations | 26 9:00am 2nd Interviews (Director's office) - Rogers, Vickie | 27 | 28 | 29 |
| 30 HOLIDAY | 31 10:00am Ombudsman Meeting (BOEC Director's Office) - Green, Tony | Jun 1 | 2 | 3 | 4 | 5 |

June 2016

| June 2016 | | | | | | | July 2016 | | | | | | |
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| MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY | SUNDAY |
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| May 30 | 31 | Jun 1 vacation | 2 6:30am travel 7:45am Bureau Directors Meeting (2 World) 3:00pm 4:00pm BOEC Bargaining 5:30pm travel | 3 | 4 | 5 |
| 6 | 7 vacation | 8 10:00am Q2 expectations - Core Team (Director's office) - Turley, Lisa | 9 vacation | 10 | 11 | 12 |
| 13 4:00pm CALL: Commissioner Novick (Phone call) - Novick, Steve | 14 8:00am travel 9:00am HR Bargaining Exec Session (City) 3:00pm CHECK IN: Lisa Turley (Comm Novick) 4:00pm travel | 15 vacation | 16 8:30am travel 9:30am Gartner Consulting Public 12:15pm PBOT 1:30pm travel 2:30pm BTS Call | 17 8:30am AOM interviews | 18 | 19 |
| 20 10:00am Q2 expectations - Core 10:30am AOM interview 11:00am Q2 1:00pm Q2 expectations 2:00pm TICFOG; staff | 21 10:00am BOEC - Core Team (Mt. Jefferson) - Turley, Lisa 11:00am Q2 expectations - Core Team (Director's | 22 | 23 Vacation | 24 | 25 | 26 |
| 27 vacation | 28 vacation | 29 vacation | 30 vacation | Jul 1 | 2 | 3 |

July 2016

| July 2016 | | | | | | | August 2016 | | | | | | |
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| MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY | SUNDAY |
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| Jun 27 | 28 | 29 | 30 | Jul 1 | 2 | 3 |
| 4 HOLIDAY | 5 10:00am Core Team (Mt. Jefferson) - Turley, Lisa | 6 | 7 4:00pm Backgrounds (Director's office) - Turley, Lisa | 8 | 9 | 10 |
| 11 8:30am Interviews (Director's office) - Rogers, Vickie | 12 10:00am Core Team (Mt. Jefferson) - Turley, Lisa 1:30pm travel 3:00pm Commissioner (Novick's office) - 4:00pm travel | 13 8:30am Interviews (Director's office) - Rogers, Vickie 6:00pm Step 2 Grievance (Mt. Tabor Conference Room) - | 14 Vacation | 15 | 16 | 17 |
| 18 | 19 10:00am Core Team (Mt. Jefferson) - Turley, Lisa | 20 | 21 1:30pm User Board (Mt. Jeff) - Dupre, Genny 3:00pm travel 4:00pm Psych review (Dr. Corey's office) - 5:30pm travel | 22 | 23 | 24 |
| 25 | 26 10:00am Core Team (Mt. Jefferson) - Turley, Lisa 2:00pm travel 3:00pm Commissioner (Novick's office) - 4:00pm travel | 27 | 28 9:30am travel 10:30am Executive Session (City Hall, Rose Room) - Scott, Shianne 12:30pm travel | 29 | 30 | 31 |

August 2016

| August 2016 | | | | | | | September 2016 | | | | | | |
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| MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY | SUNDAY |
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| Aug 1 | 2 10:00am BOEC - Core Team (Mt. Jefferson) - Turley, Lisa | 3 | 4 1:00pm Academy Standard of Conduct (BOEC Classroom) - Turley, Lisa | 5 | 6 | 7 |
| 8 vacation | 9 10:00am BOEC - Core 11:00am Project 1:00pm PF&R Chief 2:00pm travel 3:00pm FW: Regular 4:00pm travel | 10 | 11 | 12 | 13 | 14 |
| 15 11:00am CBO (BOEC, Lisa Turley office) - Bevans, Gary 12:00pm Academy Lunch | 16 10:00am BOEC - Core Team (Mt. Jefferson) - Turley, Lisa | 17 | 18 | 19 | 20 | 21 |
| 22 8:00am travel 9:00am Comm Novick (Novick's office) - 10:00am HR issues (AK office) - Kanwit, Anna 11:00am travel | 23 12:00pm Travel 1:00pm Text to 911 Media (Portland City Hall) - Novick, Steve 2:00pm Travel | 24 | 25 1:00pm MCEMS (Director's office) - 2:00pm Labor issue prep (Director's office) - 3:00pm Step 2 Grievance Meeting | 26 | 27 | 28 |
| 29 vacation | 30 vacation | 31 vacation 12:30pm Ombudsman (BOEC - Mt. Jefferson Room) - Shriver, Katie 1:30pm DOJ (Mt. Tabor) | Sep 1 | 2 | 3 | 4 |

September 2016

| September 2016 | | | | | | | October 2016 | | | | | | |
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| 19 | 20 | 21 | 22 | 23 | 24 | 25 | 17 | 18 | 19 | 20 | 21 | 22 | 23 |
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| MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY | SUNDAY |
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| Aug 29 | 30 | 31 | Sep 1 vacation | 2 | 3 | 4 |
| 5 HOLIDAY | 6 vacation | 7 1:30pm Fall BMP review (Director's office) - Bevans, Gary | 8 8:00am travel 9:00am Regular Check in: Lisa Turley and 10:00am travel 1:00pm OMF's Stakeholders | 9 | 10 | 11 |
| 12 11:00am Phone Technology (BOEC) - Shriver, Katie | 13 9:30am travel 10:30am BHR Exec Session - Bargaining (City Hall - Council Chambers) 12:30pm travel | 14 | 15 | 16 | 17 | 18 |
| 19 11:30am Com. Novick (Novick's office) - Novick, Steve 1:30pm Labor Relations (Director's office) - Ward, Patrick | 20 | 21 1:30pm CTO Check-in (Director's office) - Baer, Jeff | 22 9:30am Personnel Issue (Director's office) - Brown, Heidi | 23 | 24 | 25 |
| 26 | 27 10:00am BOEC - Core Team (Mt. Jefferson) - Turley, Lisa | 28 | 29 10:30am reframe (my office) - Turley, Lisa 1:00pm CAD/RMS Reference Call with Portland (PFD OPS Technical Services | 30 | Oct 1 | 2 |

October 2016

| October 2016 | | | | | | | November 2016 | | | | | | |
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| 17 | 18 | 19 | 20 | 21 | 22 | 23 | 21 | 22 | 23 | 24 | 25 | 26 | 27 |
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| MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY | SUNDAY |
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| Sep 26 | 27 | 28 | 29 | 30 | Oct 1 | 2 |
| 3 8:00am travel 9:00am Regular Check in: Lisa Turley and 9:30am travel | 4 10:00am BOEC - Core Team (Mt. Jefferson) - Turley, Lisa | 5 | 6 1:00pm Data Discussion for DOJ (Mt Jefferson) 3:00pm Follow-Up Discussion (Director's | 7 | 8 | 9 |
| 10 vacation | 11 vacation | 12 9:30am REVIEW RFP for 1:30pm travel 2:30pm Mayor-elect 3:30pm travel | 13 | 14 | 15 | 16 |
| 17 8:00am travel 9:00am Regular Check in: Lisa Turley and 9:30am travel | 18 10:00am BOEC - Core Team (Director's 3:00pm BTS Security Officer (Director's | 19 8:30am travel 9:30am Idea Discussion (TPB, 12th Floor) - 10:00am travel | 20 9:00am Check-in (by phone) - Shriver, Katie 1:30pm User Board Meeting--January, | 21 | 22 | 23 |
| 24 | 25 10:00am BOEC - Core Team (Mt. Jefferson) - Turley, Lisa | 26 10:00am travel 11:00am City Council 1:00pm travel | 27 | 28 | 29 | 30 |
| 31 | Nov 1 | 2 | 3 | 4 | 5 | 6 |

November 2016

| November 2016 | | | | | | | December 2016 | | | | | | |
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| MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY | SUNDAY |
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| Oct 31 | Nov 1 10:00am BOEC - Core Team (Director's Office) - Turley, Lisa 4:00pm ECS interview (Director's office) - Mawdsley, Steve | 2 | 3 8:30am Staffing Study 11:30am travel 12:30pm BOEC 1:00pm Regular Check 1:30pm travel 2:00pm Psych test | 4 | 5 | 6 |
| 7 4:00pm BOEC- Bargaining (by phone) - Gaddis, Jerrell | 8 10:00am BOEC - Core Team (Mt. Jefferson) - Turley, Lisa | 9 11:00am FY 1718 budget (Director's office) - Bevans, Gary | 10 | 11 HOLIDAY | 12 | 13 |
| 14 | 15 8:30am travel 9:30am BHR Exec Session (City Hall) 11:30am travel 3:00pm FW: Regular Check in: Lisa Turley | 16 9:00am Sr. BSA interview (by phone) - Morley, Murrell | 17 9:00am Sr. BSA Interviews (BOEC - Mt. Tabor) - Morley, Murrell | 18 | 19 | 20 |
| 21 9:00am BOEC director recruit (By phone) - Shriver, Katie 1:00pm vacation | 22 vacation | 23 vacation | 24 HOLIDAY | 25 HOLIDAY | 26 | 27 |
| 28 | 29 10:00am BOEC - Core 1:00pm travel 2:00pm PF&R / BOEC 3:00pm FW: Regular 4:00pm City Attorney's 5:00pm travel | 30 | Dec 1 | 2 | 3 | 4 |

December 2016

| December 2016 | | | | | | | January 2017 | | | | | | |
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| MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY | SUNDAY |
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| Nov 28 | 29 | 30 | Dec 1 6:30am travel 7:45am Bureau Directors off-site (121 SW) 2:00pm BOEC bargaining matters 3:30pm travel | 2 | 3 | 4 |
| 5 Vacation | 6 | 7 | 8 vacation 8:00pm Disaster Policy Council Meeting (Conference Bridge: 888-204-5987; access code 9779009#) - | 9 | 10 | 11 |
| 12 1:30pm travel 2:30pm BOEC Interest Arbitration Prep Meeting (Attorneys - Large Conference) 4:00pm travel | 13 2:00pm Regular Check in: Lisa Turley and Com. Novick (Phone Call) - Novick, Steve | 14 9:00am Disaster Policy Council Meeting - Inclement Weather 10:00pm Disaster Policy Council - Inclement Weather Call | 15 Patrick vac 4:15pm Disaster Policy Council Meeting - Inclement Weather Call (Conference Bridge): - Merlo, | 16 | 17 | 18 |
| 19 | 20 10:00am BOEC - Core Team (Mt. Jefferson) - Turley, Lisa 1:00pm BOEC Interest Arbitration Prep Meeting (Director's | 21 | 22 vacation | 23 | 24 | 25 |
| 26 HOLIDAY | 27 vacation | 28 vacation | 29 vacation | 30 | 31 | Jan 1, 17 |