

FIRE CHIEF SARA BOONE CALENDAR

May 1, 2020 – May 31, 2020

▲ Fri, May 1

- 3:00 PM – 4:30 PM Disaster Policy Council
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▲ Mon, May 4

- 2:00 PM – 2:45 PM Deputy Chief Administrative Officer
 - 4:00 PM – 5:00 PM City Attorney
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▲ Tue, May 5

- 8:00 AM – 9:30 AM Leadership Team Meetings
 - 11:00 AM – 11:30 AM Special Ops Check In
 - 1:45 PM – 2:45 PM Director Markisha Smith
 - 4:00 PM – 4:15 PM City Bureau Directors Check-in
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▲ Wed, May 6

- 8:00 AM – 9:30 AM Core Leadership
 - 9:30 AM – 11:30 AM City Council Meeting
 - 11:30 AM – 2:00 PM Dashboard Access
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▲ Thu, May 7

- 8:00 AM – 9:00 AM PF&R Internal COVID Coordination
 - 9:00 AM – 10:30 AM Emergency Management Steering Committee
 - 10:00 AM – 10:30 AM Weekly Coordination Calls Commissioner Hardesty, PBEM Director/BOEC Director
 - 10:30 AM – 11:00 AM Chief Administrator Officer
 - 12:00 PM – 1:00 PM Bureau Directors Monthly Meeting
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▲ Fri, May 8

- All Day OFF FRIDAYS
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▲ Mon, May 11

- 10:00 AM - 11:34 AM Ciarra Pressler
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▲ Tue, May 12

- 8:00 AM – 9:30 AM Leadership Team Meeting

- 3:00 PM – 4:00 PM City Attorney/Core Leadership
 - 4:00 PM – 4:15 PM City Bureau Directors Check-in
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▲ **Wed, May 13**

- 7:30 AM – 8:30 AM Chief/PFFA President
 - 8:00 AM – 9:30 AM Core Leadership
 - 2:00 PM – 3:00 PM PFFA Contract w/ Commissioner Hardesty staff, HR, City Attorney, CBO, Core Leadership
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▲ **Thu, May 14**

- 8:00 AM – 9:00 AM PF&R Internal COVID Coordination
 - 10:00 AM – 10:30 AM Weekly Coordination Call w/ Commissioner Hardesty, PBEM Director, BOEC Director
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▲ **Fri, May 15**

- All Day OFF FRIDAYS
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▲ **Mon, May 18**

- 3:00 PM – 3:30 PM Human Resources Director
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▲ **Tue, May 19**

- 8:00 AM – 9:30 AM Leadership Team Meeting
 - 10:00 AM – 12:00 PM Labor-Management Meeting
 - 2:00 PM – 2:30 PM Public Information Officer
 - 4:30 PM – 5:00 PM City Attorney
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▲ **Wed, May 20**

- 8:00 AM – 9:30 AM Core Leadership
 - 9:30 AM – 10:00 AM Parade shoot with Leadership
 - 1:00 PM – 2:30 PM City Attorney/Core Leadership
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▲ **Thu, May 21**

- 8:00 AM – 9:00 AM PF&R Internal COVID Coordination
 - 10:00 AM – 10:30 AM Weekly Coordination Call with Commissioner Hardesty, PBEM Director, BOEC Director
 - 10:30 AM – 12:30 PM Fire Defense Board
 - 4:00 PM – 4:15 PM City Bureau Directors Check-in
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▲ **Fri, May 22**

- All Day OFF FRIDAYS
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▲ **Mon, May 25**

- 8:00 AM – 5:00 PM HOLIDAY
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▲ **Tue, May 26**

- 8:00 AM – 5:00 PM Sick Day
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▲ **Wed, May 27**

- 8:00 AM – 9:30 AM Core Leadership
 - 1:00 PM – 1:30 PM Peer Support Team
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▲ **Thu, May 28**

- 8:00 AM – 9:00 AM PF&R Internal COVID Coordination
 - 10:00 AM – 10:30 AM Weekly Coordination Call with Commissioner Hardesty, PBEM Director, BOEC Director
 - 4:00 PM – 4:15 PM City Bureau Directors Check-in
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▲ **Fri, May 29**

- All Day OFF FRIDAYS
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