

Office of Equity and Human Rights
October 2019 Calendar – Markisha Smith, Director

Tue, Oct 1

9:00 AM – 10:00 AM Check-in: Markisha and Theo, Smith, Markisha
10:30 AM – 1:00 PM Office of Equity Staff Meeting/Strategic Planning
1:30 PM – 2:30 PM Dr. Markisha Smith, Office of Equity & Human Rights (OEHR) Director, weekly (Claire), Fritz, Amanda

Wed, Oct 2

10:00 AM – 11:30 AM Civil Rights resolution time certain, Council Chambers
1:00 PM – 2:00 PM PPS and City Policy, Smith, Markisha
4:30 PM – 7:00 PM HRC full commission mtg. OEHR Bridge/Steele

Thu, Oct 3

9:30 AM – 10:00 AM COEP, Congress Center, Huynh, Luu
11:00 AM – 11:20 AM Bureau Directors Budget Direction from Mayor
11:30 AM – 1:00 PM 2019 Bureau Directors Meeting, Rinehart, Tom
3:30 PM – 4:30 PM CAAN - Workplan meeting followed by a social hour

Fri, Oct 4

8:00 AM – 4:00 PM AABS HB 2016 Advisory Group Meeting, Salem - MORRIS Cameron
2:00 PM – 3:00 PM COEP Update 222 NW 5th Ave. Portland OR 97209, Huynh, Luu

Mon, Oct 7

9:00 AM – 10:00 AM CEIC Committee Review, Sherick, Cathy
10:00 AM – 11:00 AM Audit about contracting for equity, Pape, Elizabeth
11:30 AM – 12:00 PM Portland Building Site Walk, Wells, Kristin
1:00 PM – 2:00 PM 1:1 Markisha and Kapua, Markisha's Office
2:00 PM – 2:30 PM Markisha and Judith COEP updates, via phone

Tue, Oct 8

8:00 AM – 4:00 PM Northwest Public Employees Diversity Conference
3:00 PM – 5:00 PM BMA Steering Committee Meeting, SEI, Robbins, CJ

Wed, Oct 9

9:00 AM – 10:00 AM 1:1 Markisha and Danielle, Markisha's Office
10:30 AM – 11:30 AM Budget
12:00 PM – 1:00 PM North by Northeast Partnering Discussion, Markisha's Office
1:30 PM – 2:30 PM 1:1 Markisha and Yolanda, Markisha's Office

Thu, Oct 10

9:00 AM – 1:00 PM Equity Managers Extended Work Session Marion, Irene
1:00 PM – 1:30 PM Dr. Markisha Smith, Office of Equity & Human Rights (OEHR) Director, weekly (Claire) *Rescheduled from 10/8, Commissioner Fritz's office
5:30 PM – 7:30 PM League of Minority Voters Civil Rights Forum, Benson Hotel

Fri, Oct 11

8:00 AM – 12:30 PM FW: OEHR/EQUITY 101 TRAINING
1:00 PM – 1:30 PM 1:1 Markisha and Tatiana, Markisha's Office
2:00 PM – 2:30 PM Markisha and Sarah Phillips, Teleconference

Mon, Oct 14

10:00 AM – 10:30 AM Fire Drill - Commonwealth Bldg., Meet on 6th in front of Beaver Store
1:00 PM – 1:30 PM Civil Rights check in w/Brooks, Danielle
2:30 PM – 3:30 PM Check-in Dr. Smith and Stacey Edwards,

Tue, Oct 15

10:00 AM – 1:00 PM Office of Equity Staff Meeting/Strategic Planning w/ Rabia
11:30 AM – 12:30 PM CAAN Always Eat Together Congress Center

Wed, Oct 16

8:00 AM – 4:30 PM Office Work

Thu, Oct 17

9:00 AM – 9:30 AM COEP/CEIC, via phone, Mowry, Judith
10:00 AM – 10:45 AM Dr. Markisha Smith, Office of Equity & Human Rights (OEHR) Director, weekly (Claire) *Rescheduled from 10/15 Commissioner Fritz's office
12:00 PM – 1:00 PM 1:1 Markisha and Jonathan, Markisha's office
1:30 PM – 2:00 PM Markisha/Tom Monthly Check in 2019, by phone - Tom to call Markisha
5:30 PM – 7:30 PM Office of Equity and Human Rights Bureau Advisory Committee Meeting

Fri, Oct 18

8:00 AM – 4:30 PM Office Work

Mon, Oct 21

9:30 AM – 10:30 AM 1:1 Markisha and Kapua, Markisha's office
11:00 AM – 12:00 PM 1:1 Nickole and Markisha, Markisha's office
12:00 PM – 1:00 PM Betsy Ames Leadership Award Presentation to Annie Von Burg City Hall, Rinehart, Tom
1:30 PM – 2:00 PM COCL/PCCEP Program position re-classification - P4, Toku, Antoinette
2:30 PM – 3:00 PM Check in, Perez, Elisabeth

Tue, Oct 22

8:30 AM – 5:00 PM African American/Black Student Success Event
11:00 AM – 12:00 PM Prequalification Board Meeting, Congress Center

Wed, Oct 23

- 10:30 AM – 11:30 AM Budget - Smith, Markisha
11:00 AM – 12:00 PM HR and Equity Managers Discussion on Training Needs - Zito, Ronald
12:00 PM – 1:30 PM Lunch with Mirela Blekic - The Imperial
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Thu, Oct 24

- 7:45 AM – 8:00 AM Resolution Lab, LLC- Rabia and Markisha check-in
1:00 PM – 2:00 PM Judith and Markisha 1:1 Check-in, Markisha's office
1:00 PM – 2:00 PM Age-Friendly Public Health in Oregon - conference call
2:00 PM – 2:30 PM Quarterly meeting w/ Ron Zito - Markisha's office
3:00 PM – 4:00 PM Dr. Markisha Smith, Office of Equity & Human Rights (OEHR) Director, weekly (Claire) *Rescheduled from 10/22
Commissioner Fritz's office
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Fri, Oct 25

- 10:00 AM – 11:00 AM MM20 Planning Committee, Maria Martinez
3:30 PM – 8:00 PM Canceled: OEHR/EQUITY 101 TRAINING
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Mon, Oct 28

- 9:30 AM – 10:30 AM 1:1 Markisha and Kapua, Smith, Markisha
10:00 AM – 10:30 AM Teleconference with Deputy Ombudsman Tony Green
12:00 PM – 2:00 PM GARE Monthly Membership Call Series <https://zoom.us/j/736991386>
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Tue, Oct 29

- 10:00 AM – 1:00 PM Office of Equity Staff Meeting/Strategic Planning w/ Rabia
13th Floor Conference Room
1:00 PM – 1:45 PM Dr. Markisha Smith, Office of Equity & Human Rights (OEHR) Director, weekly (Claire) Commissioner Fritz's office
2:00 PM – 4:00 PM Equity Practitioners Monthly meeting
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Wed, Oct 30

- 9:30 AM – 10:30 AM Check-in: Markisha Smith and Suk Rhee (Community & Civic Life)
Markisha's Office
11:00 AM – 11:45 AM 1:1 Project Check-in, Resolutions Lab, LLC Ruby to call Markisha
2:00 PM – 3:00 PM MEET: Equity Program - Fritz Johnson, Markisha's Office
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Thu, Oct 31

- 8:00 AM – 12:00 PM Clackamas ESD
3:15 PM – 3:45 PM Dr. Markisha Smith, Office of Equity & Human Rights (OEHR) Director
Fritz, Amanda

Office of Equity and Human Rights
November 2019 Calendar – Markisha Smith, Director

Fri, Nov 1

8:00 AM – 12:30 PM OEHR/EQUITY 101 TRAINING
9:00 AM – 11:00 AM HR 2.02 Training City Hall Lovejoy Room
11:30 AM – 1:30 PM CEIC First meeting, Bridge room, Mowry, Judith

Mon, Nov 4

9:30 AM – 10:30 AM 1:1 Markisha and Kapua
11:00 AM – 1:00 PM OEHR Strategic Planning - Equity Practitioners Meeting w/ Rabia
12:30 PM – 1:20 PM Portland Building Move and Change Processes, Markisha's Office
1:30 PM – 2:00 PM HR/OEHR Check-In Markisha's Office, Lane, Anita
2:45 PM – 3:30 PM Introduction: Dr. Smith meet Maliyah Harris, Markisha's Office

Tue, Nov 5

9:00 AM – 10:00 AM 1:1 Markisha and Theo Latta, Markisha's Office
11:00 AM – 12:00 PM Prequal Board Meeting Congress Center
1:30 PM – 2:30 PM Dr. Markisha Smith, Office of Equity & Human Rights (OEHR) Director, weekly (Claire) Comm. Fritz's office
3:00 PM – 3:45 PM Engagement Coordinator for Oregon Community Foundation (OCF)421 SW 6th Ave. Suite 500

Wed, Nov 6

8:00 AM – 12:30 PM OEHR/EQUITY 101 TRAINING
10:00 AM – 10:20 AM Teleconference: Markisha Smith w/Raahi Reddy (Metro)
Raahi will call Markisha
11:45 AM – 12:15 PM Housing Bureau and OEHR – IGA, Markisha's Office
4:30 PM – 7:00 PM HRC Full Commission Mtg. OEHR Bridge/Steele Conference Rooms

Thu, Nov 7

All Day Tribal Nations Summit Chapter 3.96 code change presentation to council, TBA
8:00 AM – 5:00 PM Tribal Nation Summit, Leftbank Annex 101 N Weidler
5:30 PM – 7:30 PM POIC+RAHS Gala, Castaway

Fri, Nov 8

All Day Tribal Nations Summit
9:00 AM – 10:30 AM BOLI Investigators Training - Salem
10:00 AM – 3:00 PM AABS HB 2016 Advisory Group Meeting with Juan-Carlos MORRIS Cameron - ODE

Mon, Nov 11

Holiday Veterans Day

Tue, Nov 12

10:00 AM – 12:00 PM Office of Equity Staff Meeting, 13th Floor
1:00 PM – 2:00 PM 1:1 Markisha and Danielle Markisha's Office
3:00 PM – 5:00 PM BMA Steering Committee Meeting, SEI, Robbins, CJ

Wed, Nov 13

9:00 AM – 10:00 AM Budget - Markisha's Office
10:30 AM – 11:45 AM African & African American Summit, Markisha's Office - 421 SW 6th Ave. Suite 500 Portland, Oregon 97204
12:30 PM – 1:00 PM Chief Human Resources Officer Qualities Rinehart, Tom
1:30 PM – 2:30 PM 1:1 Markisha and Yolanda, Markisha's office
3:00 PM – 3:45 PM Meet: Dr. Markisha Smith w/Mims Rouse (African American-XY Program, LLC.) Markisha's Office

Thu, Nov 14

10:00 AM – 12:00 PM Equity Managers Work Session: OEHR Strategic Plan PBOT Conf 13th, Marion, Irene
11:30 AM – 12:30 PM Check-in: Markisha Smith w/Tiffani Penson, TBD
1:00 PM – 2:00 PM Dr. Markisha Smith, Office of Equity & Human Rights (OEHR) Director, weekly (Claire) *Rescheduled from 11/12 Commissioner Fritz's office
1:00 PM – 3:00 PM Content migration workshop for OEHR, PHB Bridge Conf Rm
2:30 PM – 3:30 PM 1:1 Tatiana and Markisha, Markisha's Office
5:00 PM – 8:00 PM City Council Session for Civic Life's Code Change at Self Enhancement, Inc.

Fri, Nov 15

3:30 PM – 8:00 PM OEHR/EQUITY 101 TRAINING 2500B
5:30 PM – 9:00 PM November 15, 2019 16th Annual Native American Youth & Family Services (NAYA) Gala - City of Portland "We Are Better Together" - Welcome Guests!! Custom Blocks | 900-998 SE Main St, Portland, OR

Mon, Nov 18

8:30 AM – 9:00 AM Discuss Community Engagement/Education for the Budget Process, City Hall, Rhee, Suk
9:30 AM – 10:30 AM 1:1 Markisha and Kapua, Markisha's Office
11:00 AM – 12:00 PM 1:1 Nickole and Markisha, Markisha's Office
1:00 PM – 2:00 PM Dr. Markisha Smith, Office of Equity & Human Rights (OEHR) Director, weekly (Claire) *Rescheduled from 11/19 Commissioner Fritz's office
2:30 PM – 3:30 PM Check-in: Resolutions Lab, LLC (Rabia)

Tue, Nov 19

11:00 AM – 12:00 PM Prequalification Board, Congress Center
11:00 AM – 12:00 PM COOP Meeting - Facilities PHB Steel Room
11:45 AM – 12:30 PM Civil Rights Team Meeting, PHB Broadway Conf Rm
2:00 PM – 4:00 PM FY 2020-21 Performance Management Workshop, Columbia Square
5:30 PM – 8:30 PM PCCEP General Body November Meeting PSU- Native American Student and Community Center - 710 SW Jackson St., Portland, OR

Wed, Nov 20

9:00 AM – 10:00 AM Budget Equity Tool Office of Equity and Human Rights
11:45 AM – 12:00 PM Interview Discussion, Markisha's Office
2:00 PM – 3:00 PM Budget - Markisha's Office

Thu, Nov 21

9:00 AM – 9:30 AM HB 3499 Interview, Phone
10:00 AM – 11:00 AM 1:1 Markisha and Jonathan, Markisha's office
2:30 PM – 3:00 PM HR/OEHR Check-In, Markisha's Office, Lane, Anita

Fri, Nov 22

9:00 AM – 10:00 AM Follow up on meaningful access/language access meeting and performance measure/outcome goals project, Markisha's office Brooks, Danielle
10:00 AM – 11:00 AM Markisha, OEHR Director w/ Kimberly Branam, Director Prosper Portland, City Hall Atrium
10:00 AM – 11:00 AM MM20 Planning Committee, Maria Martinez
12:00 PM – 3:00 PM OEHR meeting w/ Equity Managers; Strategic Planning
3:00 PM – 4:30 PM Cross Bureau East Work Team 1900 SW 4th, Lum, Leslie

Mon, Nov 25

9:30 AM – 10:00 AM Check-in: Markisha and Koffi, Markisha's Office
9:30 AM – 10:30 AM 1:1 Markisha and Kapua
11:45 AM – 12:15 PM Markisha and Savinder Lal, Teleconference
12:00 PM – 2:00 PM GARE Monthly Membership Call Series <https://zoom.us/j/736991386>
1:00 PM – 2:30 PM Sound Transit Visit, City of Portland, 421 SW 6th, Suite 500 Robinson, Jonte
2:30 PM – 4:00 PM Quantifying Equity in Benefit Cost Analysis, 421 SW 6th Ave, Suite 500 Schundler, Greg

Tue, Nov 26

10:00 AM – 11:00 AM 1:1 Markisha and Judith, Markisha's Office
10:30 AM – 11:00 AM OEHR Director Video, The Portland Building main entrance Molly Engelbert
11:45 AM – 12:45 PM Lunch Meeting, Grundy, Ashlie
12:45 PM – 1:30 PM Dr. Markisha Smith, Office of Equity & Human Rights (OEHR) Director, weekly (Claire), Commissioner Fritz's office
2:00 PM – 3:30 PM Equity Practitioners Monthly meeting, Commonwealth Building
2:30 PM – 4:00 PM Digital Justice Presentation + Discussion with Allied Media Partners, Commonwealth Building, Marion, Irene

Wed, Nov 27

All Day Vacation

Thu, Nov 28 – Fri, Nov 29

All Day Thanksgiving Holiday

12:00 PM – 1:00 PM Busy

Office of Equity and Human Rights
December 2019 Calendar – Markisha Smith Director

Mon, Dec 2

8:30 AM – 9:00 AM CEIC Applicant Review, Congress Center, Rm 533, Sherick, Cathy
10:30 AM – 11:30 AM Stipends Taskforce, City Hall, Tjaden, Ashley
1:30 PM – 2:30 PM Dr. Markisha Smith, Office of Equity & Human Rights (OEHR) Director,
weekly (Claire) *Rescheduled from 12/3. Commissioner Fritz's office

Tue, Dec 3

All Day RBA Train-the-Trainer training United Way of the Columbia-Willamette -
619 SW 11th Avenue, Dessou, Koffi
9:30 AM – 11:30 AM Budget Kickoff, 1900 SW 4th Ave Portland OR
Dessou, Koffi
11:00 AM – 12:00 PM Prequalification Board, 6th+Main Building, Congress Center

Wed, Dec 4

8:00 AM – 5:00 PM RBA Train-the-Trainer training
United Way of the Columbia-Willamette - 619 SW 11th Avenue, Portland
OR 97205 Dessou, Koffi

Thu, Dec 5

10:00 AM – 10:30 AM Markisha/Tom Monthly Check-in 2019, Tom's office, Congress Center
Rinehart, Tom
11:00 AM – 11:30 AM Check-in: Dr. Smith w/Cupid Alexander (Mayor's Office), City Hall
11:30 AM – 1:00 PM 2019 Bureau Directors Meeting, City Hall, Rinehart, Tom

Fri, Dec 6

5:30 PM – 7:30 PM check in, TBD, Edwards, Stacey

Mon, Dec 9

9:00 AM – 10:00 AM Budget Check-In, Markisha's Office
9:30 AM – 10:30 AM 1:1 Markisha and Kapua, Markisha's Office
11:00 AM – 12:00 PM 1:1 CJ and Markisha, Markisha's Office
12:00 PM – 1:00 PM MM20: Host Team Planning Committee, Maria Martinez
2:00 PM – 3:30 PM Tribal Relations Training Development, Commonwealth, Steel Rm.
Sanchez-Marquez, Yolanda
3:30 PM – 4:00 PM 1:1 Markisha and Judith Mowry

Tue, Dec 10

10:30 AM – 1:30 PM Lewis & Clark Community College - Dept. of Political Science
Lewis & Clark - 0615 SW Palatine Hill Road Portland, Oregon 97219
2:00 PM – 3:00 PM Dr. Markisha Smith, Office of Equity & Human Rights (OEHR) Director,
weekly (Claire) Commissioner Fritz's office
3:00 PM – 5:00 PM BMA Steering Committee Meeting, SEI, Robbins, CJ

Wed, Dec 11

9:00 AM – 10:00 AM Danielle 1:1 Check-in, Markisha's Office
10:30 AM – 1:30 PM Annual Emily G. Gottfried Human Rights Awards Luncheon, Tiffany Center
2:00 PM – 3:00 PM 1:1 Yolanda and Markisha, Markisha's office

Thu, Dec 12

10:30 AM – 12:00 PM P&D Directors Meeting, Steel Room, Portland Housing Bureau
Commonwealth Building, Hughes, Jena
1:30 PM – 2:30 PM 1:1 Tatiana w/ Markisha, Markisha's Office
2:30 PM – 4:00 PM GARE NW Region Quarterly Meeting, <https://zoom.us/j/936568928>

Fri, Dec 13

10:00 AM – 12:00 PM Equity Managers Monthly Meeting, 400 SW 6th Ave, room 416, Portland,
OR, United States, Pacheco, Erich
2:00 PM – 3:00 PM Call with SF RE: Office of Racial Equity, Skype Call, Vontsolos, Emily (CON)
5:30 PM – 8:00 PM North by Northeast Holiday Community Health, 714 Northeast Alberta St.

Mon, Dec 16

9:30 AM – 10:30 AM 1:1 Markisha and Kapua, Markisha's office
11:00 AM – 12:00 PM 1:1 Nickole w/ Markisha, Markisha's Office
1:30 PM – 2:30 PM Project proposal and budget request, Markisha's Office, Brooks, Danielle

Tue, Dec 17

8:30 AM – 9:00 AM Check-in: Markisha Smith and Elizabeth Edwards, Elizabeth's Office
1:30 PM – 2:30 PM Dr. Markisha Smith, Office of Equity & Human Rights (OEHR) Director,
weekly (Claire), Commissioner Fritz's office
3:00 PM – 3:30 PM HR/OEHR Check-In, Markisha's Office, Lane, Anita
5:00 PM – 6:30 PM Female Bureau Directors Holiday Happy Hour, Nel Centro, Durbin, Andrea

Wed, Dec 18

10:30 AM – 11:30 AM Budget, Markisha's Office
11:30 AM – 2:00 PM Third round interviews, Markisha's office, Cheron, Nickole
2:30 PM – 3:30 PM BMA Check In, OEHR, Robbins, CJ

Thu, Dec 19

8:00 AM – 9:00 AM Stipends Taskforce, Pettygrove Room, City Hall, Second Floor. 1221 SW
Fourth Ave., Tjaden, Ashley
9:30 AM – 11:30 AM Prior Year Performance Report + Budget Kickoff Work Session
Council Chambers, Ford, Jane Marie
11:00 AM – 12:00 PM Pre vacation check in, Mowry, Judith
2:00 PM – 3:00 PM Police Equity Council- Quarterly Meeting, Justice Center, Marion, Marlon
3:15 PM – 3:45 PM Portland Plan Refresh, Columbia Square, Smith, Markisha

Fri, Dec 20 – Tues, Dec 31

All Day Vacation