



Tom Rinehart
Chief Administrative
Officer

Ted Wheeler
Mayor

CITY OF PORTLAND
**Office of Management
and Finance**
1120 SW 5th Avenue
Portland, OR 97204

P: (503) 823-1182
F: (503) 823-5384
TTY: (503) 823-6868
portlandoregon.gov/omf

OMF Advisory Meeting Committee Notes Tuesday, October 09, 2018

Members Present: Lois Cohen, Michael Cox, Rebecca Esau, Mike Jordan, Robert McCullough, Mike Myers, Danielle Outlaw, Suk Rhee, Sonia Schmanski, Chris Warner, Rachel Whiteside.

Members Absent: None.

OMF Leadership Present: Carmen Merlo, Tom Rinehart

City Staff Present: Julian Massenburg, Aaron Rivera

City Budget Priorities Discussion: All

- This year, the City is working to establish earlier budget priorities for the FY 2019-20 budget development process.
- Together, OMF and CBO hosted two Council work sessions to discuss Council priorities and provide an overview of the new budget development process. These work sessions occurred on Oct. 2 and Oct. 9.
- The OMF Advisory Committee discussed work session takeaways and lessons learned:
 - General Fund forecast should illustrate fund pressures, like long-term liabilities and other Council commitments – so that meaningful conversations can be had with Council about trade-offs.
 - Aside from Directives to Develop, bureaus will have to identify funds for bureau-specific budgetary asks – such as equipment.
 - Cross-bureau workgroups could be formed prior to formalizing a Directive to Develop. Bureaus would benefit from knowing which priorities are being addressed by other bureaus to avoid duplicating efforts *e.g., Public Safety bureaus providing aid services for mental health.*
 - Community engagement will be conducted in a more focused manner than in years past. Engagement should be targeted and in relation to Directives to Develop.

OMF Priorities for FY 2019-20: Carmen Merlo

- DCAO Carmen Merlo provided an update on OMF's recent reorganization.
 - Risk Management and P&D will permanently reside within BRFS and BTS respectively.
 - Risk's Occupational Health program was permanently moved to BHR.
 - Facilities and CityFleet will permanently reside within the CAO's Office.
- A recruitment is out for an OMF Asset Manager. This position will report to the DCAO and will oversee the Facilities and CityFleet divisions.
- OMF is anticipating a need for resources related to enterprise security enhancement, Portland Building operations and management, CityFleet Services, and Integrated Tax System implementation.



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