



PCCEP Steering Committee

Meeting Minutes – December 13, 2018

PCCEP Office – 525 NE Oregon St.

MEMBERS PRESENT

Lakayana Drury, Co-Chair; LaKeesha Dumas, Co-Chair; Andrew Kalloch, Alternate Co-Chair; Michelle Lang, Secretary

OTHERS PRESENT

Yolanda Clay, Sharon Gary-Smith, Patrick Nolen

MINUTES

Welcome	<ul style="list-style-type: none">• Opening Remarks• Discussion of School Resource Officers in Portland Public Schools.
Future meetings	<ul style="list-style-type: none">• Committee discussed dates and locations for future meetings.• Agreed to send out a Doodle Poll to see whether Mondays, Tuesdays, or Wednesdays were best for most members of the PCCEP.• General agreement that meetings should be held in different parts of town. No final decisions made, will be revisited.• Want to be sure to hold a meeting at the Rosewood Initiative.• Steering Committee meetings will be one week after the general PCCEP meeting to allow time for monthly agenda development and posting.• Discussed holding the COCL Town Hall during the January PCCEP meeting and agreed to put forward to PCCEP for vote.
DHM Representative Survey and Annual Report	<ul style="list-style-type: none">• Discussed what to put on PCCEP meeting agenda for these items. Staff agreed to collect responses and forward to PCCEP members.• Email to PCCEP members will request responses by Monday A.M.• Will recommend PPB give more time to review and respond to future reports.
Bylaws	<ul style="list-style-type: none">• Discussed Bylaw signing requirements. Suggested that all PCCEP members sign the bylaws. Staff will research requirements from City to see what is allowed.• Agreed to mention stipend but remove amount.• Bylaws will be posted on the PCCEP website.
Alternates	<ul style="list-style-type: none">• Agreed to advance available alternates to PCCEP meeting for voting on replacement for member who has resigned because they are moving.• Process for replenishing the alternate list and adding more alternates as requested will need to be determined and will take some time.• Discussed sub-committee proposals for PCCEP to consider.