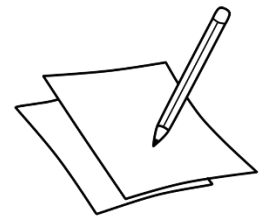




## PCCEP Recommendation Proposal Process for Community Members

1. Email a brief description of the recommendation proposal to [PCCEPinfo@portlandoregon.gov](mailto:PCCEPinfo@portlandoregon.gov). You will receive a confirmation email that your proposal is received.



2. Proposal is forwarded to most relevant subcommittee. Recommendation is recorded into public log.

3. Subcommittee presents proposal. Subcommittee decides whether to take on proposal or not.

4. Community member is notified of decision. If subcommittee declines to take on the proposal, it is considered expired. The proposal can be edited and submitted for consideration.

5. If subcommittee decides to take on the recommendation, they will follow the standard recommendation procedure and recommendation will be presented at a future meeting for a vote by the full committee.



## Things to consider when proposing a recommendation

1. Be specific about your recommendation proposal. Be sure to answer both of the following questions.
  - a. What is the desired goal of the proposal?
  - b. How does the proposal build trust, transparency and or accountability between the community and the police?
2. PCCEP members work on a volunteer basis. Please be patient with the process as we work to consider your recommendation.
3. Be conscious of the volume of proposals you submit. PCCEP will only consider one recommendation per month per community member. PCCEP will not consider more than one active recommendation from an individual at a time.