



503.823.0260 • womenstrength.pb@portlandoregon.gov



Booth/Tabling Request

Request made on:

Contact Information

Name:

Email:

Phone:

FAX:

Event Information

Host/Organization:

Event Name:

Event Date:

Event Times: Start

End

Event Description:

Event Address:

Directions:

Number of event attendees:

Attendance: Mandatory Voluntary

Attendee profile (demographics):

Table provided? Yes No

Size of table:

Wall space to hang banner (min 10ft x 3ft): Yes No

Deadline for registering:

Below for WomenStrength staff use only

Date:

Time:

Confirmed volunteer:

Attendance:

Problems/Successes:

When completed, save this form to your computer, and email it to: womenstrength.pb@portlandoregon.gov