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Dan Saltzman Commissioner **Leah Treat** Director

Bureau and Budget Advisory Committee

Thursday, February 21, 2019

4:00– 6:00 pm

Congress Building, 5th Floor, Conference Room 513

Committee Members Present: Douglas Armstrong, Ruthanne Bennett, Samuel Gollah, Ryan Hashagen, Sarah Iannarone, Thomas Karwaki, Arlene Kimura, Josh Linden, Rob Martineau, Elaine O’Keefe, Farrell Richartz, Momoko Saunders, Kevin Vandemore

Committee Members Absent: Lauren Bates, Sage Geiselman, Shani Harris-Bagwell, Maria Hernandez, Molly Baer-Kramer, Tony Lamb, Joanne Landry, Meesa Long, Rob Martineau, Femi Oluwafemi, Pia Welch

City Staff Present: Tosin Abiodun, Tyler Berry, Chrissy Bynum, Ken Kinoshita, Irene Marion, Truc Nguyen, Jeramy Patton, Nathan Walloch, Chris Warner

Welcome/Community Check-Ins and Announcements: Momoko Saunders and Tony Lamb

- Momoko Saunders reviewed the meeting agenda and thanked committee members for their contributions to the BBAC budget letter development process. PBOT budget team included the letter in PBOT’s FY 2019-2020 proposed budget.
- Chris Warner, Interim Director for the Portland Bureau of Transportation (PBOT), commended PBOT Maintenance crew for a job well done during the recent winter weather event. He informed BBAC members that members of the Gateway Regional Center community joined PBOT and Prosper Portland to celebrate the start of the [Halsey-Weidler Streetscape Project](#). PBOT is following legislative bill discussions at Salem. PBOT does not support the lane splitting bill and will continue to advocate for the ability to regulate Transportation Network Companies.
- Momoko Saunders reviewed PBOT Vision Zero report from January 17 through February 21. BBAC members observed a minute of silence to honor the memory of two community members who died in traffic related crashes.
- Sarah Iannarone encouraged BBAC members to participate in the environmental assessment online open house for the [I-5 Rose Quarter Improvement Project](#). The open house will be available online until April 1, 2019. Sarah mentioned that the Pedestrian Advisory Committee and the Bicycle Advisory Committee have been discussing how the improvements will potentially affect cyclists and pedestrians.

- Stephen Frederick, representative of the Brentwood Darlington Neighborhood Association, visited BBAC to learn more about City budget process. She thanked PBOT for grading streets in the Brentwood Darlington neighborhood.

Questions and Comments

- What does PBOT need from advocates and community groups?
 - PBOT will coordinate with the Office of Government Relations and provide feedback.
- What is the rationale behind opposing the lane splitting bill?
 - Safety and congestion. The Oregon Department of Transportation (ODOT) does not support the bill.
- Does the bill address have any impact, if at all, on bicycle use?
 - The bill focuses more on motorized vehicles and their use on busy highways.

PBOT Budget Update: Jeramy Patton, Truc Nguyen, Tyler Berry, Ken Kinoshita, and Nathan Walloch

- Jeramy Patton introduced PBOT Budget and Finance team to BBAC members.
- The City Budget Office is reviewing PBOT's proposed budget for FY 19-20 and asking questions and seeking clarifications. CBO's review of PBOT budget will be available in the first week of March.
- PBOT Council Budget workshop session is scheduled for March 12 at Portland City Council chambers.
- Jeramy thanked BBAC members for providing feedback on PBOT program offers.

Questions and Comments

- There were repetitious statements/paragraphs in the new program offer narrative. Why is that?
 - The budget document follows CBO guidelines and directives.
- Did PBOT get any push back regarding program offers and Directives to Develop?
 - PBOT anticipates that the Directives to Develop put forward by the Commissioner may not receive funding and Council support. PBOT will collect historical information to better report performance measures and outcomes.
- Will BBAC members have access to information about Council decisions on Directives to Develop?
 - Yes, BBAC members will have access to information about Directives to Develop.
- Momoko Saunders suggested the use of visualization tool to better highlight PBOT organizational chart and number of available FTEs.
 - PBOT will provide the information upon request.
 - Information about PBOT workforce can be found on the [Office of Equity and Human Rights website](#).
- Who is challenging divisional managers to provide robust equity impact statement?
 - Irene Marion, PBOT Equity and Inclusion Manager.
- What happens to Capital projects when there is a budget shortfall?
 - In that case, PBOT will hold discussions with the Capital Controls group to adjust and review project scope.
- Ryan Hashagen thanked PBOT budget team for developing PBOT program offer narratives.

PBOT Budget Equity Update: Irene Marion

- The Office of Equity and Human Rights developed the budget equity tool five years ago to aid the budget development process.
- PBOT is currently seeking an Equity coordinator to support the Equity and Inclusion Manager. PBOT Maintenance Operations is also seeking utility and seasonal workers.
- PBOT fulfills city wide legal obligations such as affirmative action plan, civil rights compliance, project delivery impacts on communities, ADA compliance, language access

and lots more. PBOT works closely with the Office of Equity and Human Rights to fulfill these legal obligations.

- PBOT has a five-year racial equity plan organized into key areas including planning and evaluation, training, human resources, tools and resources, community access and partnership and contracting.
- In 2019, PBOT will update the Right of Way ADA Transition Plan. There are different plans, programs and initiatives that specifically addresses ADA accessibility, examples include the Transportation Plan Barrier Removal Schedule, ADA Ramps by Request program and Adaptive Bike Town Program and PDX WAV.
- BBAC should expect new equity initiatives in 2019. PBOT's Equity team will focus on PBOT three-year strategic plan, transportation equity, community partnerships, equity data and tools, workforce development, DMWESB contracting, enhanced language access and equity goals and performance measures at the program level.

Questions and Comments

- What can advocacy groups do to support PBOT Equity team?
 - It will be helpful to know specifically the program area BBAC member wants to focus their attention.
- When are seasonal workers expected to start work?
 - Seasonal workers will start work in May and round up their work in September.
- How is PBOT reaching out to diverse communities to attract candidates?
 - PBOT is leaning on its engagement with community partners.
- Did PBOT conduct outreach to Oregon Tradeswomen Inc (OTI)?
 - Yes.
- Elaine O'Keefe asked PBOT staff to build partnership with community colleges across Portland.
- Rob Martineau encouraged the City to provide 15 dollars minimum wage to seasonal workers.
- Samuel Gollah encouraged the inclusion of Veterans category in the City's DMWESB goals.

BBAC Discussion: Tony Lamb and Momoko Saunders

- BBAC members identified topics and themes to focus on in Spring and Summer 2019.
- BBAC members agreed to develop talking points and present at PBOT Council Budget workshop session scheduled for March 12 at 11:00 am.
- Momoko Saunders, Arlene Kimura and Ryan Hashagen will develop talking points and highlight Directives to Develop that align with BBAC priorities topics.
- Rob Martineau, Thomas Karwaki and Josh Linden will present on behalf of the committee on March 12 at City Council.

Next Steps:

- BBAC will meet on the 21st of March at the Congress building, 5th floor, Room 513. Address: 1001 SW 5th Avenue Portland Oregon.