

Citation Instructions

Citations indicate which folders or boxes records are located in and allow you and others to find them again. The primary control number to identify collections is the Accession number. The Accession number begins with the letter "A" and contains 4 digits, a dash and 3 numbers. The Accession number identifies a unique group of records. If the record does not have an accession number, please email us for the citation at parc@portlandoregon.gov.

If textual or photographic with no numbers after the accession number, use this format:
City of Portland (OR) Archives, Folder Title. Accession number, Date.

Immorality - public places

Archival Folder

Title	Immorality - public places ← Use the Title
Record Date	08/06/1917 ← Use the Record Date
PARC Accession	A2000-003 ← Use the PARC Accession number
Record Number	AF/5991
Notes	Correspondence and program from civic conference on G ; Sumner, Walter T
Classification	Mayor (Archival) - Baker, George Luis - Subject Files
Container	Gol - Mis

For example:

City of Portland (OR) Archives, Immorality - Public Places. A2000-003, 1917.

CU 49-65 : NW 22nd Ave and NW Kearney St

Archival Photo Folder

Title	CU 49-65 : NW 22nd Ave and NW Kearney St ← Use the Title
Record Date	08/31/1965 ← Use the Record Date
PARC Accession	A2011-013 ← Use the PARC Accession number
Record Number	APF/4179
Notes	Includes a view of Good Samaritan Hospital
Classification	Planning - Planning (Archival) - Photographs
Container	Land use slides : CU 79-64 - CU 51-65

For example:

City of Portland (OR) Archives, CU 49-65 NW 22nd Ave NW Kearney St. A2011-013, 1965.

If photographic and contains numbers after the accession number, use this format:
City of Portland (OR) Archives, Accession number.

A2000-025.265 : Crew digging trenches for sewer repair at NE 42nd St Klickitat to Fremont

Archival Photo

Title	<u>A2000-025.265</u> : Crew digging trenches for sewer repair at NE 42nd St Klickitat to Fremont ← Use this part of the Title
Record Date	04/16/1932
PARC Accession	A2000-025
Record Number	AP/24372
Media	Photograph
Media Detail	Sepia
Photo/Film Format	5 X 7
Notes	Men digging trenches.
Classification	Public Works Administration (Archival) - Public Works - Public Works Relief Projects
Container	Volume 2 : Civic emergency relief (CER)

For example:

City of Portland (OR) Archives, A2000-025.285.