

City of Portland Women's Empowerment



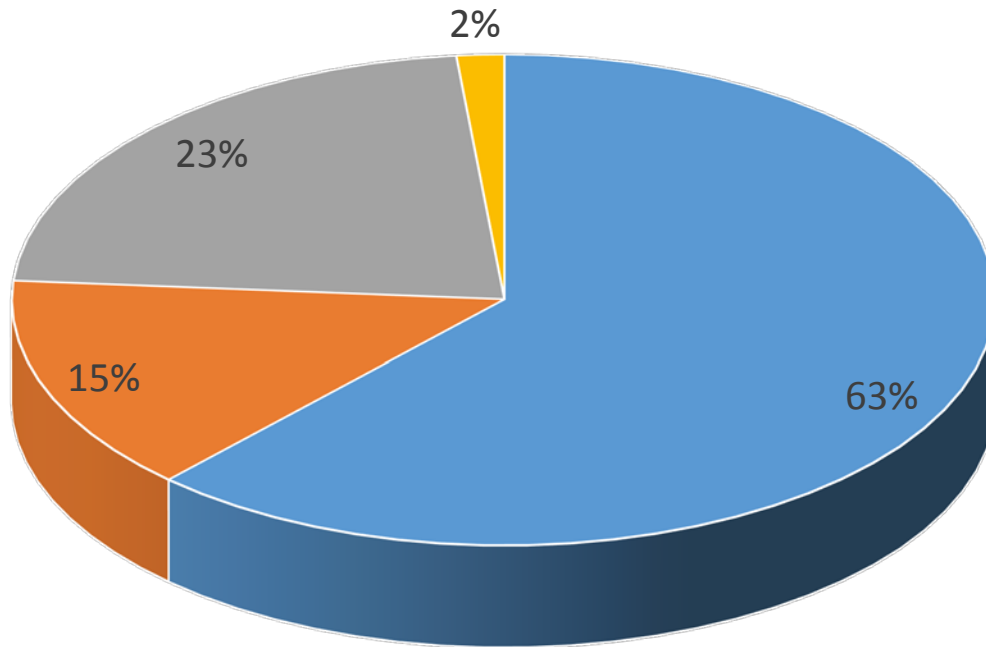
May 4, 2017
HUONG NGUYEN
JANIS MCDONALD

Survey Data

- ▶ 182 members
- ▶ 63 responses = 34%
- ▶ Questions
 - ▶ 1. What areas of interest do you have for this group?
 - ▶ 2. How often would you like the group to meet?
 - ▶ 3. What activities would you like to see during the group meeting
 - ▶ 4. What do you want to get out of the group?
 - ▶ 5. Would you be interested in participating on a committee?
 - ▶ 6. Should the group mission change? If you answer yes, please go to the next question
 - ▶ 7. Would you like to participate in rebranding the group mission?
 - ▶ 8. What is your preference for the group's name?



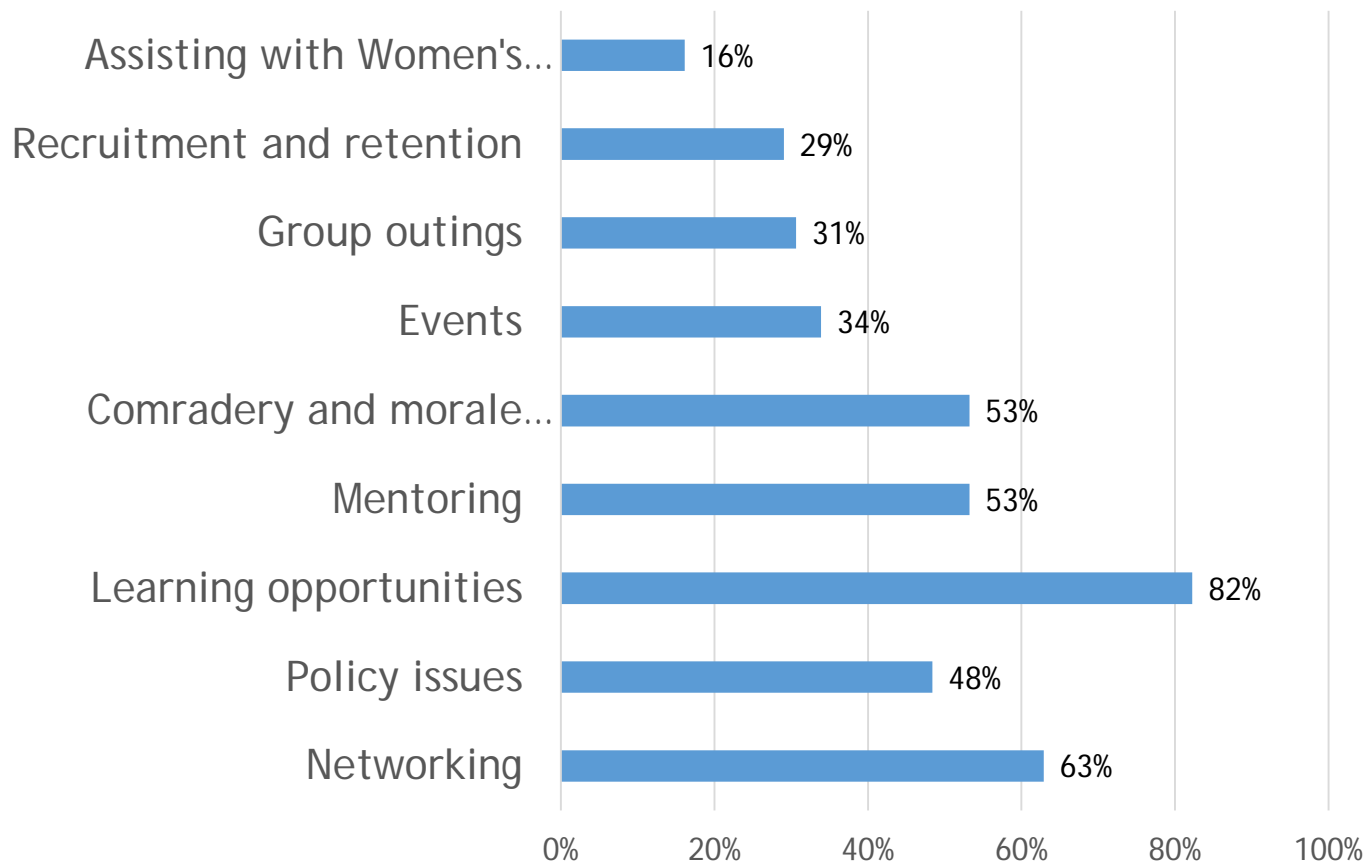
Group Name



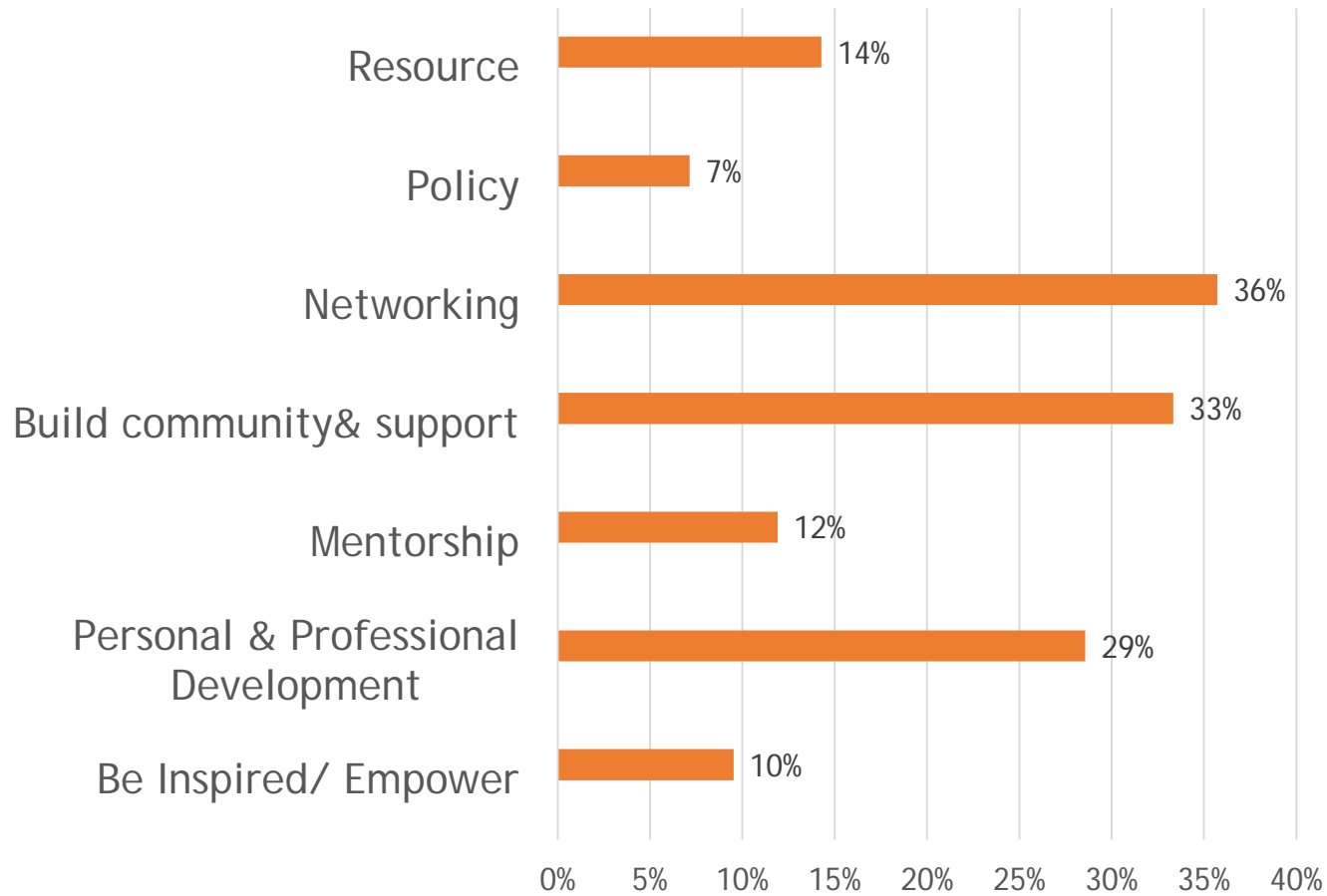
■ WE ■ WAG ■ Other ■ Don't care



Areas of Interests

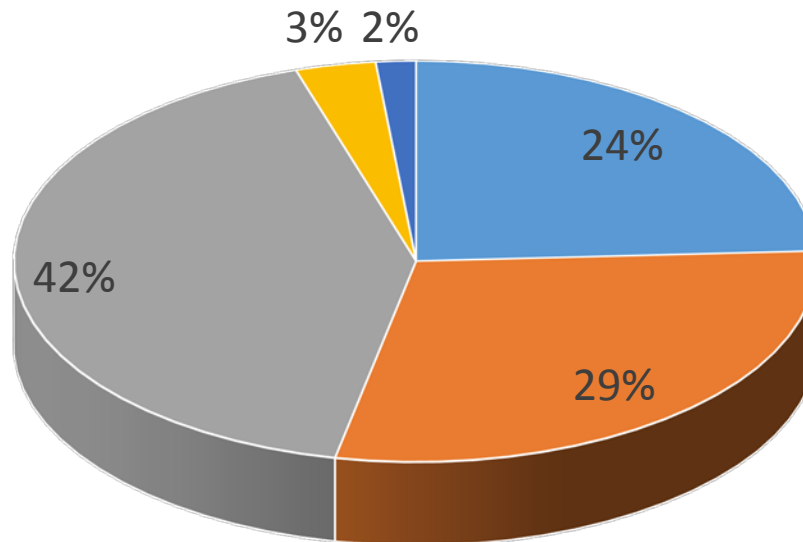


What do you want to get out of the group?

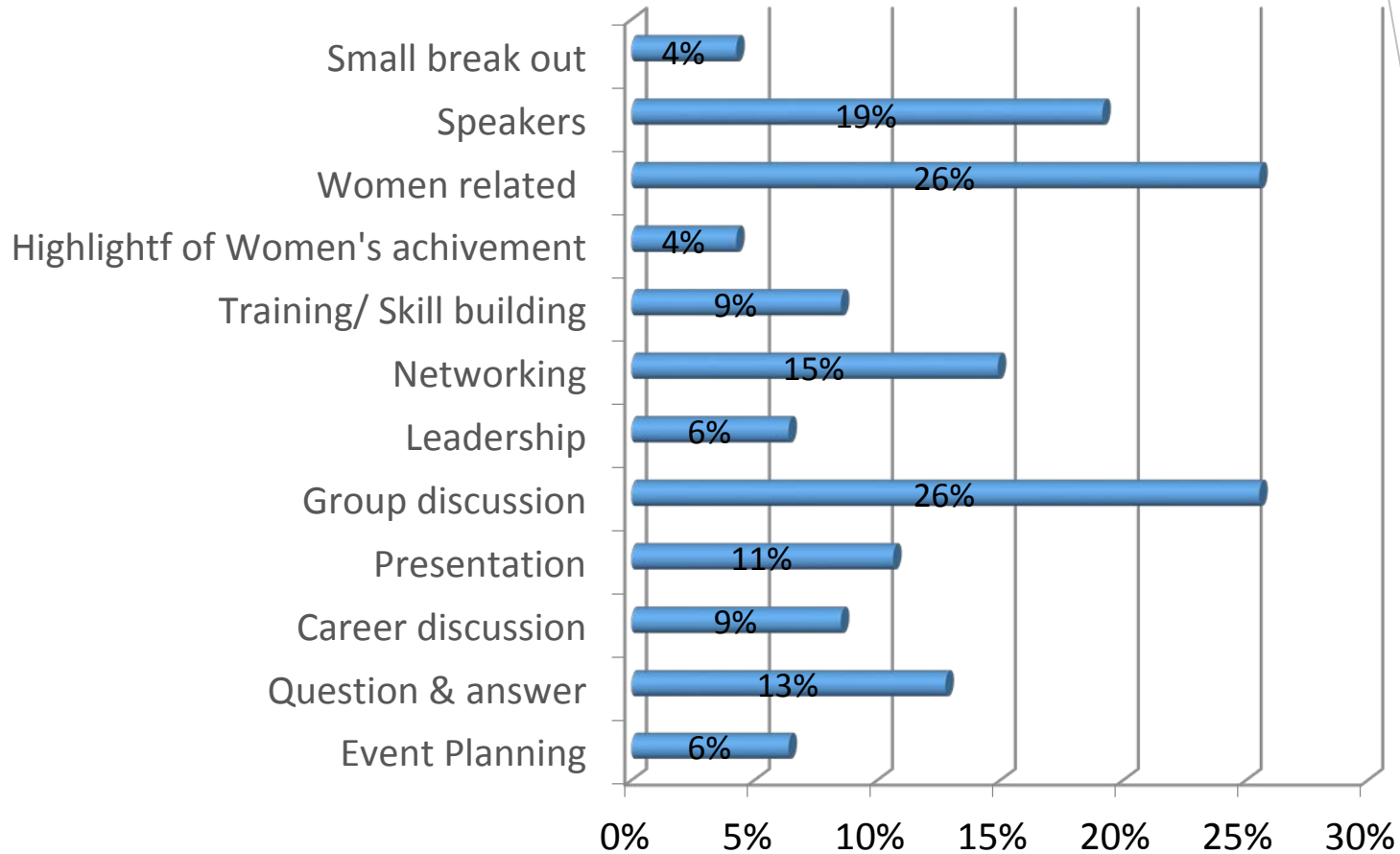


Meeting Schedules

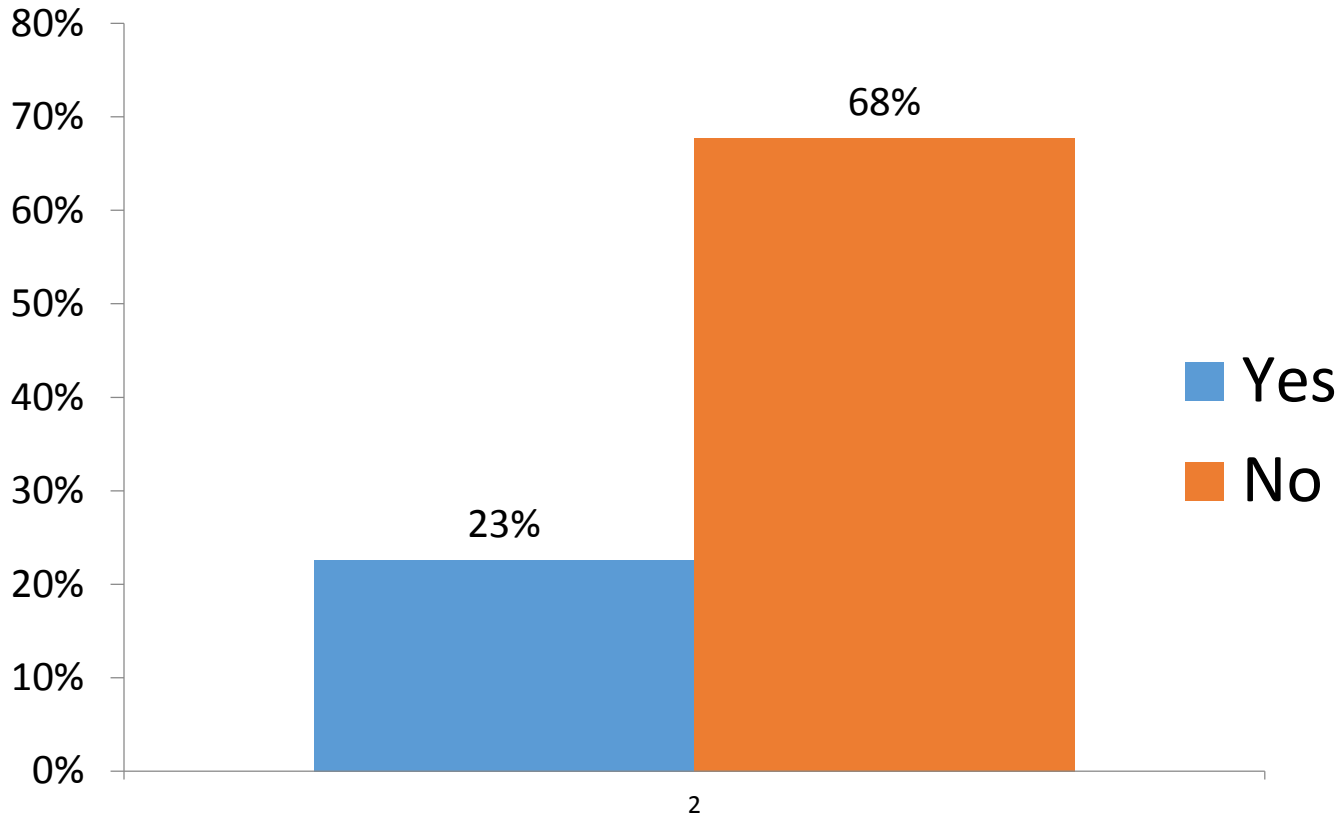
- Once every quarter
- Once every 2 months
- Once a month
- Twice a month
- Other



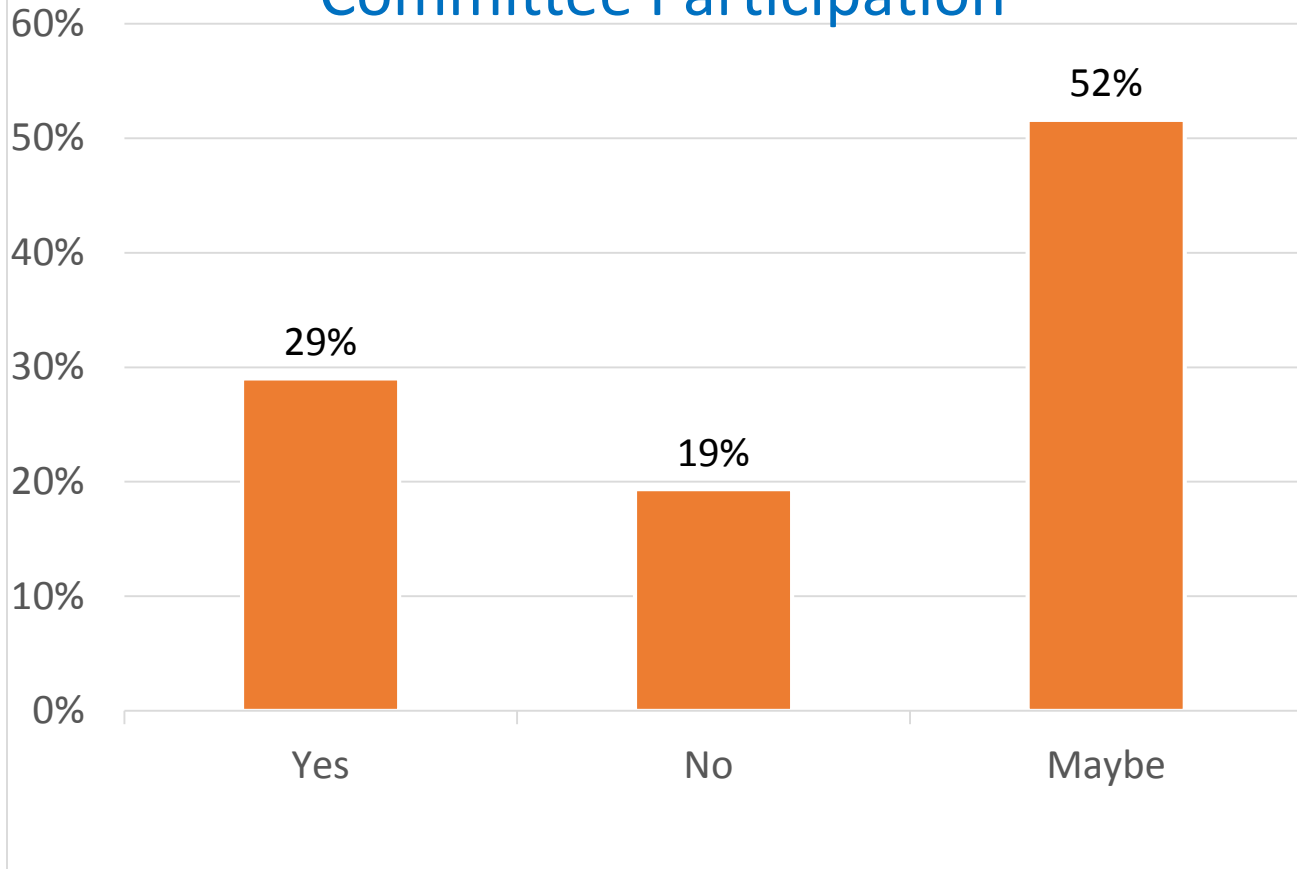
Activities During Group Meetings



Should the Group Mission Change?



Committee Participation



Moving forward?

**If you can't fly then run,
if you can't run then walk,
if you can't walk then crawl,
but whatever you do you
have to keep moving forward.**

Martin Luther King, Jr.

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TODAY!

- ▶ Form Leadership Committee
- ▶ Approve Mission
- ▶ Draft Goals - send to group for approval
- ▶ Draft Group Policy - send to group for approval

Mission

To empower and inspire women within the City of Portland, by providing opportunities to expand their professional network, exchange ideas and advice, advance their careers through mentoring and education, and meet influential women who have achieved success. This shall be done in a supportive, non-judgmental and safe environment.



Proposed Goals

- ▶ Meet and network with other women in the City
- ▶ Build a safe, non-judgmental, and supportive community
- ▶ Facilitate meeting with successful women within the City
- ▶ Provide mentoring opportunities
- ▶ Provide personal and professional development opportunities
- ▶ Offer peer support to our members
- ▶ Promote networking opportunities
- ▶ Collaborate with internal and external women-focused organizations



Draft Group Policy

- Members are to be respectful of each other's opinions, exercise appropriate confidentiality, and always follow HR 2.02 guidelines.
- Meet once a month for the first year. Reassess frequency when needed.
- Meeting minutes will be taken at every meeting and distributed to the group via listserv.
- Major decisions will be made by consensus, if possible, or by a majority of those members present if consensus can't be reached.
- Minor decisions will be made by the leadership committee. Decisions will be made by consensus, if possible, or by a majority of those members present.
- The leadership committee will be chosen yearly. Potential members can self-identify, and the group will vote at large to approve the committee. The committee will range from a minimum of three members and a maximum of six members.
- Sub-committees can be created for individual events/tasks or to benefit the overall function of the group.
- The Group Policy can be amended by a majority of members present. The Group must advertise to its members that policies will be amended. Discussion will take place during the first meeting and a vote will be taken at the second.
- The Group may change their name to encourage inclusiveness and more accurately reflect the City employees the Group aims to represent. The name change process will mirror the policy amendment process.



Proposal for our next steps (based on survey)

- ▶ Define committee responsibilities
 - ▶ Create schedule and agenda for group monthly and quarterly meetings
 - ▶ Email out calendar invites
 - ▶ Facilitate meetings
 - ▶ Email out notes from meetings
- ▶ Schedule community events and/or activities - WHM and ?
- ▶ Design group logo



Questions/Open Discussion

