

VET Committees Information

Management Committee

Responsible for providing organizational leadership and directing the activity of the organization by:

- Defining strategic goals and outcomes;
- Ensuring effective administration of the organization to promote accountability at all levels;
- Serving as the primary advocate for veterans' affairs and issues; and
- Protecting the culture and values of the organization.

HR Committee

Responsible for developing, monitoring, and updating best practices related to veterans' outreach, recruitment, and retention by:

- Partnering with Bureau of Human Resources to support veterans hiring practices;
- Identifying opportunities for improved veterans' outreach and recruitment;
- Translating military skills, experiences, and resumes into language into civilian language; and
- Developing mentorship opportunities to facilitate transition from military service to public service.

Events Committee

Responsible for coordinating the logistics of organizational events, including key holidays, by:

- Identifying and scheduling event opportunities;
- Generating and managing a budget for events;
- Communicating with key stakeholders, including other committees; and
- Organizing teams of volunteers and partners to support the event from start to finish.

Finance Committee

Responsible for providing financial oversight for the organization, by:

- Budgeting and financial planning (for specific tasks/events as well as overall organization);
- Overseeing financial record keeping (accounting);
- Reporting financial health to the organization;
- Identifying financial challenges and regulations; and
- Auditing to promote accountability at all levels (independent sub-committee).

Community Relations Committee

Responsible for building strategic relationships with City (internal) and community (external) partners, by:

- Developing a community relations plan to promote greater interest in veterans' affairs;
- Educating internal and external partners on veterans' skills and experiences;
- Identifying opportunities for community service; and
- Soliciting donations and/or identifying fundraising opportunities.