

Women's Empowerment (WE) Lead Steering Committee (SC) Meeting – July 24, 2019

AGENDA: New members: Ana Brophy – (BES), Bridgette Coleman (PBOT), Anastasia Howard – (BDS) notetaker, Anne Phillip – (BES)

Not present and expressed interest/existing member: New member Emily Volpert – (BDS), and returning members Kawana Bullock Clayton – (Parks), Natalie Luttrell (BDS)

Subcommittees Updates: Will meet the third Wednesday of every month (except December). Briefly discussed interface protocols and tabled for further discussion with returning members. No noted events planned at this time. However, Kawana is working on the WE social outing and we need to check with her. The Women's History Month standing event takes a lot of work; therefore, it may be best to start planning in November. Possible speakers we can recruit, such as Jo Ann Hardesty, will be discussed in the upcoming meetings. There are over 200 members on Listserv and reaching out to them is a way to get ideas of what defines WE. Policy discussion on City supported Flexible Schedules and Telework. Bureaus implement the policies differently and employees leave the City seeking better schedules or ability to work from home to help them manage their family commitments. Discussion on how women are greatly affected, but it also impacts families.

SC: All attendees at this meeting are new to WE. Committee will meet monthly, rotate facilitation, and location. Our overarching mission is to help subcommittees with their goals, manage the budget, increase inclusion and work with other Affinity groups, and align projects with WE goal. An existing workplan will be re-evaluated and a 2019-2020 workplan will be part of this committee's work.

NEXT MEETING: WED, Aug 21, 2019 3-4:30 pm BES Conf, WPCL: Overlook (8) Facilitator: Ana Brophy

Here is what Ana sent to the team:

Scheduling our next Steering Committee meeting for current members and those considering joining.

At our meeting today, we agreed to rotate the facilitation/note taking and for the facilitator to schedule the meeting. I will be facilitating our next meeting and chose the Water Pollution Lab since it is close to Anastasia, Bridgette and Anne's homes.

We started the conversation of what do we stand for. What are we working together for? Conversation to follow at the August meeting.

Also, if you are unable to attend, send me a brief update of what your Subcommittee is doing or what you need from the Steering Committee to help with the WE work. I look forward to seeing you next month. Happy summer!

NEXT MEETING AGENDA: Review shared resources and guiding documents, incl. budget. 2. Get member survey on calendar. 3. Brainstorm "projects": flex schedules, childcare, mentorship, succession planning, what defines us... Come prepared with ideas.

- [WE Work Plan 2017](#) – the leadership group that formed in 2017 used the WE work plan as a planning guide for June 2017- May 2018
- [WE Meeting Minutes](#)