

# BES SIMPLIFIED PERMIT PLAN MINIMUM ACCEPTABILITY FORM



Form 2 of 2 for Submittal  
Revised May 2013

|                          |               |
|--------------------------|---------------|
| <b>PROJECT LOCATION:</b> |               |
| <b>ENGINEER:</b>         | <b>PHONE:</b> |
| <b>EMAIL:</b>            |               |

**COVER SHEET:**

- | PASS                     | FAIL                     |   |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Current BES title block   |
| <input type="checkbox"/> | <input type="checkbox"/> | Job No EP9248 all sheets,.  |
| <input type="checkbox"/> | <input type="checkbox"/> | Lettering is legible and at least 0.1" tall.  |
| <input type="checkbox"/> | <input type="checkbox"/> | Legend includes all facilities shown on plans. Distinguish between proposed and existing facilities                               |
| <input type="checkbox"/> | <input type="checkbox"/> | All abbreviations used on plans listed and defined  |
| <input type="checkbox"/> | <input type="checkbox"/> | 811 Dig Safely Logo   |
| <input type="checkbox"/> | <input type="checkbox"/> | Elevations based on City of Portland Datum (see COP PWP web-site: <i>Technical Resources/Plans Prep Info</i> )                    |
| <input type="checkbox"/> | <input type="checkbox"/> | Vicinity map (recommended scale of 1=600', 5"x5", including two major cross streets, legible at 1/2 size)                         |
| <input type="checkbox"/> | <input type="checkbox"/> | Site map at a scale showing entire project with stormwater/sewer facilities and addresses/tax lot numbers of adjacent properties. |
| <input type="checkbox"/> | <input type="checkbox"/> | Engineer's stamp on each sheet.   |
| <input type="checkbox"/> | <input type="checkbox"/> | Stormwater Narrative for private and public (disposal, treatment and detention).  |
| <input type="checkbox"/> | <input type="checkbox"/> | BES Simplified Permit Cover Notes.  |

**SEWER PLAN AND PROFILE:**

- | PASS                     | FAIL                     | <b>Profile View</b>  |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Scale: Vertical (1:5 or 1:10)  |
| <input type="checkbox"/> | <input type="checkbox"/> | The profile view must be located above the plan view   |
| <input type="checkbox"/> | <input type="checkbox"/> | Show all utility crossings   |
| <input type="checkbox"/> | <input type="checkbox"/> | Street name over profile   |
| <input type="checkbox"/> | <input type="checkbox"/> | Provide size, invert elevation and direction of all pipes at each manhole and rim elevation                  |
| <input type="checkbox"/> | <input type="checkbox"/> | Show BES job # of existing sewer to be extended from.  |
| <input type="checkbox"/> | <input type="checkbox"/> | Size, length, type, slope, ASTM reference and bedding of pipe provided                                       |
| <input type="checkbox"/> | <input type="checkbox"/> | Backfill material (granular for all paved areas)   |
| PASS                     | FAIL                     | <b>Plan View</b>   |
| <input type="checkbox"/> | <input type="checkbox"/> | Distinguish between proposed improvement (to be built by Permit) and existing features.                      |
| <input type="checkbox"/> | <input type="checkbox"/> | Scale: Horizontal (1:20, 1:10 for improvements less than 100').  |
| <input type="checkbox"/> | <input type="checkbox"/> | North arrow (must not point down).   |
| <input type="checkbox"/> | <input type="checkbox"/> | Use sewer stationing for sewer. Start 0+00 at downstream manhole.  |
| <input type="checkbox"/> | <input type="checkbox"/> | All elements shown for information only should be ghosted.   |
| <input type="checkbox"/> | <input type="checkbox"/> | Show location, size and type of all existing & proposed utilities  |
| <input type="checkbox"/> | <input type="checkbox"/> | Label streets as public or private   |
| <input type="checkbox"/> | <input type="checkbox"/> | Show Tax lot #'s of undeveloped and street addresses of developed properties for site & surrounding area     |
| <input type="checkbox"/> | <input type="checkbox"/> | Provide lateral information (stationing, slope, IEs, pipe size, length, material). Put in table if necessary |
| <input type="checkbox"/> | <input type="checkbox"/> | Dimension proposed sewer from ROW line.  |
| <input type="checkbox"/> | <input type="checkbox"/> | Show angles between all pipes at all manholes.   |



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## DETAIL SHEET(S):

PASS FAIL

Current COP Details on plan sheets, details meet design guideline

## EROSION CONTROL PLANS:

PASS FAIL

- Follows City Erosion Control Manual:  
  Provide post and pre-development contour lines on plans  
  Current EC details included on plan sheets.  
  EC plan to be on separate sheet(s) at end of plans.

## CURRENT LOCATES DONE:

PASS FAIL

Locates clearly visible at project site and completed and shown on plans.

I acknowledge that I have addressed all above, applicable items:

\_\_\_\_\_  
*Signed*

\_\_\_\_\_  
*date*

COP Use Only

Accepted

Rejected By: \_\_\_\_\_

On: \_\_\_\_\_