

Jan. 1-2, 2015

			<b>Thursday</b>	<b>Friday</b>
			Term begins  Office closed	8-8:30 a.m. Oath of office  10-11:00 a.m. Administer oath to Police Chief Larry O’Dea  2-2:45 p.m. Diversity/Equity Committee  3-3:30 p.m. Robert Cowan, Audit Services

Jan. 5-9. 2015

Monday	Tuesday	Wednesday	Thursday	Friday
<p>10-12 a.m. Auditor's swearing-in ceremony &amp; reception</p> <p>1-1:15 p.m. Administer oath to Commissioner Nick Fish</p> <p>1:15-2 p.m. Sarah Landis, Chief Deputy Auditor</p> <p>2-2:30 p.m. Drummond Kahn, Fiona Earle, Audit Services</p>	<p>10-10:30 a.m. Administer oath to Commissioner Dan Saltzman</p> <p>11:30 a.m.-12 p.m. Fire Chief Erin Janssens</p> <p>1-2 p.m. Margie Sollinger, Ombudsman</p> <p>2:30-3 p.m. Jennifer Cooperman, City Treasurer</p>	<p>8:30-9 a.m. Commissioner Nick Fish's swearing-in ceremony</p> <p>11 a.m.-12 p.m. Constantin Severe, IPR</p> <p>1-3 p.m. Kelsey Lloyd, IPR</p> <p>3-4 p.m. Margie Sollinger, Ombudsman</p> <p>4-4:30 p.m. James Carter, City Budget Office</p>	<p>10-11 a.m. Administer oath to Police Officers</p> <p>11 a.m.-12 p.m. Drummond Kahn, Audit Services</p> <p>1-1:30 Andrew Then, Oregonian</p> <p>2-2:30 p.m. Kate Wood, Risk Management</p> <p>2:30-3 p.m. Christine Moody, Procurement</p> <p>3:30-5 p.m. Budget Advisory Committee</p>	<p>9-11 a.m. Casey Bieberich, IPR</p> <p>11-11:30 a.m. Meeting related to water incursion at Archives &amp; Records Center</p> <p>1-2 p.m. Drummond Kahn, Audit Services</p>

Jan. 12-16, 2015

Monday	Tuesday	Wednesday	Thursday	Friday
<p>9:30-11:30 a.m. Supervising deputies</p> <p>12:30-2 p.m. Margie Sollinger, Ombudsman &amp; Sarah Landis, Chief Deputy Auditor</p> <p>2-3 p.m. Sarah Landis, Chief Deputy Auditor &amp; Deborah Scroggin, Management Services</p> <p>4:30-5 p.m. Andrew Bryans, Executive Assistant</p>	<p>9-10 a.m. Hearings Office staff meeting</p> <p>10-10:30 a.m. Kathy Sharp, Human Resources</p> <p>11 a.m.-12 p.m. Margie Sollinger, Ombudsman</p> <p>4-5 p.m. IPR police officer interview</p>	<p>10-12 p.m. Derek Reinke, IPR</p> <p>2-2:30 p.m. Tony Garcia, Deputy City Attorney</p>		<p>9-9:30 a.m. Tenzin Choephel, Audit Services</p> <p>10-10:30 a.m. Marco Maciel, Foreclosure Program</p> <p>11-11:30 a.m. Andrew Bryans, Executive Assistant</p> <p>12-1 p.m. Celia Heron, Office of Management and Finance</p>

MARY HULL CABALLERO, CITY AUDITOR

Jan. 19-23, 2015

Monday	Tuesday	Wednesday	Thursday	Friday
<p>Holiday</p>	<p>9-9:30 a.m. Gayla Jennings, Ombudsman &amp; Council Clerk's Offices</p> <p>9:30-10 a.m. Sue Parsons, Council Clerk's Office</p> <p>13:30-11 a.m. Drummond Kahn &amp; Kari Guy, Audit Services</p> <p>11 a.m.-12 p.m. Lien Accounting System executive advisors</p> <p>1:30-4:30 p.m. Citizen Review Committee training</p>	<p>9-10 a.m. Drummond Kahn &amp; Kristine Adams- Wannberg, Audit Services</p> <p>1:30-2:30 a.m. Present financial audit results to PDC commission</p> <p>3-3:45 p.m. Dante James, Office of Equity and Human Rights</p> <p>4-5 p.m. Margie Sollinger, Ombudsman</p>	<p>9-10 a.m. Daryl Turner, Portland Police Association</p> <p>11 a.m.-12 p.m. Drummond Kahn, Audit Services</p> <p>1:30-2 p.m. Maya Rinta, Council Clerk's Office</p> <p>2:30-3 p.m. Commissioner Nick Fish</p> <p>3-3:30 p.m. Tony Garcia, Deputy City Auditor</p> <p>3:30-4:30 p.m. Drummond Kahn &amp; Ken Gavette, Audit Services</p>	<p>9-9:30 a.m. Dan Schmidt, Assessments</p> <p>9:30-10 a.m. Drummond Kahn &amp; Janice Richards, Audit Services</p> <p>10-10:30 a.m. Sherree Matias, Assessments</p> <p>10:30-11 a.m. Brian Brown, Archives &amp; Records</p> <p>11-11:30 a.m. Diane Bilyeu, Contracts</p> <p>11:30 a.m.-12 p.m. Sarah Landis, Chief Deputy &amp; Constantin Severe, IPR</p> <p>2-2:30 p.m. David Nguyen, IPR</p>

MARY HULL CABALLERO, CITY AUDITOR

Jan. 26-30, 2015

Monday	Tuesday	Wednesday	Thursday	Friday
<p>11-11:30 a.m. Commissioner Dan Saltzman</p> <p>1-2 p.m. Sarah Landis, Chief Deputy Auditor</p>	<p>11 a.m.-12 p.m. Margie Sollinger, Ombudsman</p> <p>1-2 p.m. Constantin Severe, IPR &amp; Margie Sollinger, Ombudsman</p> <p>3-4 p.m. Anika Bent-Albert, IPR</p>	<p>7:45-9 a.m. Legislative delegation</p> <p>10:30-11 a.m. Drummond Kahn &amp; Kristine Adams-Wannberg, Audit Services</p> <p>12-1:30 p.m. New employee orientation</p> <p>2-2:30 p.m. Drummond Kahn &amp; Robert Cowan, Audit Services</p> <p>2:30-4:30 p.m. Citizen Review Committee training</p>	<p>9-10 a.m. Greg Frank, Hearings Office</p> <p>10-10:30 a.m. Toni Anderson, Council Clerk/Contracts Office</p> <p>11-11:30 a.m. Karla Moore-Love, Council Clerk's Office</p> <p>1-1:30 p.m. Margie Sollinger, Ombudsman</p> <p>2-2:30 p.m. Drummond Kahn, Audit Services</p>	<p>9-9:30 a.m. Casey Bieberich, IPR</p> <p>10-10:30 a.m. Sarah Landis, Chief Deputy Auditor</p> <p>11:30 a.m.-1:30 p.m. Mayor's State of the City address</p> <p>2:30-3 p.m. Police Chief Larry O'Dea</p> <p>4-4:30 p.m. Kelsey Lloyd, IPR</p>

MARY HULL CABALLERO, CITY AUDITOR

Feb. 2-6, 2015

Monday	Tuesday	Wednesday	Thursday	Friday
10-10:30 a.m. Rachel Mortimer, IPR	9:30-10 a.m. Reva Schippers, Hearings Office	9-10 a.m. Drummond Kahn, Beth Woodward & Tenzin Choephel, Audit Services	9-10:30 a.m. Audit Services staff meeting	9:30-10 a.m. Derek Reinke, IPR
11-11:45 a.m. Tracy Reeve, City Attorney	11 a.m.-12 p.m. Margie Sollinger, Ombudsman	11 a.m.-12 p.m. Constantin Severe, IPR	11 a.m.-12 p.m. Drummond Kahn, Audit Services	10-10:30 a.m. Deborah Scroggin, Elections Officer
2:30-3 p.m. Drummond Kahn & Robert Cowan, Audit Services	12-1:30 p.m. Diversity & Equity training	12:30-1:30 p.m. Celia Heron & Betsey Ames, Office of Management and Finance	1:30-2 p.m. Heidi Brown, Deputy City Attorney	11-11:30 a.m. Brian Johnson, Archives & Records
3:30-4 p.m. Commissioner Amanda Fritz	1:30-2 p.m. Jennifer Grover, Hearings Office	2-3 p.m. Jimmy Gibbons, Risk Management	2-2:30 p.m. Alexandra Fercak, Audit Services	2-2:30 p.m. Mary Hansen, Archives & Records
	3-3:30 p.m. Commissioner Steve Novick		3-3:30 p.m. Tim Hunt, Archives & Records	2:30-3 p.m. Devin Busby, Archives & Records
	5:30-7:30 Citizen Review Committee meeting		3:30-4 p.m. Mark Ronning, Hearings Office	

Feb. 9-15, 2015

Monday	Tuesday	Wednesday	Thursday	Friday
<p>9:30-11:30 a.m. Supervising Deputies</p> <p>1-2 p.m. Sarah Landis, Chief Deputy Auditor</p> <p>2-3 p.m. Tracy Reeve, City Attorney</p>	<p>9-9:30 a.m. Jasmine Wadsworth, Commissioner Fritz's Office</p> <p>11 a.m.-12 p.m. Margie Sollinger, Ombudsman</p> <p>1-2:30 p.m. Constantin Severe, IPR</p> <p>3-4:30 p.m. Greg Frank, Margie Sollinger &amp; Sarah Landis, Auditor's staff</p>	<p>8:45-9:15 a.m. Drummond Kahn &amp; Robert Cowan, Audit Services</p> <p>9:30-10:30 a.m. New Citizen Review Committee members</p> <p>12-2 p.m. Continuing Professional Education</p> <p>2:30-4:30 p.m. Police Review Board</p>	<p>9-9:30 p.m. Greg Frank, Hearings Officer</p> <p>10-10:30 p.m. Ken Gavette, Audit Services</p> <p>11-11:30 a.m. Kari Guy, Audit Services</p> <p>1:30-2 p.m. Fiona Earle, Audit Services</p> <p>2:30-3:30 Diana Banning, Archives &amp; Records</p> <p>3:30-4 p.m. Drummond Kahn &amp; Jenny Scott, Audit Services</p> <p>5:30-6:30 Presentation to Slavic Advisory Council</p>	<p>9:30-10 a.m. Erin Playman, IPR</p> <p>10-10:30 a.m. Judy Taylor, IPR</p> <p>11:30 a.m.-5 p.m. Out of office</p>

MARY HULL CABALLERO, CITY AUDITOR

Feb. 16-20, 2015

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Holiday	<p>9-9:30 Colleen Phillips, Council Clerk/Contracts Office</p> <p>10-11 a.m. Drummond Kahn &amp; Martha Prinz, Audit Services</p> <p>1-2 p.m. Mergie Sollinger, Ombudsman</p> <p>4:15-4:45 p.m. Brian Wilson, Budget Advisory Committee</p>	<p>8:30-9 a.m. Emilia Callero, Budget Advisory Committee</p> <p>9-9:30 a.m. Jennifer McGuirk, Budget Advisory Committee</p> <p>11 a.m.-12 p.m. Constantin Severe, IPR</p> <p>1-2 p.m. Sarah Landis, Chief Deputy Auditor</p> <p>2-2:30 p.m. Beth Woodward, Audit Services</p> <p>3-4 p.m. Heidi Brown &amp; Mark Amberg, City Attorney's Office</p>	<p>9:30-10 a.m. Kristine Adams- Wannberg</p> <p>10-10:30 a.m. Mergie Sollinger, Budget Advisory Committee</p> <p>1-1:30 p.m. Alexandra Fercak, Budget Advisory Committee</p> <p>1:30-2 p.m. Martha Prinz, Audit Services</p> <p>2-2:30 p.m. Jenny Scott, Audit Services</p>	<p>9:30-10 a.m. Janice Richards, Audit Services</p> <p>10:30-11 Bob MacKay, Audit Services</p> <p>2-2:30 p.m. Larry Hopkins, Archives &amp; Records</p> <p>3-3:30 p.m. Eric Berry, IPR</p>	<p>11:30-1:30 p.m. Fix-It Fair, IPR Outreach</p>



Feb. 23-27, 2015

Monday	Tuesday	Wednesday	Thursday	Friday
<p>8:15-9 a.m. Jeff Bissonnette, Citizen Review Committee</p> <p>9-10 a.m. Jeff Bissonnette &amp; Janice Thompson, Citizen Utility Board</p> <p>10:30-11 a.m. Mayor's staff meeting</p> <p>1-2 p.m. Sarah Landis, Chief Deputy Auditor</p> <p>3-4 p.m. Drummond Kahn &amp; Alexandra Fercak, Audit Services</p>	<p>10-10:30 a.m. Celia Heron, Office of Management and Finance</p> <p>11 a.m.-12 p.m. Margie Sollinger, Ombudsman</p> <p>1:30-2 p.m. Gino Corridori, KATU TV</p> <p>2:30-3:30 p.m. Barbara Dudley &amp; Kristen Chambers, National Lawyers Guild</p> <p>4-4:30 p.m. Debbie Aiona &amp; Mary McWilliams, League of Women Voters</p>	<p>9-9:30 a.m. U.S. Attorney Amanda Marshall &amp; Billy Williams, First Assistant</p> <p>4:30-5 p.m. Rex Burkholder</p> <p>7-8 p.m. Artists-in-Residence, Portland Archives &amp; Records Center</p>	<p>9-9:30 a.m. Greg Frank, Hearings Office</p> <p>10-10:30 a.m. Robert Cowan, Audit Services</p> <p>10:30-11 a.m. Anika Bent-Albert, IPR</p> <p>1-2 p.m. Sarah Landis &amp; Deborah Scroggin, Auditor's staff</p> <p>2-2:30 p.m. Eric Nomura, IPR</p> <p>2:30-4 p.m. Margie Sollinger, Ombudsman &amp; Drummond Kahn, Audit Services</p> <p>4-5 p.m. Constantin Severe, IPR</p>	<p>9-10:30 a.m. Disaster Policy Council meeting</p> <p>12-1:30 p.m. City Club: Police reform</p> <p>3-3:30 p.m. Police Chief Larry O'Dea</p>

March 2-6, 2015

Monday	Tuesday	Wednesday	Thursday	Friday
<p>1-2 p.m. Sarah Landis, Chief Deputy Auditor</p>	<p>10-10:30 p.m. Sarah Landis, Deborah Scroggin, Drummond Kahn, Auditor's staff</p> <p>12-1:30 p.m. Diversity and Equity training</p> <p>2:30-3:30 p.m. Retirement event, Metro</p>	<p>8-5 p.m. Annual work session, Audit Services</p>	<p>9-10 p.m. Margie Sollinger, Ombudsman</p> <p>1-1:30 p.m. Dan Schmidt, Assessments</p> <p>1:30-2 p.m. Drummond Kahn &amp; Fiona Earle, Audit Services</p> <p>2-2:30 p.m. Ken Rust &amp; Michelle Kirby, Office of Management and Finance; Jim Lanzarotta, Moss Adams; Auditor's staff</p> <p>3:30-4:30 p.m. Management Services staff</p>	<p>9-10 a.m. Andrew Bryans, Executive Assistant</p> <p>10:30-11 a.m. Tracy Reeve, City Attorney &amp; Denis Vannier, Deputy City Attorney</p> <p>11 a.m.-12 p.m. Deborah Scroggin, Elections Officer</p>

March 9-13, 2015

Monday	Tuesday	Wednesday	Thursday	Friday
<p>9:30-11:30 p.m. Supervising Deputies</p>	<p>8-9 a.m. Jonas Geissler &amp; David Knight, U.S. Department of Justice</p> <p>11 a.m.-12 p.m. Margie Sollinger, Ombudsman</p> <p>3-3:30 p.m. Drummond Kahn &amp; Ken Gavette, Audit Services</p>	<p>8:30-9:30 a.m. Drummond Kahn &amp; Kari Guy, Audit Services</p> <p>9:30 a.m.-12 p.m. Constantin Severe, IPR</p>	<p>9-10 a.m. Greg Frank, Hearings Officer</p> <p>10-11 a.m. Assistant Police Chief Michael Crebs</p> <p>2-2:30 p.m. Celia Heron, Office of Management and Finance</p>	

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March 16-20, 2015

Monday	Tuesday	Wednesday	Thursday	Friday
<p>9-10 a.m. Sarah Landis, Chief Deputy Auditor</p> <p>10-11 a.m. TRIM Steering Committee</p> <p>3:30-4 p.m. Constantin Sever, IPR</p>	<p>9 a.m.-12 p.m. Budget Work Session</p> <p>1-2 p.m. Margie Sollinger, Ombudsman</p> <p>3:30-4:30 p.m. Council Clerk/Contracts Office staff meeting</p>	<p>9-10:30 a.m. Communication Work Group</p> <p>11 a.m.-12 p.m. Constantin Sever, IPR</p> <p>1:30-2 p.m. Commissioner Nick Fish</p> <p>4-5 p.m. East Portland Action Plan members</p>	<p>9-10 a.m. Greg Frank, Hearings Office</p> <p>10-10:30 a.m. Brad Schmidt, Oregonian</p> <p>11 a.m.-12 p.m. Drummond Kahn, Audit Services</p> <p>3:30-4:30 p.m. Management Services staff</p>	<p>8-9 a.m. Heidi Brown, Deputy City Attorney</p> <p>2-2:30 p.m. KOIN-TV</p> <p>5-6 p.m. Emerge reception, Irene Konev</p>

March 23-27, 2015

Monday	Tuesday	Wednesday	Thursday	Friday
<p>10-11 a.m. Brian Brown, Archives &amp; Records</p> <p>4:30-5 p.m. Technology Oversight Committee</p>	<p>11 a.m.-12 p.m. Margie Sollinger, Ombudsman</p> <p>2-3 p.m. Laila Hajoo, ISOS</p> <p>3:30-4 p.m. Drummond Kahn, Audit Services</p>	<p>9:30-11 a.m. Present financial audit to City Council</p> <p>11 a.m.-12 p.m. Constantin Severe, IPR</p> <p>2-2:30 p.m. Myrlaviani Rivier, Community Oversight Advisory Board member</p> <p>3-3:30 p.m. Andrew Bryans, Executive Assistant</p> <p>4-5 p.m. Andrew Carlstrom, Bureau of Transportation</p>	<p>10-10:30 a.m. Ryan Messina, KMA Radio</p> <p>11 a.m.-12:30 p.m. Continuing Professional Education</p> <p>2-5 p.m. Budget Work Session</p>	<p>10:30-11 a.m. Burmese refugee community</p>

March 30-31, 2015

Monday	Tuesday			
<p>9:30-10 a.m. Drummond Kahn &amp; Kari Guy, Audit Services</p> <p>1-2 p.m. Sarah Landis, Chief Deputy Auditor</p> <p>2-5 p.m. Budget Work Session</p>	<p>9-9:30 a.m. Present Auditor's Office budget to Council</p> <p>9:30 a.m.-12 p.m. Budget Work Session</p> <p>1-2 p.m. Margie Sollinger, Ombudsman</p> <p>2-3:30 p.m. Financial audit citywide debrief with Moss Adams</p>			