

April 1-3, 2015

		Wednesday	Thursday	Friday
		<p>9:30-10:30 a.m. Ellen Osoinach & David Woboril, Deputy City Attorneys</p> <p>10:30-11 a.m. Drummond Kahn & Kari Guy, Audit Services</p> <p>11 a.m.-12 p.m. Constantin Severe, IPR</p> <p>2-3 p.m. Portland Archives & Records staff meeting</p> <p>3:30-4:30 p.m. Rick Nixon, Bureau of Technology Services & Auditor's staff</p>	<p>9-10 a.m. Greg Frank, Hearings Office</p> <p>10:30-11 a.m. Administer oath to new Police Officers</p> <p>11 a.m.-12 p.m. Drummond Kahn, Audit Services</p> <p>12-1 p.m. Jackie Dingfelder, Mayor's Office</p> <p>2-5 p.m. Budget Work Session</p>	<p>9-10 a.m. Sarah Carlin Ames, community member</p> <p>10:30-11 a.m. Drummond Kahn, Kristine Adams-Wannberg, Janice Richards; Audit Services</p> <p>11:30 a.m.-12 p.m. Andrew Bryans, Executive Assistant</p> <p>1-2 p.m. Management Services staff</p> <p>2-5 p.m. Out of office</p>

April 6-10, 2015

Monday	Tuesday	Wednesday	Thursday	Friday
<p>10-11 a.m. Communications Work Group</p> <p>1-2 p.m. Sarah Landis, Chief Deputy Auditor</p> <p>2-2:30 p.m. Jenifer Johnston, Deputy City Attorney</p> <p>3-3:30 p.m. Derek Reinke, IPR</p>	<p>10-11 a.m. Fire Chief Erin Janssens</p> <p>12-1:30 p.m. Diversity and Equity training</p>	<p>11 a.m.-12 p.m. Constantin Severe, IPR</p>	<p>9-10 a.m. Greg Frank, Hearings Office</p> <p>10-11 a.m. Celia Heron, Office of Management and Finance</p> <p>11 a.m.-12 p.m. Drummond Kahn & Bob MacKay, Audit Services</p>	

MARY HULL CABALLERO, CITY AUDITOR

April 13-17, 2015

Monday	Tuesday	Wednesday	Thursday	Friday
<p>9:30-11:30 a.m. Supervising Deputies</p> <p>1-2 p.m. Sarah Landis, Chief Deputy Auditor</p>	<p>8:30-9 a.m. Casey Bieberich, IPR</p>	<p>11 a.m.-12 p.m. Constantin Severe, IPR</p> <p>3-4 p.m. Management Services staff</p>	<p>8-11:30 a.m. Hearings Office staff</p> <p>1-2 p.m. Drummond Kahn, Audit Services</p> <p>2:30-3 p.m. Eric Berry, IPR</p>	<p>10-10:30 a.m. Alexandra Fercak, Audit Services</p> <p>11:30 a.m.-12:15 p.m. Ida Salazar, Bureau of Technology Services</p> <p>1-1:30 p.m. Heidi Brown, Deputy City Attorney</p>

MARY HULL CABALLERO, CITY AUDITOR

April 20-24, 2015

Monday	Tuesday	Wednesday	Thursday	Friday
<p>10-11 a.m. Communications Work Group</p> <p>12:30-1 p.m. Council Chiefs of Staff</p> <p>4:30-5 p.m. Deborah Scroggin, Elections Officer</p>	<p>9-10 a.m. IPR staff; Renee Bove, Resolutions Northwest; Stuart Watson, Resolutions Northwest; Mary Forst, Confluence Center for Mediation & Training; Louise Neilson, Applied Creativity; Chris Sheesley, In-Accord Resolution Services</p> <p>10-11 a.m. Sarah Landis, Chief Deputy Auditor</p> <p>11 a.m.-12 p.m. Sarah Landis, Chief Deputy Auditor, Ben Berry, BTS, Robert Kinningham, BTS, Wasi Kahn, Galaxux Inc.</p> <p>1-2 p.m. Margie Sollinger, Ombudsman</p> <p>3:30-4 p.m. Commissioner Amanda Fritz, Tim Crail & Sarah Landis</p> <p>5:30-6:30 p.m. Public comments on IPR code changes</p>	<p>9-9:30 a.m. Sarah Landis, Chief Deputy Auditor, Marco Maciel, Assessments, Finance & Foreclosure</p> <p>10-11 a.m. Heidi Brown, Deputy City Attorney</p> <p>11 a.m.-12 p.m. Constantin Severe, IPR</p> <p>3-5 p.m. City Council meeting, Hearings Office proposal</p>	<p>9-10 a.m. Greg Frank, Hearings Officer</p>	<p>1:30-2:30 p.m. Celia Heron, Office of Management & Finance</p>

April 27-May 2, 2015

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<p>11-11:30 a.m. Commissioner Dan Saltzman, Chief of Staff Brendan Finn; Chief Deputy Auditor Sarah Landis</p>	<p>9:45-10:45 a.m. Paul Scarlett & Deborah Sievert Morris, Bureau of Development Services</p> <p>11 a.m.-12 p.m. Margie Sollinger, Ombudsman</p> <p>1-2:30 p.m. Greg Frank, Jennifer Grover & Reva Schippers, Hearings Office</p>	<p>9-10 a.m. Sarah Landis & Deborah Scroggin, Management Services</p> <p>11 a.m.-12 p.m. Constantin Severe, IPR</p> <p>1-1:30 p.m. Beth Slovic, <i>Willamette Week</i></p> <p>3-4 p.m. Management Services staff</p>	<p>9-10 a.m. Greg Frank, Hearings Officer</p> <p>10-10:45 a.m. Jennifer Cooperman, City Treasurer</p> <p>11 a.m.-12 p.m. Drummond Kahn, Audit Services</p> <p>2-2:45 p.m. Heidi Brown, City Attorney's Office</p>	<p>10-11 a.m. Drummond Kahn, Beth Woodward & Tenzin Choephel, Audit Services</p> <p>12-5 p.m. Out of office</p>	<p>Travel to San Diego for Association of Local Government Auditors annual conference</p>

May 4-8, 2015

Monday	Tuesday	Wednesday	Thursday	Friday
8 a.m.-5 p.m. ALGA Conference, San Diego	8 a.m.-5 p.m. ALGA Conference, San Diego	8 a.m.-5 p.m. Out of office	8 a.m.-5 p.m. Out of office	8 a.m.-5 p.m. Out of office

May 11-15, 2015

Monday	Tuesday	Wednesday	Thursday	Friday
<p>8:15-10:00 a.m. Continuing Professional Education</p> <p>10-11:30 a.m. Supervising Deputies</p> <p>11:30 a.m.-12 p.m. Commissioner Nick Fish & staff; Ombudsman Margie Sollinger; Matthew Criblez, Bureau of Environmental Services</p> <p>1-2 p.m. Sarah Landis, Chief Deputy Auditor</p> <p>2-2:30 p.m. Commissioner Steve Novick, Chief of Staff Chris Warner; Chief Deputy Auditor Sarah Landis</p> <p>4-5 p.m. Drummond Kahn & Beth Woodward, Audit Services</p>	<p>2-3 p.m. William Rihel, Regional Arts & Culture Council</p>	<p>9-10 a.m. Constantin Severe, IPR</p> <p>10-10:30 a.m. Drummond Kahn, Audit Services & Sarah Landis, Chief Deputy Auditor</p> <p>10:30-11 a.m. Tracy Reeve, City Attorney & Sarah Landis, Chief Deputy Auditor</p> <p>11 a.m.–12 p.m. Greg Frank, Hearings Officer</p> <p>2-4 p.m. City Council meeting, IPR code changes</p> <p>5-5:30 p.m. Mayor Charlie Hales</p>	<p>9-9:30 a.m. Audit Services staff meeting</p> <p>11 a.m.–12 p.m. Drummond Kahn, Audit Services</p> <p>12 p.m.-1:30 p.m. Department of Justice Senior Trial Attorney Jonas Geissler; Police Bureau staff; Constantin Severe, IPR</p> <p>4-5 p.m. Irene Konev, IPR</p>	<p>10 a.m.-12 p.m. Orientation to evaluate requests for proposals for On-Call Land Use Hearings Officer</p> <p>2-3 p.m. Drummond Kahn, Ken Gavette, Bob MacKay & Robert Cowan, Audit Services</p> <p>3-4 p.m. Capt. Dave Famous, Portland Police Bureau</p> <p>4-5 p.m. Kenya Budd & Koffi Dessou, Office of Equity & Human Rights</p>

May 18-22, 2015

Monday	Tuesday	Wednesday	Thursday	Friday
<p>8:45-9:45 a.m. Part-time Hearings Officer job applicant interview</p> <p>10-11 a.m. Communications Work Group</p> <p>12-1 p.m. Council Chamber security discussion</p> <p>1:30-4:30 p.m. Job applicant interviews</p>	<p>8 a.m.-12:15 p.m. Job applicant interviews</p> <p>1:30-4:30 p.m. Job applicant interviews</p>	<p>9-11 a.m. Workplace Harassment for Managers training</p> <p>11 a.m.-12 p.m. Constantin Severe, IPR</p> <p>2-3 p.m. City Council meeting, Hearings Office proposal</p> <p>3-3:30 p.m. City Council meeting, IPR code changes</p>	<p>9-10 a.m. Greg Frank, Hearings Officer</p> <p>10:30-11 a.m. Drummond Kahn & Robert Cowan, Audit Services</p> <p>11-11:30 a.m. Drummond Kahn & Kari Guy, Audit Services</p> <p>12-1 p.m. Michael Jordan, incoming director, Bureau of Environmental Services</p> <p>1:30-2 p.m. Rob Wheaton, AFSCME</p> <p>2:30-4:30 p.m. Tom Christoff, Compliance Officer/Community Liaison; Constantin Severe & Derek Reinke, IPR</p>	<p>8:30-9:30 a.m. Ellen Osoinach, Deputy City Attorney & Constantin Severe, IPR</p> <p>10-11:30 a.m. Scoring requests for proposal for On-Call Land Use Hearings Officer</p>

May 25-29, 2015

Monday	Tuesday	Wednesday	Thursday	Friday
<p>Holiday</p>	<p>9-10 a.m. Judy Prosper, Deputy City Attorney; Chief Deputy Auditor Sarah Landis</p> <p>10-11 a.m. Council Chamber security</p> <p>11 a.m.-12 p.m. Margie Sollinger, Ombudsman</p>	<p>10-11 a.m. Drummond Kahn, Kristine Adams- Wannberg, Janice Richards & Robert Cowan, Audit Services</p> <p>2-3 p.m. Constantin Severe, IPR</p> <p>3-4 p.m. Management Services staff</p> <p>5:30-7:30 p.m. IPR Community Engagement event</p>	<p>Out of office</p>	<p>Out of office</p>

June 1-5, 2015

Monday	Tuesday	Wednesday	Thursday	Friday
<p>10-11 a.m. Communications Work Group</p> <p>1-2 p.m. Sarah Landis, Chief Deputy Auditor</p> <p>2-3 p.m. Drummond Kahn, Audit Services</p>	<p>11 a.m.-12 p.m. Deputy City Attorneys Mark Amberg & Heidi Brown; Constantin Severe, IPR</p> <p>1-2 p.m. Margie Sollinger, Ombudsman</p> <p>3-4 p.m. City Attorney Tracy Reeve, Deputy City Attorneys Heidi Brown, Judy Prosper & Mark Amberg</p>	<p>11 a.m.-12 p.m. Constantin Severe, IPR</p> <p>5:30-7:30 p.m. Citizen Review Committee meeting</p>	<p>9-10 a.m. Greg Frank, Hearings Officer</p> <p>10:30-11 a.m. Kari Guy, Audit Services</p> <p>11:30 a.m.-12 p.m. Bureau Directors meeting</p> <p>2-3 p.m. Management Services staff</p>	

June 8-12, 2015

Monday	Tuesday	Wednesday	Thursday	Friday
<p>9:30-11:30 a.m. Supervising Deputies</p> <p>11:30 a.m.-12:30 p.m. Drummond Kahn, Audit Services</p> <p>1:30-2:30 p.m. Conference call – OIR Group and Constantin Severe, IPR</p> <p>2:30-4:30 p.m. Drummond Kahn, Audit Services</p>	<p>9-9:30 a.m. Toni Anderson, Council/Contracts & Sarah Landis, Chief Deputy Auditor</p> <p>10-11 a.m. Sarah Landis, Chief Deputy Auditor</p> <p>11 a.m.-12:00 p.m. Margie Sollinger, Ombudsman</p> <p>4-4:30 a.m. Staff</p>	<p>9:30-10 a.m. Drummond Kahn & Robert Cowan, Audit Services</p> <p>10-10:30 a.m. Drummond Kahn & Kari Guy, Audit Services</p> <p>11:00 a.m.-12:00 p.m. Constantin Serve, IPR</p> <p>1-5 p.m. Travel to Seattle</p>	<p>8 a.m.-5 p.m. Governing for Racial Equity Conference, Seattle</p>	<p>8 a.m.-5 p.m. Governing for Racial Equity Conference, Seattle & travel to Portland</p>

June 15-19, 2015

Monday	Tuesday	Wednesday	Thursday	Friday
<p>10-11 a.m. Communications Work Group</p> <p>1-2 p.m. Sarah Landis, Chief Deputy Auditor</p>	<p>9:30-10:30 a.m. Margie Sollinger, Ombudsman</p> <p>11 a.m.-12 p.m. Sarah Landis, Chief Deputy Auditor; Dan Bauer, Robert Kiningham, Ida Salazar, Bureau of Technology Services; Wasi Khan, Galaxux Inc.</p> <p>1-2 p.m. Greg Frank, Hearings Officer</p> <p>2-2:30 p.m. Kari Guy, Audit Services</p>	<p>9-10 a.m. Constantin Severe, IPR</p> <p>12:45-2:30 p.m. Gary Blackmer, Director of Audit Services, State of Oregon, Salem, OR</p> <p>2:30-3 p.m. Bill signing, Salem, OR</p>	<p>12-1:30 p.m. Neil Simon, community member</p> <p>2-3 p.m. Portland Cop Watch, Bridge City Cafe</p>	<p>1-1:30 p.m. Commissioner Nick Fish, Sonia Schmanski, Chief of Staff; Sarah Landis, Chief Deputy Auditor</p>

June 22-26, 2015

Monday	Tuesday	Wednesday	Thursday	Friday
<p>9-9:30 a.m. Gayla Jennings, Ombudsman's Office</p> <p>10-11 a.m. Drummond Kahn & Janice Richards, Audit Services</p> <p>1-2 p.m. Sarah Landis, Chief Deputy Auditor</p> <p>3:30-4 p.m. Drummond Kahn, Audit Services</p>	<p>10-11 a.m. <i>Oregonian</i> Editorial Board</p> <p>11 a.m.-12 p.m. Margie Sollinger, Ombudsman</p> <p>1:30-2:30 p.m. Robert Kiningham, Technology Services; Gayla Jennings, Ombudsman's Office</p> <p>3-3:30 p.m. Janice Richards, Audit Services</p> <p>4-4:30 p.m. Gayla Jennings, Ombudsman's Office; Jennifer Cooperman, City Treasurer; Celia Heron, Office of Management & Finance; and Michelle Kirby, City Controller</p>	<p>9:30-11 a.m. Drummond Kahn, Kristine Adams- Wannberg, Janice Richards and Robert Cowan, Audit Services</p> <p>11 a.m.-12 p.m. Constantin Severe, IPR</p> <p>1:30-2 p.m. Alexandra Fercak, Audit Services; Eric Nomura, IPR; and Sarah Landis, Chief Deputy Auditor</p> <p>5:30-7:30 p.m. IPR Community Engagement event</p>	<p>9-10 a.m. Greg Frank, Hearings Officer</p> <p>10 a.m.-11 p.m. Audit Services staff meeting</p> <p>11 a.m.-12 p.m. Drummond Kahn, Audit Services</p> <p>2-2:30 p.m. Constantin Severe, IPR</p> <p>3-4 p.m. Management Services staff</p>	<p>2-5 p.m. Jennifer Grover & Reva Schipper, Hearings Office</p>

June 29-30, 2015

Monday	Tuesday			
<p>8-10 a.m. Out of office</p> <p>10-11 a.m. Communications Work Group</p> <p>1-2 p.m. Sarah Landis, Chief Deputy Auditor</p> <p>2-3 p.m. Margie Sollinger, Ombudsman</p>	<p>9-9:30 a.m. Drummond Kahn, Audit Services</p> <p>10:30-11:30 a.m. Council Work Session, Fiscal Sustainability audit</p> <p>2:30-3 p.m. Drummond Kahn, Audit Services; Tracy Reeve, City Attorney</p> <p>3:30-4 p.m. Beth Woodward, Audit Services</p> <p>4-5 p.m. Constantin Severe and Irene Konev, IPR</p>			