



November 1, 2017

TO THE COUNCIL:

Minutes of the Portland City Council meetings for July-December 2016 have been completed and are on file with the Auditor's Office. The minutes are available in the Efiles database from the Clerk's website, Council Records, [2016 Council Meeting Minutes](#)

The City Auditor recommends approval and acceptance of these minutes.

Respectfully submitted,

Mary Hull Caballero  
Auditor of the City of Portland

Karla Moore-Love  
Clerk of the Council



### IMPACT STATEMENT

**Legislation title:** Approve Council Minutes for July-December 2016

**Contact name:** Karla Moore-Love

**Contact phone:** 823-4086

**Presenter name:**

**Purpose of proposed legislation and background information:**

Approval of Council minutes. Official Minutes are prepared by the Council Clerk and Council Clerk Staff. They consist of summaries of meetings which include date and time of meeting, members present, motions, proposals, resolutions, orders, ordinances and measures proposed and their dispositions, results of votes of each member, and action taken. Minutes also include closed captioning transcripts which include the detail of discussion and testimony before Council.

**Financial and budgetary impacts:**

- There is no financial impact.

**Community impacts and community involvement:**

Council minutes document the official actions of Council proceedings and are of interest City-wide and regionally. The public is not involved in preparing the minutes. The public has access to all Council Meeting minutes.

**100% Renewable Goal:**

- Not applicable

#### Budgetary Impact Worksheet

**Does this action change appropriations?**

**YES:** Please complete the information below.

**NO:** Skip this section

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount