

ORDINANCE No.

Amend Finance and Revenue Code to streamline the procurement and contracting process (Ordinance; amend Code Chapters 5.33, 5.34 and 5.68)

The City of Portland Ordains:

Section 1. The Council finds:

1. That the City is growing in size and demand for public services; and that the City's infrastructure is aging, which requires more contracting from those bureaus that manage infrastructure assets.
2. Procurement Services is tasked with effectively and efficiently managing the City's workload from a centralized procurement perspective and in doing so, is challenged by provisions and requirements in Chapters 5.33, 5.34, and 5.68 that have not been updated or refreshed recently.
3. Procurement Services collaborated with City bureaus to make additional improvements to Chapters 5.33, 5.34, and 5.68 to streamline the procurement and contracting process.
4. In accordance with City policy, the City Attorney's Office reviewed Procurement Service's revisions to Chapters 5.33, 5.34, and 5.68.

NOW, THEREFORE, the Council directs:

- a. Amend Portland City Code Chapters 5.33, 5.34, and 5.68 as shown in Exhibit A, *Amendments to Chapter 5.33*, Exhibit B, *Amendments to Chapter 5.34*, and Exhibit C, *Amendments to Chapter 5.68*.

Passed by the Council:

Commissioner: Mayor Ted Wheeler
Prepared by: Lester Spitler
Date Prepared: October 3, 2019

Mary Hull Caballero
Auditor of the City of Portland
By

Deputy

IMPACT STATEMENT

Legislation title: Amend Finance and Revenue Code to streamline the procurement and contracting process (Ordinance; amend Code Chapters 5.33, 5.34 and 5.68)

Contact name: Lester Spitler, Chief Procurement Officer

Contact phone: 503-823-1095

Presenter name: Lester Spitler, Chief Procurement Officer

Purpose of proposed legislation and background information:

The purpose of this Ordinance is to approve a comprehensive set of revisions to Procurement City Code, Chapters 5.33, 5.34, and 5.68. The Code revisions included in the Ordinance will help to streamline the procurement and contracting process for the City. Over the course of the past year, Procurement Services worked with our bureau customers to coordinate a review of Portland City Code, Chapters 5.33, 5.34 and 5.68. We collected feedback and recommendations and incorporated into the revisions included in this Ordinance.

No revenues will be impacted by this legislation.

Financial and budgetary impacts:

There is no direct budgetary impact based on this legislation, however, it is believed that the revisions included in this Ordinance will enable bureaus to execute contracts in a more streamlined manner and accomplish work more efficiently.

Community impacts and community involvement:

It is expected that the contracting community, including contractors certified with the State of Oregon as Disadvantaged, Minority-owned, Woman-owned, Emerging Small Business or Service-disabled Veteran Business Enterprise (D/M/W/ESB/SDVBE) will be positively impacted by the changes as they help create a more streamlined process that will result in a shorter timeframe for execution of contracts, which means money in the hands of those contractors sooner. The City will be positively impacted as well based on faster project completion and more efficient resource allocation.

No known person or group will be testifying.

Budgetary Impact Worksheet

Does this action change appropriations?

YES: Please complete the information below.

NO: Skip this section

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount