

From: [Hull Caballero, Mary](#)
To: [Wheeler, Ted](#)
Cc: [Dennis, Kristin](#); [Schmanski, Sonia](#); [Rinehart, Tom](#); [Harwood, Josh](#); [Owen, Christina](#); [Kinard, Jessica](#); [Lamb, Amanda](#); [McNeal, Joshua](#)
Subject: Hearings Office confirmation
Date: Tuesday, April 28, 2020 10:21:53 AM

Mayor,

It's my understanding that you will release your proposed budget decisions Thursday, and I want to make sure it will include a home for the Hearings Office. I have been unable to confirm with the Budget Office that its location as of July 1, 2020, has been identified yet, though a decision may have been made since our last meeting. We are ready to implement a transition plan to ensure seamless operations for the public and administrative support for the Hearings Office employees. I had hoped to begin working on a transfer last fall and did not include the Hearings Office in my requested budget. Time is short to make sure it does not fall through the budgetary cracks.

In the last several months, my staff and I have made numerous attempts to motivate action on identifying a new home for the Hearings Office. The most fruitful meeting was with Tom Rinehart. We discussed the possibility that one of the two Business Operations divisions in the Office of Management and Finance could provide the administrative support the Hearings Office needs. He was open to the idea and said he would follow up with you to gauge your interest in that as an option.

Will you please confirm that an administrative location for the Hearings Office will be included in your proposed budget so we can begin preparation for the transition?

Thanks,

Mary

Cell: [REDACTED]