

Agenda No. 69

ORDINANCE No.

Create a new non-represented classification of Government Relations Specialist I and establish a compensation range for this classification (Ordinance)

The City of Portland ordains:

Section 1. The Council finds:

1. In accordance with the policies established by the City Council and based on a classification and compensation review, the Bureau of Human Resources is creating a new non-represented classification and establishing a compensation rate, effective March 12, 2021.

NOW, THEREFORE, the Council directs:

a. The following classification is being created:

<u>Job Class</u>	<u>Pay Grade</u>	<u>Effective Date</u>
Government Relations Specialist I	57	March 12, 2021

Introduced by
Mayor Ted Wheeler

Bureau
Human Resources

Prepared by
Cathy Bless

Date Prepared
January 13, 2021

Requested Council Date
February 3, 2021

Requested Agenda Type
Consent

Date Filed with Clerk
January 26, 2021

Passed by Council:

MARY HULL CABALLERO
Auditor of the City of Portland
By

Deputy

Action taken:

Four Fifths Agenda	Commissioners voted as follows:		
		YEAS	NAYS
1. Rubio	1. Rubio		
2. Ryan	2. Ryan		
3. Hardesty	3. Hardesty		
4. Mapps	4. Mapps		
Wheeler	Wheeler		

IMPACT STATEMENT

Legislation title: Create a new non-represented classification of Government Relations Specialist I and establish a compensation range for this classification (Ordinance).

Contact name: Kim Epling
Contact phone: 503-823-4217
Presenter name: Tracy Warren

Purpose of proposed legislation and background information:

The Office of Government Relations serves to advance the City of Portland’s legislative and intergovernmental policy objectives. In order to provide effective representation, strategic advice, and quality service to City Council and all City Bureaus, the Office has a need for an additional level of specialized Government Relations staff. The Office of Government Relations has requested the creation of a non-represented classification, Government Relations Specialist I, to classify this work and allow the Office to operate more efficiently and effectively. The proposed Government Relations Specialist I classification would be a new level under the two existing levels in the Government Relations Lobbyist series, which will be renamed as the Government Relations Specialist series.

Financial and budgetary impacts:

There is no direct cost to create the new classification. The new classification aligns with existing salary grade 57 which currently has a range of \$31.64 - \$52.64 hourly or \$65,811.20 - \$10,9491.20 annually full time. The Office of Government Relations will pay for position from their discretionary budget.

Community impacts and community involvement:

This action is largely internal to City government processes.

100% Renewable Goal:

This action is largely internal to City government processes.

Budgetary Impact Worksheet

Does this action change appropriations?

- YES:** Please complete the information below.
- NO:** Skip this section

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount