

Agenda No. 97

ORDINANCE No.

*Create a new non-represented classification of Facilities Maintenance Specialist and establish a compensation range for this classification (Ordinance)

The City of Portland ordains:

Section 1. The Council finds:

1. In accordance with the policies established by the City Council and based on a classification and compensation review, the Bureau of Human Resources is creating a new non-represented classification and establishing a compensation rate, effective 2/17/2021.

NOW, THEREFORE, the Council directs:

a. The following classification is being created:

Job Class: Facilities Maintenance Specialist

Pay Grade: 54

Effective Date: February 17, 2021

Section 2. The Council declares that an emergency exists in order that this classification and compensation action may occur without delay; therefore, this ordinance shall be in full force and effect from and after its passage by the Council.

Introduced by
Mayor Ted Wheeler

Bureau
Management and
Finance
Human Resources

Prepared by
Barbara Siples

Date Prepared
January 27, 2021

**Requested Council
Date**
February 17, 2021

**Requested Agenda
Type**
Consent

Date Filed with Clerk
February 9, 2021

Passed by Council:

MARY HULL CABALLERO

Auditor of the City of Portland

By

Deputy

Action taken:

Four Fifths Agenda	Commissioners voted as follows:		
		YEAS	NAYS
1. Rubio	1. Rubio		
2. Ryan	2. Ryan		
3. Hardesty	3. Hardesty		
4. Mapps	4. Mapps		
Wheeler	Wheeler		

IMPACT STATEMENT

Legislation title: *Create a new non-represented classification of Facilities Maintenance Specialist and establish a compensation range for this classification (Ordinance)

Contact name: Barb Siples
Contact phone: 503-823-7823
Presenter name: Tracy Warren

Purpose of proposed legislation and background information:

The Office of Management and Finance has requested the creation of a non-represented classification, Facilities Maintenance Specialist. The Facilities Maintenance Specialist position will allow the Office of Management and Finance to address a need for skilled work that does not require a Limited Maintenance Electrician (LME) license. Creation of this classification will allow the division to operate more effectively.

Financial and budgetary impacts:

There is no direct cost to create the new classification. One Facilities Maintenance Technician position with a maximum annual salary of \$79,414 will be reclassified to the new classification with a maximum salary of \$68,682—a total annual decrease of \$10,732 resulting in budgetary savings.

Community impacts and community involvement:

This action is largely internal to City government processes.

100% Renewable Goal:

This action is largely internal to City government processes.

Budgetary Impact Worksheet

Does this action change appropriations?

- YES:** Please complete the information below.
- NO:** Skip this section

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount