

**Bureau of Development Services Director Paul Scarlett's Calendar**

**Week of April 20 – 26, 2009**

Monday	Tuesday	Wednesday	Thursday	Friday
8:45 – 9:30 Executive Assistant	9:30 – 10:00 HR Issue	7:30 – 9:30 Best Awards	8:30 – 9:00 Kids At Work Day Welcome	10:00 – Noon Permit Consolidation Lead
9:30 – 10:20 HR Issues	10:30 – Noon Senior Managers	10:00 – 10:30 Executive Assistant	10:30 – Noon P&D Directors	3:00 – 4:00 Customer Service Manager
10:20 – 11:00 Site Services Manager		11:00 – Noon HR Issue	2:00 – 2:30 Residential Inspections Manager	
11:00 – 11:30 HR Issue			3:00 – 4:00 Executive Assistant	
11:30 – Noon Administrative Services Manager				