City of Portland, Oregon
Bureau of Development Services
Plan Review / Permitting Services
FROM CONCEPT TO CONSTRUCTION

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BDS Checksheet Response

Permit #: _____ **Date:** _____

Customer name and phone number: _____

Note: Check which review you are responding to. Please provide specific information concerning the changes you have made in response to the checksheet. Note the checksheet item number. Describe the change, revision, or correction. Identify the location on the plans (i.e. page number and/or detail number). Use as many lines as needed. *If the item is not in response to a checksheet, write **"Applicant"** in the column labeled "Checksheet item number."*

☐ **Planning**	☐ **Structural**	☐ **PBOT**	☐ **Fire**	☐ **Plumbing**
☐ **Life Safety**	☐ **BES Pollution Prevention**	☐ **BES**	☐ **Water**	☐ **Site Dev.**
☐ **Electrical**	☐ **Urban Forestry**	☐ **Addressing**	☐ **Parks & Recreation**	

Please use this sheet to submit your response to only one of the above review groups. If you need to respond to more than one review group, you will need a separate Checksheet Response Form for each group.

Checksheet item number	Description of changes, corrections, additions, etc.	Location on plans

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