## Bureau of Development Services Director Paul Scarlett's Calendar

Week of January 7 – January 13, 2008

Monday	Tuesday	Wednesday	Thursday	Friday
3:00-4:00	8:30 – 9:00	9:00- 9:30	8:30 – 9:00	11:00 – 11:30
Commissioner of Public	Executive Assistant	Customer Service	Travel time	Administrative Services
Safety		Manager		Manager
	9:00 – 10:00	10:00 - 11:00	9:00- 10:00	
	BDS LMC Subcommittee	Plan Review & Permitting	BDS Diversity Committee	
		Services Manager	Retreat	
	10:00 - 10:30	11:00 - 11:30	10:00 - 10:30	
	HR Coordinator	Plan Review Manager	Travel time	
	10:30 – Noon	2:00-2:10	10:30 – Noon	
	Senior Managers	HR Issue	P&D Directors	
	Noon – 1:00	2:30 - 3:30	Noon – 1:00	
	Inspection Services	Professional Development	Black History Month	
	Manager and Plan Review		Planning	
	& Permitting Services			
	Manager			
	2:00-3:00		1:00-2:00	
	Executive Assistant		Commissioner of Public	
			Safety	
	3:00-4:00		3:00 – 4:00	
	ODOT Manager		Executive Assistant	