

**Bureau of Development Services Director Paul Scarlett's Calendar**

**Week of January 21 – January 27, 2008**

Monday	Tuesday	Wednesday	Thursday	Friday
Holiday	8:30 to 9:00 Executive Assistant	8:30 – 9:30 Executive Assistant	9:00 – 10:00 Police Bureau Promotional Ceremony	9:30 – 10:00 Trade Permits Manager
	9:00 – 10:00 BDS LMC Subcommittee	9:30 – 10:00 Administrative Services Manager	10:30 – Noon P&D Directors	10:30 – 11:00 FPP Manager
	10:00- 11:30 BDS Senior Managers	10:00 – 11:00 Plan Review & Permitting Services Manager	2:00 – 4:00 Safety Recognition	11:00 – 11:30 Principal Planner
	11:30 – 12:30 Doughnuts for Diversity	11:00 – 11:30 FPP Manager	4:00 – 5:30 Commissioner of Public Safety	11:30 – Noon Permitting Services Manager
	2:00 – 3:00 Executive Assistant	1:00 – 1:30 Inspections Services Manager		2:30 – 3:00 Residential Inspections Staff
	3:00 – 3:30 Residential Inspections Staff	3:00 – 4:00 Administrative Services Manager		4:30 – 5:15 Administrative Services Manager