Minutes—

Development Review Advisory Committee Meeting Thursday, June 14th, 2007 7:30 - 9:00 a.m. 1900 SW 4th Avenue - 2nd floor Conference Room 2500 B

Attendees:

Committee Members in attendance

Dennis Wilde Kathi Futornik
Simon Tomkinson Melvin Oden-Orr

Bonny McKnight Rick Michaelson

Guests present

Thomasina Gabriele Jim McCauley Steve Heiteen

City Staff present

Anne Hill, BDS Paul Scarlett, BDS Michael Armstrong, OSD Alisa Cour, BDS Andy Peterson, BDS Denise Kleim, BDS Jim Nicks, BDS Christine Leon, PDOT Cindy Dietz, Water Kurt Krueger, PDOT Lana Danaher, BES Rebecca Esau, BDS Cary Pinard, BOP Cindy Bethell, PDC Nora Mullane, BDS Peter Hurley, OSD

Committee Members absent

Jeff PeralaDon HansonTom SkaarAlan BeardCharlie GristDon GeddesGoudarz EghtedariGreg Theisen

Handouts:

5/10/07 DRAC Minutes

5/21/07 DRAC BDS Fee Increase Endorsement letter

5/21/07 DRAC BES/PDOT LUR Fee Increase Endorsement Letter

Code Change Information—Res. Permit Customers w/Struc. Calculations

6/14/07 DRAC Green Subcommittee Status Report

DRAC Green Subcommittee Matrix

Convene Meeting

Chair Simon Tomkinson convened the meeting. The may minutes were approved.

The July DRAC has been cancelled due to summer schedules. The August DRAC meeting is on August 9th.

Director's Report

Paul Scarlett discussed the BDS marketing plan and branding that is currently being developed. Customer Service manager Alisa Cour and her staff have been asking customers in the DSC "What can we do better while you wait?" They are compiling this information to review with staff and a Preliminary Marketing committee. The committee would welcome participation form the DRAC.

Inspection Manager Jim Nicks and his division will be issuing Certificates of Occupancy beginning in July for new 1&2 family structures. A press release is scheduled to go out Monday, June 18,2007. HBA member Steve Heiteen asked what would make a temporary certificate of occupancy? Jim Nicks replied that it was easier to say what wouldn't be allowed—life safety or structural concerns. Rick Michaelson asked about remodels being incuded. Jim Nick noted that additions would be (new floor space added) but not remodels. Bonny McKnight asked if conditions would be listed so they would be documented. Simon Tomkinson asked if there was a commitment form BDS to create a checklist or examples of temporary vs. permanent certificates of occupancy. Staff agreed to this.

Paul Scarlett reviewed the current proposal to add more FTE by asking for the increase through ordinance in July. Simon Tomkinson noted that with the increased difficulty of the property being developed, the land use reviews are more complex and take longer to figure out with staff. The increase is necessary. The committee endorsed Simon Tomkinson signing a letter in support of the ordinance.

Green Building Overview

Michael Armstrong, OSD provided an overview of the Office of Sustainable Development's Green Building program.

DRAC Green Subcommittee Update

Simon Tomkinson and Subcommittee chair Dennis Wilde reviewed the Green Subcommittee materials with the committee. DRAC members wanted to be incuded on the Subcommittee meeting announcements.

DRAC Impact Assessment Subcommittee update was carried over.

DRAC Meeting, Thursday, August 9th 7:30-9:00 a.m.

Minutes prepared by Anne Hill July 15th, 2007