

Development Review Advisory Committee
MINUTES
Thursday, August 9th, 2007

Attendees:

DRAC Members Present

Simon Tomkinson	Tom Skaar
Dennis Wilde	Goudarz Eghtedari
Alan Beard	Rick Michaelson
Steve Heiteen	Greg Theisen

Guests

Susan Steward, BOMA

City Staff Present

Anne Hill, BDS	Paul Scarlett, BDS
Cary Pinard, BOP	Rebecca Esau, BDS
Kathryn Levine, PDOT	Eric Engstrom, BDS
Denise Kleim, BDS	Lana Danaher, BES
Jim Nicks, BDS	Michael Armstrong, OSD

DRAC Members Absent

Kathi Futornik	Charlie Grist
Peter Finley Fry	Jeff Perala
Bonny McKnight	Don Hanson
Melvin Oden-Orr	Don Geddes

Handouts

6/14/07 DRAC Minutes
6/24/07 DRAC Support letter –BDS positions
PDOT System Development Charge Handout
PDOT Transportation System Development Charge: 10 year Update Memo
BDS Temporary Occupancy Guidelines DRAFT
Living Smart Article
Living Smart Reception Invitation
May 2007 Land Division Code Monitoring Briefing Report

Convene Meeting

Chair Simon Tomkinson convened the meeting. There was not a quorum so the June minutes were not approved. Simon thanked Cary Pinard for her support of DRAC and her work at the Bureau of Planning. She will be leaving the City at the beginning of September to get her Masters in Social Work. Greg Theisen stepped in to Chair the meeting as a result of the Chair having to leave the meeting early.

Director's Report

Paul Scarlett noted that the dashboard and economic forecast would be ready for the September meeting. Paul updated the committee on the following:

- Living Smart—he passed out the Living Smart invitations and invited everyone to the August 14th reception.
- Moscow, Russia—The week of July 4th, BDS was invited to speak at a one day forum in Moscow, Russia on the Living Smart Program. Anne Hill joined Paul Scarlett on this memorable trip.
- League of Cities—The Living Smart program and the Biodiesel program have been selected to participate in *City Showcase*, an invitation only event at the League of Cities national meeting held in New Orleans the second week of November. BDS and OSD (Office of Sustainable Development) staff will attend this event.

Inspections Division manager Jim Nicks passed out the draft *Guidelines for Temporary Certificates of Occupancy for 1 & 2 Family Dwellings* and reviewed the document with the committee.

Budget Update—nothing to report.

Land Division Regulations Monitoring Report

Eric Engstrom passed out a report outlining the findings re: the follow up on the impacts of the '02 Zoning Code re-writing project. He reviewed the findings using a power point presentation. As a remedy to Stormwater review, Paul Scarlett and Lana Danaher agreed that the sequencing of reviews could be looked to simplify the process. Greg Theisen asked if it would be of value to have DRAC look at the internal BDS related issues that relate to land use reviews. Eric agreed that this would be of value, and scheduled to return in December with an interactive presentation/discussion.

Proposed Transportation System Development Charge—10 year update

PDOT staff Kathryn Levine distributed and reviewed two documents: PDOT System Development Charge handout and a PDOT Transportation System Development Charge: 10 year Update Memo. A public hearing is scheduled for City Council on September 5th, 2007. Tom Skaar was concerned about eliminating the TOD (Transit Oriented Development). Kathryn agreed to send an email to the DRAC members soliciting feedback in preparation for the public hearing.

DRAC Meeting, Thursday, September 13th 7:30-9:00 a.m.
Minutes prepared by Anne Hill August 20, 2007