

Bureau of Development Services Director Paul Scarlett's Calendar

Week of January 28 – February 3, 2008

Monday	Tuesday	Wednesday	Thursday	Friday
9:00 – 11:00 Inspections Manager	8:30 – 9:00 Structural Engineer Section Manager	10:00 – 11:00 Site Services Manager	9:00 – 9:30 FPP Section Manager and FPP staff	9:00 – 9:30 HR Issues
11:00 – 11:30 Administrative Services Manager	9:00 – 9:30 Adjustment Committee Retreat Welcome	11:30 – 1:00 Planning Director, OSD Director, and OHSU staff	10:00 – 11:00 Inspection Division and Section Managers	
11:30 – Noon FPP Section Manager and Site Services Manager	10:00 – 11:00 Customer Service Manager	1:00 – 1:30 Customer Service Manager	11:00 – Noon Executive Assistant	
1:00 – 1:30 Customer Service Manager	11:00 – Noon Customer Service Manager and Graphic Design Consultant	1:30 – 2:00 Inspections Manager	2:00 – 3:00 Commissioner of Public Safety	
2:00 – 3:00 Plan Review Section Manager	2:00 – 3:00 Community Outreach Overtime		3:30 – 4:30 Building Officials	
3:00 – 4:00 Executive Assistant	2:30 – 3:00 Design Review Section Manager and Electrical Section Manager			
	4:00 – 6:00 Green Building Program Presentation			