

Bureau of Development Services Director Paul Scarlett's Calendar

Week of February 16 – 22, 2009

Monday	Tuesday	Wednesday	Thursday	Friday
Holiday	Out of the Office	8:30 – 8:45 Process Management Manager	8:00 – 9:00 Doughnuts for Diversity	1:00 – 2:00 Mayor, Commissioner of Public Safety, Directors of Environmental Services and Transportation
		9:00 – 11:30 Permit Consolidation Interagency Team	9:00 – 9:30 Permit Consolidation Lead	3:00 – 4:00 HR Issue
		11:30 – Noon Plan Review & Permitting Services Manager	10:00 – 10:30 Executive Assistant & Phone Coordinator	
		2:00 – 3:30 BDS Leadership Team	2:00 – 3:00 Building Officials	
		4:00 – 6:30 Commissioners of Public Safety & Public Utilities	3:00 – 4:00 Executive Assistant	<u>Saturday</u> 10:00 – 12:00 Community Budget Forum
			6:30 – 8:30 Community Budget Forum	