Bureau of Development Services Director Paul Scarlett's Calendar Week of May 4 - 10, 2009 Wednesday Monday Tuesday Thursday Friday 9:00 - 9:309:30 - 10:009:00 - 10:008:00 - 9:009:00 - 9:30Customer Service staff travel time Professional Development Chat with the Director Administrative Services and BTS staff Manager, Interim City Auditor, & Chief Deputy Auditor 9:30 - 9:4010:00 - 11:009:00 - 9:3010:00 - 11:0010:00 - 11:00Residential Inspections Senior Managers and Port Administrative Services **Residential Inspections** Residential Inspections Manager and Collocation Section Manager of Portland Managers Manager Manager Lead 9:50 - 10:2011:00 – 11:30 11:30 - 1:002:00 - 3:009:30 - 10:00**Residential Inspections** travel time **BES** and **PBOT** Directors Administrative Services Administrative Services Manager Manager Manager 10:20 - 11:30 1:00 - 1:302:00 - 4:0010:00 - 10:45BDS Labor Management Site Services Manager BTS staff **Executive Assistant** Committee 11:30 – 1:15 1:30 - 2:0011:00 - 11:30

BPS Director

11:30 – 1:00

Bureau Directors

2:00 - 4:00

Citywide Labor

Management Committee

Customer Service staff

2:00 - 3:00

Commercial Inspections

Manager

3:00 – 3:30

Building Safety Open

House

Administrative Services

Manager

2:00 - 2:30

Land Use Coordination

Manager

3:00-4:00

Commissioner of Public

Safety